

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 23, 2023
7:00 p.m.**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:03 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

***III. ROLL CALL**

Roll call was taken by Matthew Herzer as follows:

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

***IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

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None

***V. APPROVAL OF MINUTES**

Motion by Mr. Reaves and seconded by Ms. Lemley to approve the June 21, 2023 regular and executive session minutes.

Motion approved on all call vote

***VI. WRITTEN COMMUNICATIONS**

Letter from Ms. Gill regarding water drainage issues onto her property.

The Board maintains its position that no action will be taken.

***VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- Enrollment 82
- QSAC Final Report
- Updates:
 - Summer cleaning
 - Summer maintenance including electrical and plumbing work on bathroom sinks, boiler inspections, gym floor refinish and deep cleaning of the library
 - Ordering of supplies
 - Scheduling and staffing with new hires
 - Programming – Middle school math class and personalized learning, Sarah's Spanish School, Mindfulness with Amy Rubin (all year programs)
 - Grounds clean up – tree removal, garden beds, lawn and playground mulching
 - NJDOE reporting requirements for 22-23
 - Tech updates: 3 Promethean Boards in rooms 4, 5 and 7, replacement student devices, smart tv in resource room and ceiling mounted projector for the art and music room
- Aftercare Program Research – To be contracted to Work Family Connections, utilizing our own instructional aides employed by WFC

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***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Discussed Social and Emotional Learning and the remote opening plan.

Policy & Legislation Committee: Discussed updated policies.

Finance, Facilities, & Transportation Committee: Committee met on paper, went over Work Family Connection contract, Spanish contract and building use.

Personnel Committee: Discussed new hires, Tristan Downey is now the 5th grade teacher.

Negotiations Committee: None.

Long Range Planning, Shared Services: Discussed deal with Tewksbury.

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Dr. Kipp-Newbold and seconded by Mr. Reaves to approve adding the addendum items to the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Reaves and seconded by Mr. Keiser to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

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Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bills list dated 6/22/2023 through 6/30/2023 in the amount of \$143,376.02 and 7/1/2023 through 8/23/2023 in the amount of \$303,308.24.
2. Motion to accept, certify and file the Treasurer’s and Board Secretary report for June 2023 and note that sufficient funds are available to meet the district’s financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for June 2023.
4. Motion to accept the following tuition students for the 2023/2024 school year and to approve a tuition contract for the following student:

Student ID#	Contract Amount
670520	\$4,500
670526	\$7,500

5. Motion to approve the contract with Centenary University to serve as a mentor for the Media Specialist position for the 2023-2024 school year.
6. Motion to approve an Affiliation Agreement with Hunterdon Healthcare for School Based Youth Services for the 2023-2024 school year.
7. Motion to accept a donation of a collection of used library books from the Flood family.
8. Motion to approve a tentative agreement with Work Family Connection for an After School Program at Califon School for the 2023-2024 school year.
9. Motion to approve the agreements with Sarah’s Spanish School in the amounts of \$1,978 for grades K-4 and \$9,773 for grades 5-8.
10. Motion to approve the application and accept the IDEA Grant award in the following amounts:

Basic:	\$31,566
Preschool:	\$1,939

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11. Motion to approve the application and accept the ESEA Grant award in the following amount:

Title IIA: \$606

12. Motion to accept the 2022-2023 unbudgeted Supplemental Stabilization Aid in the amount of \$11,781 and to authorize the School Business Administrator to increase the 2023-2024 budget appropriations in the amount of \$11,781 to be used for special education expenditures in accordance with NJAC 6A:23A-13.3

Transportation:

Facilities:

1. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
Califon PTA	9/28, 1/18, 4/18	Meeting
Girl Scouts	10/10, 12/7, 1/11, 2/13, 3/7, 4/18, 5/16	Monthly Meeting

**Based on Custodial availability

Personnel:

1. Motion to approve the following staff stipend position for the 2023-2024 school year:

Position	Staff
8th Grade Graduation Coordinator	Tracey O'Brien

2. Motion to accept resignation of Tristan Downey, Instructional Aide, effective August 24, 2023.
3. Motion to approve Tristan Downey, for the position of 5th grade Teacher effective August 29, 2023 through June 30, 2024 at Step 1 BA \$55,485.00.
4. Motion to approve Daria Bracuti for the position of FTE Instructional Aide effective August 29, 2023 through June 30, 2024 at \$20,500.00 annual salary. Pending

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criminal history background check.

5. Motion to approve Gabriella Colucci for the position of FTE Preschool Aide effective August 29, 2023 through June 30, 2024 at \$20,500.00 annual salary. Pending criminal history background check.
6. Motion to approve Daria Bracuti for the position of Aftercare Aide for the month of September 2023 not to exceed 3.50 hours per day at \$16.50 per hour.
7. Motion to approve Gabriella Colucci for the position of Substitute Aftercare Aide for the month of September 2023 not to exceed 3.50 hours per day at \$16.50 per hour.

Curriculum and Instruction

1. Motion to accept the Health Report for June 2023.
2. Motion to approve the following SEL programs funded through ESSER grant:

Program	Cost
Mindfulness-Amy Rubin <ul style="list-style-type: none">● Assemblies, Classroom Lessons and Professional Development	\$6000.00

3. Motion to approve the updated Emergency Remote Instruction Plan for 2023 and the submission of the plan and required assertion to the NJDOE.
4. Motion to approve mandated 30 weeks of mentoring as per NJDOE regulation for the following staff:

Name	Mentor	Period	Fee
Tristan Downey	Lisa Kooger	Sept 2023- March 2024	\$1000.00

5. Motion to approve updated curriculum to include contributions of Asian Americans as per the NJDOE.

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6. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
Kelly Baker	Oct. 30-31, 2023	AENJ Workshop	\$150 Registration

POLICY

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

P 4126 Tuition-Free Attendance For Children of Non-Affiliated Employees

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

P 6112	Reimbursement Of Federal And Other Grant Expenditures (M)
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs (M)
P 6115.04	Federal Funds-Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants (M)
Revised	
P 7400	School District Security (M) Revised
P 9140	Citizens Advisory Committee (M) Revised

3. Motion to abolishment the following policy:

R 9100 Public Relations

***X. OLD BUSINESS**

None

***XI. NEW BUSINESS**

None

***XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

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Mrs. Kathy Smith asked when the first day of school would be.

***XIII. BOARD COMMENT**

Dr. Cone answered the first day will be Aug 31, 2023 for students.

***XVI. ADJOURNMENT**

Motion made by Mr. Reaves and seconded by Mr. Keiser to adjourn the meeting at 7:38 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted



Matthew Herzer
Board Secretary