



Revision Date: 08/14/2026

ONE-YEAR ACTION PLAN

Title I Family Engagement Program

School: Westside Elementary School	School Year: 2026-2027			
	GOAL 1: ACADEMIC: Increase awareness and build the capacity of families to support their students' academic achievement and goals.			
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL	PERSONS IN CHARGE AND HELPING
Open House SHALL: Curriculum Standard	Families will attend a meeting with their students' grade level teachers. Teachers will review learning expectations for the year. They will give information about curriculum standards and class schedules. Also covered will be rules, procedures, reward and consequence system, and disciplinary protocol at Westside.	August 27, 2026	ALL	All Faculty & Staff
ESOL Night SHALL: ESOL/Technology	ESOL Families will learn the benefits of having their child(ren) in the ESOL Program. They will gain understanding on how their child qualifies and what is required for them to exit the program. ESOL teachers will discuss the four domains (listening, speaking, reading, and writing). Families will acquire information on the grade level expectations and learn how ESOL students may receive appropriate support and accommodations based on the child's overall language proficiency. ACCESS, MAPS, and other diagnostics will be discussed as well. For parent/school communication, ESOL teachers will deliver information on the new apps.	September 29, 2026	ALL	Mrs. Garman, ESOL Liaison, Thomas, Walker-Brown, C.Jones, Mahogany, Austin
Parent-Teacher Conferences SHALL: Monitoring Progress	Parents and teachers will meet to discuss student progress, share concerns, successes and decide on next steps. This time provides parents and teachers an opportunity to build a positive rapport with one another. The school-Parent Compact is reviewed this time as well.	October 9, 2026	ALL	Ms. Morse, Dr. Littlejohn, Ms. Watkis Grade Level Teachers

Academic/Capacity Building Opportunities "SHALLS" – required event or activity types include Literacy, Technology, Testing, Curriculum Standards and ESOL

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GOAL 2: WELCOMING CLIMATE: Increase the percentage of parents that feel welcome at school.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Meet and Greet	New and returning families are provided with the opportunity to meet school administration and faculty members. Families will be given information about class schedules, rules, procedures, reward and consequence system, and disciplinary protocol at Westside.	July 31, 2026	ALL	All Faculty & Staff
Annual Title I Meeting	The purpose of this meeting is to inform parents of what it means to be a part of a Title I school. School staff will discuss with parents Title I Plans, curriculum, budgets, parent input and rights as well as family engagement opportunities.	August 27, 2026	ALL	Administration FEL All Teachers
Houston County Resource Guide Houston Co. Family Connections	This resource brochure is available to parents in the Parent Resource Center and during all parent events. The guide lists many of the services and supports that are available throughout the Houston County community.	On-going	All students and Families	FEL
Lunch on the Lawn Grandparents Day	Grandparents and students will enjoy a day on the lawn and will enjoy a read aloud with their student. They will visit the Media Center for the Book Fair to promote literacy.	September 11, 2026	ALL	Mrs. Sadler, Mrs. Garman, Mrs. Allen, Mrs. Brandon, Mrs. Cayton, ESOL and EIP Team
All Things Westside	WES families will receive the mission/ purpose of each individual club, dance teams, and the new FEL. Families will also receive information about PBIS.	September 29,2026	ALL	Mrs. Garman, Mr. Hampton, Ms. Deloach, Ms. Colbert, Mr. Jones, Mrs. Tookes, Dr. Littlejohn, Mrs. Nables

3 rd -5 th Grade Awards Day (1 st Semester)	3 rd -5 th grade students and their parents are invited to attend a ceremony given out for their achievements.	January 14, 2027	ALL	Administration 3 rd -5 th Grade Teachers
3 rd -4 th Grade Awards Ceremony	3 rd -4 th grade students and their parents are invited to attend a ceremony given out for their achievements.	May 21 & 24, 2027	3-4	Administration 3 rd -4 th Grade Teachers
5th Grade Completion Ceremony	5th grade students and their parents are invited to attend a ceremony given out for their achievements.	May 25, 2027	5	Administration 5th Grade Teachers

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GOAL 3: SHARED DECISION MAKING (SDM): Increase the number of parents who participate in shared decision making opportunities.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Parent Action Team Meeting (1 required meeting by the end of the 1 st semester) All Things Westside	<u>In-Person Meeting</u> All parents are invited to attend and give feedback regarding any issues of concern to them.	September 29, 2026	All	Mrs. Garman, Mr. Hampton, Ms. Deloach, Ms. Colbert, Mr. Jones, Mrs. Tookes, Dr. Littlejohn, Mrs. Nables
Exit Surveys for Academic-based Family Events	<u>Digital or Paper</u> Parents are given an opportunity to provide feedback regarding specific academic workshops and events.	Ongoing	All	FEL
Parent Satisfaction Survey	<u>Digital or Paper</u> Parents are given the opportunity to provide their input regarding the Title I program, budget and supports via an online or hard copy survey. The information gathered is used to help plan for the next school year.	January 2027	All	DFEC, FEL
Shared Decision Making Meeting for Parents – <i>Voices for the Vision</i>	<u>In-Person Meeting</u> Parents are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person meeting. The information gathered is used to help plan for the next school year.	February 18, 2027	All	FEL
Shared Decision Making Meeting for Faculty – <i>Voices for the Vision</i> and PD “Can You Hear Me Now?”	<u>In-Person Meeting</u> Teachers are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person faculty meeting. The information gathered is used to help plan for the next school year. The Parent Satisfaction Survey results are shared and discussed.	April 19, 2027	All	FEL

Online Feedback Form	<u>Digital</u> Parents have an on-going opportunity to provide input regarding the Title I program, budget and supports via an online feedback form. The information gathered is used to help plan for the next school year. Each Title school has the link to the feedback form on its school FE webpage.	Ongoing	All	FEL

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GOAL 4: PROFESSIONAL DEVELOPMENT FOR STAFF: Increase the faculty and staff’s understanding of the importance of parent engagement and how to communicate with and work with parents as partners. (2 opportunities per semester requirement)				
PD ACTIVITIES	TOPICS and DESCRIPTIONS	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
PD of Staff #1: In-person Meeting “Together We Will Execute the Plan and Increase Engagement	The purpose of this PD is to ensure faculty members know and understand their role in the execution of the 1-year Action Plan. The primary focus is on Goal 1 - academic parent events. A copy of the 1-year Action Plan will be provided with tasks and facilitation assignments included.	August 26, 2026	All Faculty	FEL
PD of Staff #2: In-person Meeting “How to use the School-Parent Compact during Conferences”	This PD covers the content of the School Parent Compact(s). Staff will be reminded of the requirements regarding reviewing the Compact with parents during conferences, as well as the correct way to document this feedback and collaboration opportunity.	September-October 2026	All Faculty	FEL
PD of Staff #3		January 2027	All Faculty	FEL
PD of Staff #4: In-person Meeting “Can You Hear Me Now?” and Voices for the Vision Faculty SDM	During this PD, the results of the Parent Satisfaction Survey will be shared with school staff. School Staff will also have the opportunity to give their input during the Shared Discussion Making portion of the meeting.	February-April 2027	All Faculty	FEL

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GOAL 5: TRANSITION: Increase the amount of support provided to families as students transition through school. Increase the coordination/collaboration efforts with early education programs and college career ready resources.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
“Entering The Wildcats Zone”	2 nd grade parents from Parkwood will be invited to Westside so that they will receive information from our 3 rd grade teachers on expectations for the upcoming school year.	May 2027	2nd Grade	FEL Admin 3 rd Grade Teachers

Examples:

HS - Academic Advisement, FAFSA, CTAE, Dual Enrollment, AP, College Fair, Rising 9th grade Parent Night

MS- Rising 6th Grade Parent Night, Middle School 101

ES- Collaborative Mtg with MG HeadStart, Away to K, Early Learning Center Packets

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GOAL 6: COMMUNITY COLLABORATION: Increase community engagement and participation in school activities.				
C.C. ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Bonaire Church	Bonaire Church provides snack bags for students to take home every Friday evening to ensure that students have something to eat during the weekend.	Twice a Month	All	Cindy West Ms. Garman
Olympia Skate Center	Olympia's Skate Center offers a PRIVATE rink rental for your school to receive 50% of door sales the night of the event. This is a private 2 1/2 hour event designed for just your school. Playing family friendly music, teachers skate for free, with games and entertain.	On-Going	All	PBIS Team
Jeremiah's Italian Ice	During ICE NIGHTS an entire day is dedicated to give back a percentage of Sales to the school.	On-Going	All	PBIS Team
Stevi B's	Host fundraising events and donate either a specified dollar amount per guest or a percentage of the net sales generated by supporters during the event.	Monthly	All	PBIS Team