

**BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD**

Tuesday, August 27, 2024  
10:00 AM – Cooperative Office

<https://us02web.zoom.us/j/85850795770?pwd=tFINTuBue7NZGhtdP7VUU6MEaSNcTk.1>

Meeting ID: 858 5079 5770

Passcode: 717716

**AGENDA**

- 1. Call to Order**
- 2. Consent Agenda**
  - A. Minutes
  - B. Resignations
  - C. New Hires
    - a. Mathilda Hendin-Hoecker, Mental Health Therapist, Victor Secondary
    - b. Ashley Baugus, Mental Health Therapist, Darby Secondary
    - c. Rachella Moresi-Mental Health Clinical Supervisor
  - D. Next Meeting: TBD
- 3. Public Comment-**
- 4. Correspondence/Communications-None**
- 5. Board Action- None**
- 6. Information and Discussion**
  - A. SpEd Training Schedule
  - B. OPI Documents (Procedural Safeguards & Special Education Guidance)
  - C. Parent Involvement Survey
  - D. BVEC Program Narrative
  - E. School Based Mental Health (CSCT)
- 7. Adjourn**

# BVEC Monthly Finance Review

June, 2024

% Year 100%

	Actual	Budget	Act Vs Budget	% of Budget	Comments
<b>Fund 110 Transportation</b>					
Beginning Reserve	\$ 10,410				
Revenue	\$ 53,083	\$ 53,324	(241)		
Expenditures	\$ 54,609	\$ 53,324	(1,285)	102%	
Gain/Loss	\$ (1,526)	\$ -	\$ (1,526)		Using \$1500 from reserves this year to reduce reserves and alleviate costs to districts
Ending Reserve	\$ 8,884				

	Actual	Budget	Act Vs Budget	% of Budget	Comments
<b>Fund 114 Retirement</b>					
Beginning Reserve	\$ 92,223				
Revenue	\$ 286,657	\$ 296,397	(9,740)		
Expenditures	\$ 157,890	\$ 296,397	138,507	53%	
Gain/Loss	\$ 128,767	\$ -	\$ 128,767		
Ending Reserve	\$ 220,990				

	Actual	Budget	Act Vs Budget	% of Budget	Comments
<b>Fund 115 Mental Health</b>					
Beginning Reserve	\$ 638,471				
Revenue	\$ 1,216,747	\$ 1,923,128	(706,381)		\$63K Medicaid due for 23-24, will be paid July
Match Reimbursements	\$ 448,969	\$ 557,707	108,738		
Expenditures	\$ 1,121,216	\$ 1,308,223	187,007	86%	Payroll/Expense savings due to open positions Florence, Darby, Lone Rock
Gain/Loss	\$ (553,438)	\$ 57,198	\$ (410,636)		
Ending Reserve	\$ 285,033				

# BVEC Monthly Finance Review

June, 2024

% Year 100%

Fund	Special Education	Actual	Budget	Act Vs Budget	% of Budget	Comments
	Beginning Reserve	\$ 274,583		-		
	Carry Over	\$ 178,317		-		
	Revenue	\$ 861,207	831,498	29,709		
	IDEA Allocations to Districts	\$ 497,574	497,574	-		
	Expenditures	\$ 279,356	300,770	21,415	93%	Payroll savings IT Coordinator and Office Admin
	Gain/Loss	\$ 84,277	\$ 33,354	\$ 51,123		
	Ending Reserve	\$ 340,067				

Fund	Preschool	Actual	Budget	Act Vs Budget	% of Budget	Comments
	Beginning Reserve	\$ -	-			
	Carry Over	\$ 316	316			
	Revenue	\$ 19,526	29,336	(9,810)		
	IDEA Allocation to Darby	\$ 6,786	6,786	-		Final Cash Request \$10,025 pending payment in July offset by savings in F115 Special Education, charging preschool facility cost directly to preschool
	Expenditures	\$ 31,534	22,550	(8,984)	140%	
	Gain/Loss	\$ (18,794)	\$ -	\$ (18,794)		
	Ending Reserve	\$ -				

Fund	Special Education	Actual	Budget	Act Vs Budget	% of Budget	Comments
	Beginning Reserve	\$ 414,829				
	Revenue	\$ 852,847	794,294	58,553		
	Expenditures	\$ 1,042,976	1,054,425	11,449	99%	County interest distributions
	Gain/Loss	\$ (190,129)	\$ (260,131)	\$ 70,002		
	Ending Reserve	\$ 224,700				

Mental Health Update - Board Copy

June, 2024

Team	Expenditures Full Year	Revenue Full Year	Full Year Over/(Under)	Comments
Darby Elementary	177,497	289,402	111,905	3 person team
Darby Secondary	103,672	115,208	11,536	open BC position
Darby Match Reimbursements	131,124	(437,124)	(306,000)	
Darby Schools	\$ 412,293	\$ 404,608	\$ (7,685)	
Florence Elementary	114,231	172,470	58,239	open MHT position
Florence Secondary	113,107	93,644	(19,463)	open BC position
Florence Match Reimbursements	105,838	(105,838)	(0)	
Florence Schools	\$ 333,177	\$ 266,113	\$ (67,064)	
Lone Rock	\$ 48,984	\$ 14,862	\$ (34,122)	Open MHT position; LD .2 FTE
Stevensville Elementary	123,690	139,801	16,111	
Stevensville Secondary	173,979	191,090	17,111	3 Person team
Stevensville Match Reimbursements	112,510	(172,510)	(60,000)	
Stevensville Schools	\$ 410,180	\$ 330,891	\$ (79,289)	
Victor Elementary	139,016	172,171	33,155	
Victor Secondary	126,985	136,985	10,000	
Victor Match Reimbursements	99,496	(99,496)	(0)	
Victor Schools	\$ 365,496	\$ 309,156	\$ (56,340)	
Total	\$ 1,570,129	\$ 1,325,432	\$ (244,697)	

Team	Total Students	Medicaid	HMK	Private Insurance	Self Pay/Sliding Fee	Date	Superintendent Signature	% Medicaid
Darby Elementary	24	19	2		2			79%
Darby Secondary	18	13			2			72%
Darby Schools	42	32	2		4			76%
Florence Elementary								
Florence Secondary	30	20	2		7			67%
Florence Schools	30	20	2		7			67%
Lone Rock	9	3	1		4			33%
Stevensville Elementary	11	8			2			73%
Stevensville Secondary	21	12	3		3			57%
Stevensville Schools	32	20	3		5			63%
Victor Elementary	39	29	4		3			74%
Victor Secondary								
Victor Schools	39	29	4		3			74%
Total	152	104	12		23			68%

MH Program Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

Director Signature \_\_\_\_\_ Date \_\_\_\_\_

# Mental Health Summer Program Summary

2024

	Payroll		Program Expense	Admin OH	Total Costs	Program	
	(Salary & WC)	Program Expense				Budget	Expense vs Budget
Darby Elementary	8,410.22	709.22	4,906.71	\$ 14,026.15	\$ 1,190.00	\$ 480.78	
Darby Secondary	-	-	-	\$ -	\$ -	\$ -	
Florence Elementary	1,437.22	292.33	1,635.57	\$ 3,365.12	\$ 520.00	\$ 227.67	
Florence Secondary	983.85	28.97	3,271.14	\$ 4,283.96	\$ 150.00	\$ 121.03	
Lone Rock	1,052.23	111.71	1,635.57	\$ 2,799.51	\$ 170.00	\$ 58.29	
Stevensville Elementary	1,499.35	237.78	1,635.57	\$ 3,372.70	\$ 434.00	\$ 196.22	
Stevensville Secondary	1,015.68	176.73	1,635.57	\$ 2,827.98	\$ 485.00	\$ 308.27	
Victor	8,510.62	844.52	4,906.71	\$ 14,261.85	\$ 1,848.63	\$ 1,004.11	
<b>Total</b>	<b>\$ 22,909.17</b>	<b>\$ 2,401.26</b>	<b>\$ 19,626.82</b>	<b>\$ 44,937.25</b>	<b>\$ 4,797.63</b>	<b>\$ 2,396.37</b>	
Check	\$ 22,909.17	\$ 2,401.26			\$ 4,797.63		

	Medicaid		Medicaid Rev/Unit	Gain/(Loss) incl. Admin	Gain/(Loss) excl. Admin
	Units Billed	Revenue less MATCH			
Darby Elementary	209	13,311.18	\$ 63.69	(714.97)	4,191.74
Darby Secondary	5	318.43	\$ 63.69	318.43	318.43
Florence Elementary	32	2,037.98	\$ 63.69	(1,327.14)	308.43
Florence Secondary	15	955.59	\$ 63.71	(3,328.37)	(57.23)
Lone Rock	5	486.75	\$ 97.35	(2,312.76)	(677.19)
Stevensville Elementary	52	3,312.69	\$ 63.71	(60.01)	1,575.56
Stevensville Secondary	24	1,528.71	\$ 63.70	(1,299.27)	336.30
Victor	199	12,675.98	\$ 63.70	(1,585.86)	3,320.84
<b>Total</b>	<b>541</b>	<b>\$ 34,627.32</b>	<b>\$ 64.01</b>	<b>\$ (10,309.94)</b>	<b>\$ 9,316.89</b>
Check	541	\$ 34,627.32			

one person team  
one person team



# POST JUNE BOARD MEETING

06/27/24  
10:27:34

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 6/24

Page: 1 of 1  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11939	101549	406 PEST CONTROL	100.00					
		Treat office and preschool						
1		2353 06/19/24 treat preschool and office	100.00		115 12	456-2600	440	777
11945	101392	BITTERROOT LOCK AND KEY	1,288.00					
		Install new locking key pads on office doors						
1		3481 06/26/24 locking keypads on office door	1,288.00		115 12	456-2600	440	777
11943	64	CHRIS HUGHES	109.21					
		mileage reimbursement 9/23-3/24						
1		7352 06/12/24 mileage reimb 9/23-3/24	109.21		115 18	160-2144	581	3
11938	100884	Criminal Records Section	60.00					
		background check for CSCT CB, LC						
2		06/25/24 FINGERPRINT CB, LC	60.00*		115 12	456-2500	545	777
11941	101164	ELIZABETH A. KALEVA, P.C.	68.75					
		Discussions with Director re:conduct eval of 19 year old student						
1		7352 06/07/24 conduct eval of 19 yr old stud	68.75*		115 12	456-2500	330	777
11940	101544	GAVLAK PLUMBING AND HEATING	578.30					
		Water Heater flush and maintenance in preschool and in office						
1		2353 06/11/24 Water Heater Maint Office	289.15		115 12	456-2600	440	777
2		Water Heater Maint PS	289.15*		115 1	456-2600	440	777
11944	101576	MCKENZIE FEARSON	15.00					
		fingerprint cost reimbursement MP						
1		05/29/24 fingerprint cost reimb MP	15.00		115 8	160-2144	545	3
11942	101575	MOUNTAIN VIEW WINDOWS & MORE	175.00					
		Clean Exterior Windows Office and Preschool						
1		7352 06/28/24 clean ext windows office	87.50		115 12	456-2600	440	777
2		7352 06/28/24 clean ext windows PS	87.50*		115 1	456-2600	440	777
# of Claims		8	Total:	2,394.26	# of Vendors		8	

07/03/24  
11:48:08

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 7/24

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11957	100975 ACROTEC INC.	75.00						
	add service types to BVEC EMR May/June 2024							
1	8298 07/01/24 BVEC ER programming	75.00		115 6 160-2144		330	3	
11960	101347 BMO FINANCIAL GROUP	5,761.17						
	PCard transactions June 2024							
2	Preschool Supplies	62.40*		115 1 456-1000		610	777	
4	Florence CSCT Summer -Impala	26.75		115 33 160-2144		611	3	
40	Darby Ele CSCT Summer Program	188.10		115 31 160-2144		611	3	
41	Florence Ele CSCT Summer Prog	109.05		115 33 160-2144		611	3	
42	Florence HS CSCT Summer Prog	28.97		115 34 160-2144		611	3	
43	Lone Rock Summer Program	75.52		115 40 160-2144		611	3	
44	Stevi Ele CSCT Summer Program	41.43		115 42 160-2144		611	3	
45	Stevi HS CSCT Summer Program	106.32		115 44 160-2144		810	3	
46	Victor CSCT Summer Programs	177.44		115 45 160-2144		810	3	
47	Director Cell Phone	52.38		115 9 456-2490		530	777	
50	Internet	169.98		115 12 456-2500		531	777	
51	Offsite Storage CSCT	75.00		115 8 160-2144		451	3	
52	Office Solutions - copier copi	40.37		115 12 456-2500		550	777	
53	Granite Technologies Phone	197.86		115 12 456-2500		531	777	
54	Adobe Subscription	12.99		115 12 456-2500		681	777	
59	offsiite storage BVEC	75.00		115 12 456-2600		451	777	
69	Iron Mountain Shredding	-0.11		115 12 456-2500		431	777	
70	C Hughes Retirement Giift	75.00*		115 12 456-2316		610	777	
71	Toner Victor Ele CSCT	49.99		115 45 160-2144		610	3	
81	Ravalli Republic Audit Publica	55.09		115 12 456-2500		540	777	
82	C Hughes Retirement Gift	84.26*		115 12 456-2316		610	777	
85	MS 365 Subscriptions	1,170.00		115 12 456-2500		535	777	
86	Indeed MHT Recruiting	262.24		115 8 160-2144		545	3	
88	Zoom Subscription	82.95		115 8 160-2144		650	3	
89	Amazon Web Svcs-Big Sistah	212.44		115 8 160-2144		535	3	
92	C Hildebrand CPI renewal	1,949.00*		115 12 456-2500		581	777	
98	C Hughes Retirement gift	100.00*		115 12 456-2316		610	777	
99	All Staff meeting Supplies	229.00*		115 12 456-2316		610	777	
100	late payment fee	51.75		115 12 456-2500		610	777	



07/03/24  
11:48:08

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 7/24

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11952		90 DARBY PUBLIC SCHOOL	13,289.69					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	13,289.69		115 8 160-2144		800	3
11953		134 FLORENCE-CARLTON SCHOOL	9,831.35					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	9,831.35		115 8 160-2144		800	3
11956		101394 KIRK L. CREWS, M.D.	639.00					
		C SCT Medical Director 24-25 July 2024						
1		07/01/24 Medical Director Jul 2024	639.00*		115 8 160-2144		330	780
11958		217 LRP PUBLICATIONS	3,980.00					
		LRP PUBLICATIONS						
1		07/01/24 SPEC ED CONNECTION SUBSCRIPTIO	3,980.00*		182 9 280-2490		650	
11959		101313 MT SCHOOLS PROPERTY & LIABILITY	20,175.00					
		COMMERCIAL RENEWAL 7/1/24-7/1/2025						
1		06/10/24 PROP & LIAB INS 7/1/24-7/1/25	20,175.00*		115 12 456-2500		520	777
11947		101083 RIVERFRONT COUNSELING & SUPPORT	2,000.00					
		After hours-crisis support 24-25						
1		07/01/24 after hours crisis support	2,000.00		115 8 160-2144		350	3
11949		359 STEVENSVILLE PUBLIC SCHOOLS	1,100.00					
		LAND LEASE FOR BVEC BUILDING 2024-25						
3		Land Rent 20224-25	1,100.00		115 12 456-2600		451	777
11954		359 STEVENSVILLE PUBLIC SCHOOLS	11,200.66					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	11,200.66		115 8 160-2144		800	3
11955		404 VICTOR PUBLIC SCHOOLS	9,532.80					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	9,532.80		115 8 160-2144		800	3
		# of Claims	11	Total:	77,584.67	# of Vendors	10	

07/11/24  
09:44:23

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11957	100975 ACROTEC INC.	75.00						
	add service types to BVEC EMR May/June 2024							
1	8298 07/01/24 BVEC ER programming	75.00		115 6 160-2144		330	3	
11961	101416 BIG SKY CHEM-DRY	640.00						
	Clean carpets in BVEC Office and Preschool							
2	07/03/24 Clean carpets in Preschool	320.00		115 1 456-2600		430	777	
3	Clean carpets in Office	320.00		115 12 456-2600		430	777	
11952	90 DARBY PUBLIC SCHOOL	13,289.69						
	Match Reimbursement July 2024							
1	07/01/24 Match Reimbursement 7/24	13,289.69		115 8 160-2144		800	3	
11953	134 FLORENCE-CARLTON SCHOOL	9,831.35						
	Match Reimbursement July 2024							
1	07/01/24 Match Reimbursement 7/24	9,831.35		115 8 160-2144		800	3	
11956	101394 KIRK L. CREWS, M.D.	639.00						
	CSCF Medical Director 24-25 July 2024							
1	07/01/24 Medical Director Jul 2024	639.00*		115 8 160-2144		330	780	
11958	217 LRP PUBLICATIONS	3,980.00						
	LRP PUBLICATIONS							
1	07/01/24 SPEC ED CONNECTION SUBSCRIPTIO	3,980.00*		182 9 280-2490		650		
11959	101313 MT SCHOOLS PROPERTY & LIABILITY	20,175.00						
	COMMERCIAL RENEWAL 7/1/24-7/1/2025							
1	06/10/24 PROP & LIAB INS 7/1/24-7/1/25	20,175.00*		115 12 456-2500		520	777	
11947	101083 RIVERFRONT COUNSELING & SUPPORT	2,000.00						
	After hours-crisis support 24-25							
1	07/01/24 after hours crisis support	2,000.00		115 8 160-2144		350	3	
11949	359 STEVENSVILLE PUBLIC SCHOOLS	1,100.00						
	LAND LEASE FOR BVEC BUILDING 2024-25							
3	Land Rent 20224-25	1,100.00		115 12 456-2600		451	777	

07/11/24  
09:44:23

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 7/24

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11954		359 STEVENSVILLE PUBLIC SCHOOLS	11,200.66					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	11,200.66		115 8 160-2144		800	3
11955		404 VICTOR PUBLIC SCHOOLS	9,532.80					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	9,532.80		115 8 160-2144		800	3
		# of Claims 11	Total: 72,463.50	# of Vendors 10				

07/24/24  
09:37:51

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 7/24

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11966	101540 ANDEE LEINGANG	50.00						
	fingerprint reimbursement							
1	07/11/24 Darby Ele CSCT Summer Program	50.00		115 31 160-2144		611	3	
11962	101392 BITTERROOT LOCK AND KEY	2,489.00						
	Install new locking key pads on preschool doors							
1	3562 07/11/24 locking keypads on PS door	2,489.00*		115 1 456-2600		440	777	
11964	101164 ELIZABETH A. KALEVA, P.C.	137.50						
	Discussions with Director re:permission to screen form							
1	7446 07/15/24 permission to screen form	137.50		115 12 456-2500		330	777	
11963	101404 HEART OF THE VALLEY CPR	130.00						
	CPR Training Preschool							
1	240610 06/20/24 Preschool CPR Training	130.00*		115 1 456-1000		581	777	
11970	241 MASBO MT ASS'n OF SCHOOL BUSINESS	200.00						
	MASBO MEMBERSHIP, 1 YEAR- JREYNOLDS 24-25							
1	13407 07/01/24 MASBO Reynolds 2024-25	200.00		115 12 456-2500		810	777	
11968	100852 Missoula Fire Equipment	50.00						
	annual service, 2024 for BVEC office and preschool							
1	30970 07/23/24 ANNUAL SERVICE -office/PS	50.00		115 12 456-2600		440	777	
11965	101515 NATUS	480.00						
	Audiometer Calibrations/Repair							
1	72924 07/11/24 Audiometer Calibrations/Repair	480.00*		115 3 456-2150		440	777	
11967	296 PAULA LAMPI	60.00						
	MASP Membership fee reimbursement							
1	07/16/24 MASP Membership	60.00*		115 2 456-2140		810	777	
11969	101234 SCHOOL IN SITES	925.00						
	Annual Website fee and domain renewal for 24-25							
1	44951 07/28/24 Websit annual renewal 24-25	925.00		115 12 456-2500		681	777	

07/24/24  
09:37:51

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 7/24

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11949		359 STEVENSVILLE PUBLIC SCHOOLS	1,200.00					
		LAND LEASE FOR BVEC BUILDING 2024-25						
3		Land Rent 20224-25	1,200.00		115 12 456-2600		451	777
11954		359 STEVENSVILLE PUBLIC SCHOOLS	11,200.66					
		Match Reimbursement July 2024						
1		07/01/24 Match Reimbursement 7/24	11,200.66		115 8 160-2144		800	3
11950		395 TOWN OF STEVENSVILLE	83.44					
1		07/01/24 Water	14.88		115 12 456-2600		421	777
3		WATER BOND	16.39		115 12 456-2600		421	777
5		SEWER	31.87		115 12 456-2600		421	777
7		SEWER BOND	20.30		115 12 456-2600		421	777
		# of Claims 12	Total: 17,005.60				# of Vendors 11	

08/10/24  
11:24:29

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 8/24

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11971	360 STEVENSVILLE UNITED METHODIST	450.00						
	CSCT Training Aut 14 and 15, 2024							
	All Staff Meeting August 16, 2024024							
1	08/10/24 All Staff Meeting 8/16/24	150.00*		115 12 456-2500		581	777	
2	CSCT Training 8/14-8/15/24	300.00		115 8 160-2144		581	3	
11972	101577 LUCY CHADWICK	42.00						
	FINGERPRINT REIMBURSEMENT							
1	06/18/24 FINGERPRINT REIMB LC	42.00		115 8 160-2144		545	3	
11973	100884 Criminal Records Section	30.00						
	background check for CSCT MHH							
2	08/10/24 FINGERPRINT MHH	30.00*		115 12 456-2500		545	777	
11974	100872 NORTHWESTERN ENERGY	99.21						
6	08/01/24 ELECTRICITY	64.80		115 12 456-2600		412	777	
8	GAS	27.16		115 12 456-2600		411	777	
10	TAXES	7.25		115 12 456-2600		412	777	
11975	395 TOWN OF STEVENSVILLE	83.48						
1	08/01/24 Water	14.92		115 12 456-2600		421	777	
3	WATER BOND	16.39		115 12 456-2600		421	777	
5	SEWER	31.87		115 12 456-2600		421	777	
7	SEWER BOND	20.30		115 12 456-2600		421	777	
11977	90 DARBY PUBLIC SCHOOL	5,152.56						
	Match Reimbursement Jul 2024							
1	08/01/24 Match Reimbursement 7/24	5,152.56		115 8 160-2144		800	3	
11979	359 STEVENSVILLE PUBLIC SCHOOLS	1,651.02						
	Match Reimbursement July 2024							
1	08/01/24 Match Reimbursement 7/24	1,651.02		115 8 160-2144		800	3	
11980	404 VICTOR PUBLIC SCHOOLS	4,450.55						
	Match Reimbursement July 2024							
1	08/01/24 Match Reimbursement 7/24	4,450.55		115 8 160-2144		800	3	

08/10/24  
11:24:29

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 8/24

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11982	101347	BMO FINANCIAL GROUP	7,970.92						
PCard transactions Aug 2024 035976									
2		KIA battery/fuel	799.61*		115 12 456-2600		624	777	
40		Darby Ele CSCT Summer Program	471.12		115 31 160-2144		611	3	
41		Florence Ele CSCT Summer Prog	156.53		115 33 160-2144		611	3	
43		Lone Rock Summer Program	36.19		115 40 160-2144		611	3	
44		Stevi Ele CSCT Summer Program	196.35*		115 42 160-2144		611	3	
45		Stevi HS CSCT Summer Program	176.73		115 44 160-2144		611	3	
46		Victor Ele CSCT Summer Program	173.75		115 45 160-2144		611	3	
47		Victor HS CSCT Summer Program	580.77		115 46 160-2144		611	3	
48		Director Cell Phone	52.38		115 9 456-2490		530	777	
51		Internet	169.98		115 12 456-2500		531	777	
52		Offsite Storage CSCT	75.00		115 8 160-2144		451	3	
53		Office Solutions - copier copi	50.37		115 12 456-2500		550	777	
60		offsiite storage BVEC	75.00		115 12 456-2600		451	777	
87		Dell-laptop replacements	3,099.95*		115 12 456-2500		670	777	
88		Office Supplies	217.45*		115 12 456-2600		610	777	
89		NW Energy-Electriciity	73.79		115 12 456-2600		412	777	
90		NW Energy-Gas	38.18		115 12 456-2600		411	777	
93		Zoom Subscription	82.95		115 8 160-2144		650	3	
94		Amazon Web Svcs-Big Sistah	209.20		115 8 160-2144		535	3	
97		SASE Envelopes for office	421.30		115 12 456-2500		532	777	
98		CB Mobile-PS cleaning	75.00*		115 12 456-1000		430	777	
99		Indeed Recruiting	120.00		115 8 160-2144		545	3	
105		C Hughes good bye lunch	55.49*		115 12 456-2316		610	777	
106		office stamps	28.83		115 12 456-2500		610	777	
107		Speech CEU program	445.00*		115 3 456-2150		610	777	
108		Victor CSCT Summer Program	90.00*		115 45 160-2144		611	777	
11983	100975	ACROTEC INC.	150.00						
resolve progress note report issue 7/31/24									
1		8302 08/01/24 BVEC ER programming	150.00		115 6 160-2144		330	3	
# of Claims		10	Total:	20,079.74	# of Vendors		10		

08/21/24  
11:47:57

BITTERROOT VALLEY SPECIAL ED COOP  
Claim Approval List  
For the Accounting Period: 8/24

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11978	134 FLORENCE-CARLTON SCHOOL	1,299.63						
Match Reimbursement 2024 August								
1	08/01/24 Match Reimbursement 8/24	1,299.63		115 8 160-2144		800	3	
11981	101394 KIRK L. CREWS, M.D.	639.00						
CSCT Medical Director 24-25								
1	08/01/24 Medical Director Aug 2024	639.00*		115 8 160-2144		330	780	
11984	101544 GAVLAK PLUMBING AND HEATING	270.00						
BVEC Office - toilet repair								
1	08/12/24 BVEC office toilet repair	270.00		115 12 456-2600		440	777	
11985	101164 ELIZABETH A. KALEVA, P.C.	137.50						
Discussions with Director re: IEP letter from parent								
1	7559 08/15/24 IEP letter from parent	137.50		115 12 456-2500		330	777	
11986	101578 HILLARY A. POWELL, PHD	420.00						
Guest speaker for CSCT training 8/14/24								
1	08/14/24 Guest speaker CSCT 8/14/24	420.00		115 8 160-2144		581	3	
11987	101579 HARRIS BAJWA	300.00						
Guest speaker for CSCT training 8/14/24								
1	08/14/24 Guest speaker CSCT 8/14/24	300.00		115 8 160-2144		581	3	
# of Claims		6	Total:	3,066.13	# of Vendors		6	



Check #	User ID	# of Lines	Amount	Vendor	Acct Period	Period Cancelled (if different than accounting period)	Date Cancelled
147229		1	✓ 11.00	101552 JOHN WOOD	8/23	/	/ /
Changed to Check # 147304							
147233		1	✓ 11.00	101563 MATTHEW DEVESTINE	8/23	/	/ /
Changed to Check # 147305							
147234	JR	1	✓ 11.00	101545 MICHELLE BRUSHIA	8/23	1/24	01/04/24
147241	JR	1	✓ 11.00	101548 VANESSA WILLIAMS	8/23	12/23	12/20/23
147305	JR	1	11.00	101563 MATTHEW DEVESTINE	8/23	5/24	05/30/24
Reissue from Check # 147233							
147314	JR	1	11.00	101545 MICHELLE BRUSHIA	1/24	/	01/05/24
147322	JR	1	11.00	101545 MICHELLE BRUSHIA	1/24	/	01/23/24
147336	JR	1	11.00	101545 MICHELLE BRUSHIA	2/24	/	02/12/24
147398		1	✓ 5,296.63	101347 BMO FINANCIAL GROUP	6/24	/	/ /
Changed to Check # 147430							

*LUNCH PER  
DIEM CHECKS  
NEVER CASHED*

*CHECK LOST*

Number of Cancelled Checks: 9

*Stop payments on all checks cancelled*