

**MINUTES OF REGULAR MEETING
ADA BOARD OF EDUCATION
JANUARY 15, 2018**

The Board of Independent School District Number 19 of Pontotoc County, State of Oklahoma met in a special meeting session at the office of the Board of Education, 324 West 20th, Ada, Oklahoma in said school district on the 15th day of January 2018, at 6:30 p.m.

PRESENT: Dr. Todd Boone, President; Ms. Keri C. Norris, Vice-President; Mr. Russ Gurley, Clerk; Mr. Kyle Stuart, Member

ABSENT: Mr. Doug Haney, Member

STAFF ATTENDING: Mr. Mike Anderson, Superintendent; Mr. Bryan Harwell, Executive Director; Mrs. Paula Kedy, Executive Director; Mrs. Lisa Fulton, Federal Programs Director; Mrs. Kelly Howry, Minutes Clerk

GUESTS: Taylor Dickey, SFE; Eric Swanson, Ada News; Allen Bryant, Johnston & Bryant, CPAs

Notice of the time, date, and place of this special meeting was given to the County Clerk of Pontotoc County at least 48 hours prior to this meeting and was mailed or delivered to all of those who made written requests and paid the request fee for notice of special meetings.

Public notice of the meeting, with an agenda, was posted at least 24 hours prior to this special meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of this meeting all in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order by Dr. Todd Boone, President, at 6:30 p.m.

Mr. Allen Bryant presented the 2016-2017 Audit Report. A motion was made by Mr. Kyle Stuart to acknowledge receipt of the 2016-2017 Audit Report as presented. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Russ Gurley to approve the minutes of the December 11, 2017, regular meeting as distributed to members. The motion was seconded by Mr. Kyle Stuart and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Kyle Stuart to approve encumbrance orders as follows:

- a. General Fund: P.O. #438-508; #50435-50454
- b. Building Fund: P.O. #162-183
- c. Gifts Fund: P.O. #74-76
- d. Activity Fund: P.O. #368-401

e. Athletic Fund: P.O. #259-315

The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

The Board members reviewed the Management and Investment Report.

Mr. Mike Anderson, Superintendent, stated there was no new business.

Mr. Mike Anderson, Superintendent, presented a report about the FY2018 mid-year allocation adjustment, gave an update on the bond projects, presented the latest strategic plan documentation, explained the proposed policy adoptions, and presented the procedures for adopting the OSSBA online superintendent evaluation tool. Mr. Anderson also presented information on the STEM?STEAM programming update, the Ada Junior High DART grant, the District’s Oklahoma Energy Resources Board (OERB) grant and Gear Up grant. He also shared the flyer for the upcoming bond election

At the meeting of the Board of Education of Ada Public Schools held at Ada, Oklahoma on January 15, 2018, the following motion was made by Ms. Keri C. Norris:

**ADA BOARD OF EDUCATION RESOLUTION
FOR
ADA PUBLIC SCHOOLS I019**

I move that the Board of Education adopt a Section 125 Flexible Benefits Plan to be enrolled and administered by Mass Group Marketing for the employees of Ada Public Schools to be effective on January 15, 2018.

The motion was seconded by Mr. Russ Gurley and passed with each member voting as follows:

Todd Boone	Yes
Keri C. Norris	Yes
Russ Gurley	Yes
Kyle Stuart	Yes

Following a discussion regarding the subscription to the OSSBA’s evaluation form for the superintendent, Mr. Kyle Stuart made a motion to subscribe to this service. Ms. Keri C. Norris seconded the motion and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Russ Gurley to adopt the following OSSBA policies:

- a. Policy CA – *Expenditure of District Funds*

- b. Policy CBB – *Policy Forbidding the Supplanting of Federal Funds and Grant Monies for Legal Revenue*
- c. Policy CDAC – *General Fund Balance*
- d. Policy CHA-R – *Purchasing and Distribution (Regulation)*
- e. Policy CHE – *Vendors*
- f. Policy CLB – *Equipment Accountability*
- g. Policy CLB-R – *Inventories*
- h. Policy EAA – *Evaluation of Instructional Programs*

A copy of said policy is attached and made hereto a copy of these minutes. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

The board then held a discussion about the latest strategic planning documentation. A few changes will be made and then redistributed to each committee facilitator. They then will follow up with their committees.

A motion was made by Ms. Keri C. Norris to approve the following workshop expenditures:

WORKSHOP REQUESTS – January 15, 2018

DATES	WORKSHOP/LOCATION	EMPLOYEES	EXPENSE	AMOUNT	PAID BY
1/9/2018	BURLINGTON ENGLISH TRAINING/OKC	M REYNOLDS	SUB	\$59.21	732
1/17/2018	WIDA ACCESS TRAINING OK STATE DEPT OF EDU	V BURKHART S POE	TRAV	\$56.58	511
1/18/2018	MATHEMATICS TEXTBOOK CARAVAN/MCALESTER	K THOMPSON, T. NEIGHBORS R SULLIVAN, A FETTERS, J STETTLER, S DUNCAN, L FULTON, P KEDY	SUB TRAV	\$355.26 \$65.00	100 100
02/05-08/2018	TEXAS COMPUTER EDUCATION ASSOCIATION AUSTIN, TX	C GALBREAITH, C ECKLER D MCNUTT, A RHODES, J BARRICK, C BALTIMORE R MADISON, P ROSS	REG LODG SUBS TRAV MEALS	\$3,399.00 \$3,103.95 \$1,598.67 \$483.10 \$1,370.00	421/587 587 421/587 421 587
2/21/2018	EXCEL 2013 ADVANCED	J BARRICK	SUB	\$59.21	12

2/26-27/18	OKLAHOMA PK TEACHERS	ALL PK TEACHERS	REG	\$4,378.00	774
	CONF/OKC		LODG	\$714.00	774
			TRAV	\$130.00	774
			SUBS	\$1,302.62	774
			PER DIEM	\$370.00	774

The motion was seconded by Mr. Kyle Stuart and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Kyle Stuart to accept the following funds:

a. Sprint	District Contract	\$550.00
b. State of Oklahoma	Alternative Education	\$22,900.85

The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, and Stuart voting yes.

Dr. Todd Boone, President, invited comments by Board members. Ms. Keri C. Norris commented on the appreciation of the new macroeconomics textbooks received at the high school and confirmed the May 15 date for AHS graduation. Mr. Russ Gurley mentioned the 2018-2019 school calendar and Christmas vacation. Dr. Boone thanked everyone for the hard work on the strategic plan.

A motion was made by Ms. Keri C. Norris at 7:53 p.m. to convene to Executive Session to discuss the employment of two (2) Special Education Paraprofessionals, one (1) student coach, one (1) bus driver and to accept the resignations of Lorianne Towers and Eric Worley. The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, and Stuart voting yes.

Dr. Todd Boone acknowledged the Boards return to Open Session at 8:15 p.m.

STATEMENT OF EXECUTIVE SESSION:

Present: Dr. Todd Boone, President; Ms. Keri C. Norris, Vice-President; Mr. Russ Gurley, Clerk; Mr. Kyle Stuart, Member; Mr. Mike Anderson, Superintendent.

Clerk: Mr. President, what issues were discussed in Executive Session?

President: The items that were discussed were employment of two (2) Special Education Paraprofessionals, one (1) student coach, one (1) bus driver and to accept the resignations of Lorianne Towers and Eric Worley

Clerk: Were any votes taken in Executive Session?

President: No.

Clerk: Were any other topics or issues discussed while in Executive Session?

President: No.

A motion was made by Mr. Russ Gurley to hire Joshua Keith and Stacie Lindsey as special education paraprofessionals. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Russ Gurley to hire Rumor LeJeune as a student coach. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Russ Gurley to hire James Workman as a bus driver. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

A motion was made by Mr. Russ Gurley to accept the resignation of Lorianne Towers and Eric Worley. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, and Stuart voting yes.

There being no further business a motion was made by Mr. Russ Gurley to adjourn at 8:16 p.m. The motion was seconded by Mr. Kyle Stuart and passed with Boone, Norris, Gurley, and Stuart voting yes.

The next regularly scheduled meeting will be February 12, 2018, at 6:30 p.m. in the Ada Board of Education building, 324 West 20th, Ada, Oklahoma.

____s/Kelly Howry_____
Kelly Howry, Minutes Clerk

____s/Dr. Todd Boone_____
Dr. Todd Boone, President