

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL
BOARD OF DIRECTORS MEETING
MAY 20, 2025, TUESDAY – 6:00 P.M.**

Board Members Present: Jess Goff, Julaine Roffers-Agarwal, Jean Melancon, Alyssa Schwartz, Carolyn Ganz, Rachel Droogsma, Rohan Chougule, Sarah Stocco

Board Members Absent:

Other Attendees: Chris Bewell, Tom Fendt, Joe Aliperto (Dieci Finance- 6:06-6:28)

Meeting called to order by Julaine Roffers-Agarwal, Board Chair, at 6:04 pm.

AGENDA

Public Comment Period: Comments limited to 3 minutes per person.

- Tom Fendt - visiting - future board member - just wanting to hear the meeting

Consent Agenda

- April 2025 Meeting Minutes
- Policy 412 CMES Staff Sabbatical
- Policy 413 Harassment and Violence
- Policy 514 Bullying Prohibition
- Policy 516 Student Medication
- Policy 691 Inclusive Education Program
- Policy 702 Fixed Asset
- Procedure 702.1 Fixed Assets Operating
- Policy 705 Financial and Cash Management
- Procedure 705.1 Receipts
- Policy 706 Acceptance and Administration of Gifts

CAROLYN MADE A MOTION TO ACCEPT THE CONSENT AGENDA. SARAH SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

Approval of Agenda & Declaration of Conflict of Interest

JEAN MADE A MOTION TO APPROVE THE EVENING'S AGENDA. RACHEL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

Julaine asked whether, given the approved agenda, there were any conflicts of interest. None were disclosed.

Treasurer's Report - Joe

- Current enrollment is 135-136 and ADM is 133
- Our revised budget is 132 ADM
- Still being paid at 140 ADM - this will be adjusted, but state is behind in this process right now
- Cash balance and CD balance - good, reflect strong, healthy fund balance
- 83% of the way through the year, 85% received, 85% spent
- Holdback is still 10%
- No donations in April
- No concerns about cash flow
- Everything in line with what is anticipated
- More details in reports

SARAH MADE A MOTION TO ACCEPT THE APRIL FINANCIALS. CAROLYN SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

Budget for 25-26 - Joe

- 140 ADM budgeted
- Details in reports

- Discussion of change in compensatory revenue will result in \$50,000 increase
- There has been talk of budget items from the state that affect charter schools more than district schools, but these are currently have been taken out of the budget
- Federal revenue is predicted to be the same in general
- Grants - some same, some changed - see reports
- Final number \$7,591 positive
- AMI teacher sponsorship is wrapping up this year - no specific future plans but we will surely discuss again later
- Is there a change in formula? This is due to change in reporting
- \$1,500 for equity, \$1,500 for Advancement in the budget already

CAROLYN MADE A MOTION TO ACCEPT THE PROPOSED BUDGET FOR 2025-26. RACHEL SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

Head of School Report - Alyssa

- Received AMI report yesterday and granted Affiliated status as expected, will qualify for Recognized status by fall
 - 3 more years until next visit
- Busy time
 - Camp Ihduhapi
 - all UE for the day tomorrow
 - 6th years staying until Friday!
- Upcoming events Board members are welcome to attend
 - Ice Cream Social- June 6, 4:00-5:30
 - Kindergarten Fly-up- June 11, 11:00
 - Sixth Year Honoring Ceremony- June 11 1:30 (at First Hmong Assembly on Geranium)

Director of Budget Operations - Chris

- Current Enrollment - 136
- Applications are coming in well for 25-26 school year
 - 3rd year class is really large

- still touring families
- pretty confident we will stay at our 140 (we are there now and think we will stay at that number or slightly above)

Advancement Committee - Rachel

Marketing, next steps:

- Order swag for community and Cornerstone families
 - Pollinator festival, Dragon Boat festival - tabling, offer swag that fits the values of Cornerstone
 - Will be ordering: plantable pencils, eco-notebooks
 - Yard signs and stickers for 80 Cornerstone families, plus more for future use
 - Will be ordering 200 yard signs, plus 250 stickers
- Fall Fest outreach
 - Parents, upper el students needed to plan activities
- Launch parent committee reps
 - Create a packet over the summer with specific directions, dates, detail

Fundraising ideas for future:

- Bookfair: Red Balloon and Scholastic options
- Merchandise store - still exploring options for this

Reminder/request to share info for Slow Road Photography

- We get a portion of sales - good to highlight this to families when it's time to order pictures
- Could they host a pop up family photo session here and share proceeds with us too?

Governance Committee

- Open seats as of July 1, 2025:
 - One Parent member seat
 - Two Community member seats
- Contact Julaine if you have any ideas for candidates for these open seats!
- Reminder that new members have to go through some training before officially being seated
- 2025-26 Secretary position
 - The main responsibilities of Board Secretary are to take minutes during Board meetings, ensuring that specific items are included in minutes
 - Jess has created a template for taking minutes during a standard Board meeting

Board Chair Report – Julaine

- Guidance on complying with Open Meeting Law
 - We have to be able to see each other face to face (meaning on-camera if virtual)
 - A member of the public who wished to talk to you in person would need to be able to talk to you - and virtual attendants are likely not in ADA settings so we need to be changing locations as appropriate to meet ADA needs
- Julaine will (actually) be sending out a Whole Board evaluation survey to each of you, please complete by our June Board meeting.
- Thank you note from school staff for conference food donations - very appreciated
- Agenda for next meeting
 - Alyssa will have the staff list at that meeting
 - Julaine would like to have the officer roster settled at that meeting as well

SARAH MADE A MOTION TO ADJOURN THE MEETING AT 6:48 PM. CAROLYN SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

***The next CMES Board Meeting is June 17, 2025 at 6 p.m.
Respectfully Submitted by Jess Goff, CMES Secretary.***