

PAYROLL PERIODS AND CHECK DATES 2023-2024

PAYROLL PERIOD	CHECK DATE
June 11 – July 8	Monday, July 31, 2023
July 9 – August 12	Thursday, August 31, 2023
August 13 – September 9	Friday, September 29, 2023
September 10 – October 14	Tuesday, October 31, 2023
October 15 – November 11	Thursday, November 30, 2023
November 12 – December 2	Tuesday, December 19, 2023
December 3 – January 6	Wednesday, January 31, 2024
January 7 – February 10	Thursday, February 29, 2024
February 11 – March 9	Friday, March 29, 2024
March 10 – April 13	Tuesday, April 30, 2024
April 14 – May 11	Friday, May 31, 2024
May 12 – June 8	Friday, June 28, 2024

*Payroll period dates and check dates are subject to change.

Actual length of pay periods varies by contract and notice of employment terms. The Payroll Office determines days worked in a payroll period based on classification of employment and terms of contract or notice of employment.

12-MONTH EMPLOYEES – Employees who work 12-months are paid 1/12 of their annual salary over 12 months from July 2023 through June 2024.

11-MONTH EMPLOYEES – Employees who work 11-months are paid 1/12 of their annual salary over 12 months from August 2023 through July 2024.

10 and 10.5-MONTH EMPLOYEES – Employees who work 10 or 10.5-months are paid 1/12 of their annual salary over 12 months from September 2023 through August 2024.

- Employee pay will be adjusted according to the number of remaining contract days if hired mid contract year.

PAYROLL CHANGES MUST BE RECEIVED IN THE PAYROLL OFFICE BY THE 10TH OF THE MONTH.