

**COMMUNITY ACTION, INC. OF CENTRAL TEXAS
HEAD START PROGRAM
2021-2022**



REGULAR POLICY COUNCIL MEETING AGENDA

Hard copies of this agenda and/or any of the attachments are available by contacting psanchez@communityaction.com.

DATE: February 17, 2022

TIME: 11:00 am -12:00 pm

LOCATION: [Zoom](#)

CHILD CARE: N/A

POLICY COUNCIL CHAIRPERSON: Mr. Joshua Romero, Bonham Pre-K

If you have questions, please contact Alexandra Mylius, Interim Head Start Program Director at 512-396-3395 X 228

Total Members: 9

Quorum: 5 members required to meet quorum

I. Open Meeting

1. Call to order, time: _____ Chairperson: Joshua Romero
2. Roll Call (Attendance) Secretary: Ashley Salazar

Center	Member	P/A	Alternate	P/A
Hemphill HS	Lydia Ramirez-Translator		Zadiah Berry	
Hemphill EHS	Yahaira Gonzalez		Vacancy	
Bonham	Joshua Romero-Chairperson		Metilda Lucio	
Henry Bush	John Saucedo		Yesenia Esquivel	
Luling	Rebecca Hernandez		Kim Kimball	
A. Washington	Breanna Perez-Vice Chairperson		Nancy Suarez	
LBT	Bianca Castillo -CAI Board Rep		Maria Guadalupe Soto	
Lockhart	Ashley Salazar-Secretary		Delores Tristan	
Hays PEP	Vacancy		Vacancy	
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	Lana Wagner-Community Rep			
Community Rep.	David Gonzales-Community Rep			
Head Start Staff				
Director	Alexandra Mylius			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

3. Public Comment Period (2-minute maximum)
4. Member report from sites (2-minute maximum)

II. EXECUTIVE SESSION (CLOSED TO PUBLIC) Start Time: _____

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

1. [New Hire Report](#) – *for approval*

2. Termination Report-NA

Executive session adjourns. End Time: _____

Regular meeting reconvenes. Time: _____

III. Policy Council Training

1. [Policy Council Bylaws](#)

• Article VII: Committees

- Finance and Planning Committee
- By Laws Committee
- The Personnel Committee
- The ERSEA Committee
- The Translator Committee

VI. OLD BUSINESS

Approval of [Meeting Minutes January 20, 2022](#) - *for approval*

V. NEW BUSINESS

1. [Community Action, Inc. Parent-Employee Agreement](#) - *for approval*

2. [Program Operations-Investigative Procedures Update](#) - *for approval*

3. [Reporting Child Abuse and Neglect](#) - *for approval*

VI. MONTHLY REPORTS (*for information*)

1. [EHS Attendance January 22](#)

2. [HS Attendance January 22](#)

3. [EHS Enrollment January 22](#)

4. [HS Enrollment January 22](#)

VII. FINANCIAL – January 2021 (*for information*)

1. Child and Adult Care Food Program (CACFP)

2. Federal HS/EHS

3. COVID Funds

4. American Rescue Plan Funds

5. In Kind

6. Credit Card Reports – December 2021

7. Store Account Expenditures – December 2021

8. Policy Council Funds

9. Recent Invoices for Building Repairs/Operations

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. [Head Start Monthly Report January 2022](#)

2. [Child-Care Inspection Luling CDC Head Start and Early Head Start 02/02/2022](#)-No Findings
3. [HSES Correspondence: Bonham Pre-K 3-Year-Old Class Child Injury 02/01/2022](#)
4. [Child Care Regulation \(CCR\) Investigation Henry Bush CDC 01/31/2022](#)-No Deficiencies
5. [Child-Care Inspection Luling CDC Head Start and Early Head Start 01/27/2022](#)-
Allegations: There are concerns regarding prohibited punishments.

Next Meeting: March 24, 2022 11:00 AM Zoom

Meeting adjourned by Chairperson, Mr. Joshua Romero at: _____