



TOUR CONSULTANTS

Jeff Bennett - Owner: 231-838-1925  
Linda Perin - Business Mgr: 269-953-8101  
Fax: 269-953-1082

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**TRIP DOCUMENTS PACKAGE**

**TAWAS 8<sup>th</sup> GRADE CLASS TRIP**  
Doug Livingston / Keri Buysens, Trip Advisors

**WASHINGTON DC / GETTYSBURG**  
MAY 18 - 21, 2022

**Please provide this Package & the Student Deluxe CFAR Travel Protection Plan to all participants**



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**TAWAS 8<sup>th</sup> GRADE CLASS TRIP**  
[Prepared 4/19/21]  
Doug Livingston/Keri Buysens – Trip Advisors  
**WASHINGTON DC/GETTYSBURG**  
MAY 18-21, 2022  
(4 days/3 hotel nights/2 motor coaches)

***PROJECTED  
PRICE:***

**\$646 per person based on 103-107 paying participants – Quad Occ.-Students  
\$686 per person based on 103-107 paying participants – Triple Occ.-Students  
\$766 per person based on 103-107 paying participants – Double Occ.-Adults  
\$1006 per person based on 103-107 paying participants – Single Occ.-Adults**

**THREE COMPLIMENTARY TRIPS BASED ON 103-107 PAYING PARTICIPANTS**

**PRICE ADJUSMENT BASED ON NUMBER OF PAYING PARTICIPANTS:**

<u>#’s</u>	<u>Quad Occ.</u>	<u>Triple Occ.</u>	<u>Double Occ.</u>	<u>Single Occ.</u>
98-102	\$678	\$718	\$798	\$1038
93-97	\$712	\$752	\$832	\$1072
88-92	\$786	\$826	\$906	\$1146
83-87	\$826	\$866	\$946	\$1186
78-82	\$868	\$908	\$988	\$1228
73-77	\$912	\$952	\$1032	\$1272

Note: If the number of paying participants drops below 73, the trip price will be recalculated.

Note: Empty bus seats are covered in these prices.

**TWO DELUXE MOTOR COACH(S) for round trip from TAWAS, MI to WASHINGTON DC plus ground transportation to and from events.**

**Coaches are equipped with DVD, WI-FI, CHARGING PORTS**

**FIRST CLASS HOTEL ACCOMMODATIONS PROVIDED for THREE NIGHTS**

**SECURITY WILL BE PROVIDED FOR GROUP AT HOTEL EACH NIGHT**

**MEALS PROVIDED:**

5/18/22 DINNER at GOLDEN CORRAL (or similar) en ROUTE  
5/19/22 BREAKFAST BUFFET at HOTEL  
5/19/22 \$15 CASH BACK for LUNCH  
5/19/22 DINNER at BUCA DI BEPPO'S  
5/20/22 BREAKFAST BUFFET at HOTEL  
5/20/22 \$15 CASH BACK for LUNCH  
5/20/22 DINNER at HARD ROCK CAFÉ  
5/21/22 BREAKFAST BUFFET at HOTEL  
5/21/22 \$20 CASH BACK for MEALS en ROUTE

**ADMISSION TO THE FOLLOWING ACTIVITIES:**

- FLIGHT 93 MEMORIAL
- ARLINGTON NATIONAL CEMETERY
- HOLOCAUST MUSEUM (reservations required)
- NATIONAL MUSEUM OF AFRICAN AMERICAN HISTORY & CULTURE (reservations required)
- SMITHSONIAN MUSEUMS – OPTIONS:
  - NATIONAL AIR & SPACE MUSEUM
  - NATIONAL GALLERY OF ART
  - MUSEUM OF AMERICAN HISTORY
  - MUSEUM OF NATURAL HISTORY
  - NATIONAL MUSEUM OF AFRICAN ART
  - NATIONAL MUSEUM OF THE AMERICAN INDIAN
- NATIONAL MALL
- NIGHTTIME MEMORIAL TOUR
- COMEDY SPORTZ
- GETTYSBURG NATIONAL MILITARY PARK with FILM & TOUR

**ADDITIONAL SERVICES INCLUDE:**

- Full time (24/7) Tour Director who will travel with your group. All Tour Directors are very detailed and know all our travel destinations extremely well.
- Preferred Tour Operator Pricing
- Member of SYTA (Student & Youth Travel Association)  
This is an association that serves and protects all groups traveling with us in addition to providing major discounts for many venues. Members must adhere to very rigorous standards.
- \$6,000,000.00 Liability Insurance
- Only contracting with Michigan based motor coaches when possible
- Bus Driver tips
- Private Night Time Security Guards dedicated to your group
- String Back Packs, Luggage Tags and Lanyards provided
- Trip meetings as needed with all participants prior to departure
- Further changes to itinerary will be made if requested or needed
- Online payments included for this trip

***BENNETT TRAVEL CANNOT BE RESPONSIBLE FOR INCLEMENT WEATHER DELAYS OR CANCELLATIONS  
BENNETT TRAVEL WILL NOT BE RESPONSIBLE FOR STUDENTS IN POOL AREA OR BEACH AREA***

**PAYMENT SCHEDULE FOR THIS TRIP - 2022:**  
**TAWAS 8<sup>TH</sup> GRADE CLASS TRIP**

**STUDENT Payment/Amount Due Dates - \$646 Total @ QUAD Occupancy**

Payment 1: \$130 – Due OCTOBER 4, 2021

Payment 2: \$130 – Due NOVEMBER 18, 2021

Payment 3: \$130 – Due JANUARY 18, 2022

Payment 4: \$130 – Due FEBRUARY 18, 2022

Payment 5: \$126 – Due MARCH 18, 2022

*[Note: The final payment may be adjusted due to enrollment numbers and room configurations]*

**STUDENT Payment/Amount Due Dates - \$686 Total @ TRIPLE Occupancy**

Payment 1: \$130 – Due OCTOBER 4, 2021

Payment 2: \$130 – Due NOVEMBER 18, 2021

Payment 3: \$130 – Due JANUARY 18, 2022

Payment 4: \$130 – Due FEBRUARY 18, 2022

Payment 5: \$166 – Due MARCH 18, 2022

*[Note: The final payment may be adjusted due to enrollment numbers and room configurations]*

**ADULT Payment/Amount Due Dates - \$766 Total @ DOUBLE Occupancy**

Payment 1: \$150 – Due OCTOBER 4, 2021

Payment 2: \$150 – Due NOVEMBER 18, 2021

Payment 3: \$150 – Due JANUARY 18, 2022

Payment 4: \$150 – Due FEBRUARY 18, 2022

Payment 5: \$166 – Due MARCH 18, 2022

*[Note: The final payment may be adjusted due to enrollment numbers and room configurations]*

**ADULT Payment/Amount Due Dates - \$1006 Total @ SINGLE Occupancy**

Payment 1: \$150 – Due OCTOBER 4, 2021

Payment 2: \$150 – Due NOVEMBER 18, 2021

Payment 3: \$150 – Due JANUARY 18, 2022

Payment 4: \$150 – Due FEBRUARY 18, 2022

Payment 5: \$406 – Due MARCH 18, 2022

*[Note: The final payment may be adjusted due to enrollment numbers and room configurations]*

**\*IMPORTANT ROOM LIST DEADLINE: MARCH 4, 2022\***

**\*FINAL PAYMENT DEADLINE: MARCH 18, 2022\***

**School/Boosters may send checks to:**

*Bennett Travel*

*861 Arthur Ct*

*Hastings, MI 49058*

**STRONGLY RECOMMENDED:**

Travel Protection Plan including Cancel for Any Reason (CFAR) is available

by TRAVEL INSURED INTERNATIONAL, LLC

Note: Bennett Travel will provide your director the web link dedicated to your school

Please feel free to navigate through our web site to learn more about Bennett Travel, LLC

*'Thank you for the opportunity to serve you'*



## **SAFETY & SECURITY**

*The safety of every participant traveling with Bennett Travel is our utmost priority*

### **LIABILITY INSURANCE**

Bennett Travel maintains general and professional liability insurance coverage at \$6,000,000.

### **DISINFECTANT & CLEANLINESS PROTOCOLS**

Our partner motor coach companies, hotels, and venues have put in place new cleaning and disinfecting protocols to assist in a safe travel experience.

### **TRAVEL HEALTHCARE ASSISTANCE**

Should medical assistance be needed while on tour, Bennett Travel has procedures that allow for a quick medical response. Our Tour Directors have access to the nearest medical treatment facility and will assist in securing transportation if needed.

### **EMERGENCY PLAN 24/7**

In collaboration with local authorities and the US Department of Homeland Security, we follow their guidelines and alerts. Should you need to contact Bennett Travel after hours, please call our emergency line at 231-838-1925. Since your Tour Director will be traveling with you throughout the entire trip, they have been instructed on how to handle any given situation. All of our Tour Directors are former band, orchestra and choir directors of very successful programs, thus, giving them an advantage of working with unexpected situations.

### **MOTOR COACH COMPANY**

Motor coach companies that are selected by Bennett Travel have gone through an extensive evaluation to insure the best company, coaches, and drivers. Bennett Travel individually selects most drivers.

### **VENDOR EVALUATIONS**

All of our vendors such as hotels, restaurants and attractions receive an annual evaluation by Bennett Travel.

### **TRIP INTERRUPTION**

If there is a travel delay requiring overnight accommodations and meals, Bennett Travel will make the necessary arrangements. Depending on the circumstances, the group may or may not be responsible for the additional costs involved.

### **PROFESSIONAL TRAVEL & TOURISM MEMBERSHIPS**

Bennett Travel maintains membership in the Student & Youth Travel Association, the National Tour Association, and the American Bus Association.

### **NIGHTTIME SECURITY**

Bennett Travel provides nighttime security guard(s) dedicated to your group.



## **BENNETT TRAVEL TERMS of SERVICE**

- Bennett Travel will create a custom itinerary and payment schedule and handle all the necessary reservations, deposits, and payments to vendors and suppliers for your group. Bennett Travel will provide updates to the itinerary as needed until the final itinerary is confirmed.
- When a group is flying, it will be necessary for Bennett Travel to disclose some of your personal information with the airlines.
- The Group Leader will provide each trip participant with a copy of the Trip Documents Package.
- The final group count will be based on the Hotel Room List for overnight trips or the Final Participation List for one-day trips. The Group Leader will provide this list and send to Bennett Travel at least **TWO WEEKS** before the **Final Payment Date**. If the participation count changes from the original quote, the cost of the trip may be recalculated.
- **A Travel Protection Plan, including CFAR coverage (Cancel for Any Reason)**, for individual participants is available for purchase from Travel Insured International, LLC. For all trips, Bennett Travel will create a unique Group Account with Travel Insured International and send the Group Leader a Trip Documents Package with the link for your group. The Group Leader will provide this link to all trip participants so they will have the ability to purchase trip insurance at the Group rate. Travel Insured International, LLC is not affiliated with Bennett Travel, LLC. Travel protection is not required to participate in the trip, however Bennett Travel strongly recommends this additional security.

## **ADDITIONAL TERMS of SERVICE FOR ON-LINE PAYMENTS ONLY**

- When a Group Leader selects online payments; all participants within the group will create an online account portal through which all credit card payments will be processed. Instructions will be provided for creating your online account. We accept VISA, MASTER CARD, DISCOVER & AMERICAN EXPRESS. Bennett Travel cannot accept credit card payments over the phone and cannot accept mail-in payments from individual trip participants.
- Upcoming and missed payment reminders will be sent once for each payment due date. Your credit card will not be automatically charged for each payment. You must log into your online account and submit the payment by the due date as determined in the Payment Schedule. Failure to pay the Account Balance Due by the Final Payment Date may constitute voluntary cancellation from participation in the trip with forfeiture of all prior payments. The Payment Schedule is available from your Group Leader and is also included in your online account portal.
- The Trip Documents Package will also be available to view and download by participants once their online account portal is created.
- If your group has fund raising or other monies available through the School or Boosters Organization that will be used to assist participants in paying for the trip, the Group Leader will send an authorized check and participant list to Bennett Travel. The funds will be added on-line to each designated participant.

## **FOOD SENSITIVITY POLICY**

Bennett Travel is happy that you are joining your school's upcoming trip. We believe that food is an important part of every trip and that parents and students know best how to meet their dietary needs during the trip.

When your trip includes a meal at a hotel or dining establishment, there will generally be options available for participants who need vegetarian, gluten free, or dairy-free food. It is the responsibility of the participant to notify the Group Leader of any special dietary needs. The Group Leader needs to send this list to Bennett Travel at least 90 days in advance of the trip. If we are unable to meet your dietary needs, please bring your own food (in a cooler if needed) to ensure your safety and satisfaction.



## **PAYMENT PROTECTION PLAN**

Vendors and Suppliers have changed their Cancellation and Refund Policies due to the impact of the COVID-19 pandemic. Bennett Travel makes it easy for your school or group to have the added payment protection at affordable Group Rates through Travel Insured International, LLC. The ***Student Deluxe with CFAR Protection Plan*** provides numerous benefits including **Cancel For Any Reason (CFAR)** payment protection. Trip participants who would like to enjoy the added security of a Travel Protection Plan need to follow the instructions below and purchase their plan **at the time the first payment is due for the trip.**

### **HOW TO SIGN UP FOR TAWAS 8<sup>th</sup> GRADE CLASS TRIP:**

Please copy and paste the link below to your search bar to sign up for the Student Deluxe with CFAR Protection Plan. Please read and download all plan documents. It is necessary to bring a copy of the completed policy with you on your trip:

Although there is an application form on the separate Student Deluxe with CFAR Group Travel Protection Plan document please do not use that form. Please copy and paste the link provided below to your search bar to register on-line:

**<https://www.travelinsured.com/group.signup?group=132439&guid=a2ba2a2345c74c57b8ebfbc7c404a88d>**

\* If a trip participant would like to purchase a Travel Protection Plan **without CFAR** please contact Bennett Travel and a separate link for that plan will be provided.

## **CANCELLATION and REFUND POLICY**

All payments from participants are subject to this cancellation and refund policy. If a Group determines that the entire trip must be canceled, **written notification must be sent by e-mail to [finance@bennett-travel.com](mailto:finance@bennett-travel.com)** with the reason for cancellation. Cancellation by the Group Leader will be deemed effective when verified by Bennett Travel with a confirmation response to the client.

We strongly urge all trip participants to purchase the **Student Deluxe with CFAR Travel Protection Plan** offered to your group. Please contact your Group Leader for the Travel Protection Plan information and registration link specific to your group.

**If the Group Leader cancels the entire trip 91 days or more before the departure date,** the following **Refund Policy** will apply if written notice is received and confirmed by Bennett Travel as noted in the first paragraph above. A 100% refund of payments received by Bennett Travel as of the verified cancellation date will be made, less any non-refundable pre-payments made to vendors and suppliers. Any charges or cancellation fees assessed by vendors and suppliers in accordance with their policies will be deducted from the available refund.

**If the Group Leader cancels the entire trip 90 days or less before the departure date,** the following **Refund Policy** will apply if written notice is received and confirmed by Bennett Travel as noted in the first paragraph above. As we get closer to the trip departure date, the non-refundable pre-payments paid by Bennett Travel to vendors and suppliers will continue to increase, however, Bennett Travel will make every effort to maximize all available vendor and supplier refunds. Bennett Travel will pass on to the Group 100% of all available vendor and supplier refunds, less a 5% cancellation fee. Any charges or cancellation fees assessed by vendors and suppliers in accordance with their policies will be deducted from the available refund.

### **Individual Participation Cancellation**

If a Group has selected the Individual Payment System (IPS) and individual trip participants chose to cancel their participation in the trip for any reason, both Bennett Travel and the Group Leader **must be notified in writing**. E-mail [finance@bennett-travel.com](mailto:finance@bennett-travel.com) and the Group Leader and state the reason for cancellation. Bennett Travel cannot remove an on-line participant from a trip without the written consent of the Group Leader. The same Refund Policy as noted above for Groups will apply to an individual cancellation. Failure to pay the Account Balance Due by the Final Payment Date may constitute voluntary cancellation from participation in the trip with forfeiture of all prior payments. See the Travel Protection information provided by your Group Leader regarding **Cancel For Any Reason (CFAR) Travel Protection**.