

St. Catherine Catholic School



Providing a Christ centered education and a strong Catholic foundation where children can strengthen their relationship with God.

Fr. Jose Gonzalez
Pastor
frjose@stcathe.org

Dr. Christine Higgins
Principal
higgins@stcatheschool.org

REQUEST FOR OFFICIAL STUDENT RECORDS

School: _____

Fax or Email: _____

Phone Number: _____

Student Name: _____

DOB: _____

Parents/Guardian Signature: _____ Date: _____

Information Request

- Official Records / Transcript (Including: Attendance, grades/levels, class rank)
- Report Card (most current/final)
- Standardized Achievement Tests (SAT, TerraNova, etc.)
- Special Education Records (IEP, 504 Plan, etc.)
- Behavior/Discipline/Conduct Report.
- Teacher/Counselors/Staff Observations.
- Psychological or Psychiatric Report.
- Athletic/Sport Physical Exams.
- Health Physical Exam.
- Immunization Record.
- Birth Certificate (Copy)
- Social Security Card (Copy)

Requested by: Margarita Mendez Date: _____

Please fax or email to: 863-385-7310 or mendez@stcatheschool.org

Request # 1: _____ Request # 2: _____ Request # 3: _____