

SEASIDE SCHOOL DISTRICT 10

Regular Meeting of the Board of Directors - Minutes

Tuesday, November 16, 2021, 6:00 pm

Secondary School Library, 2600 Spruce Drive, Suite 200, Seaside and virtual via ZOOM

PRESENT:

Board Members: In-Person: Brian Taylor, Michelle Hawken (Wunderlich), Shannon Swedenborg, Brian Owen, Mark Truax, Chris Corder. Zoom: Sondra Gomez.

Administration: In-Person: Superintendent Susan Penrod, Business Manager Toni Vandershule, Principals Jeff Roberts and Juli Wozniak, Assistant Principals, Jeremy Catt, Wendy Crozier and Brandon Larson, and Assistant Superintendent Sarah Shields.

Others: In Person: Lilli Taylor, Malcolm Quincy, Leslie Garvin. Zoom: RJ Marx, Chad Clouse, Chuck Albright, Catherine LaCaze, Kathy Kleczek, Nissa Roberts, Ryan Hull, Katherine Ethridge, and Brian Hardabeck.

1. Call to Order

Chair Brian Taylor called the Regular Meeting of the Board to order and explained how to make a request for public comment. A quorum of the Board was present.

2. Agenda Review

Superintendent Penrod made a request to add two items to the agenda: the retirement and rehire of Jeff Corliss, and the retirement and rehire of Anne Lynes.

Shannon Swedenborg **MOVED, SECONDED** by Michelle Hawken to amend the agenda to include the two additional items in the Consent Agenda.

The MOTION CARRIED (7-0).

3. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Mark Truax **MOVED, SECONDED** by Brian Owen, to approve the Consent Agenda, to include the additional items.

The MOTION CARRIED (7-0).

Consent Agenda items were as follows:

- A. Approve Minutes of the October 19, 2021 Regular Meeting - Exhibit A
- B. Approve Check Listing - Exhibit B
- C. Approve Routine Personnel Matters
 1. Employment of Coaches - Exhibit C
 - a. Tia Abbey – HS Girls Basketball Assistant Coach

- b. Frank Januik – HS Girls Basketball Assistant Coach
 - c. Jackson Januik – HS Boys Basketball Assistant Coach (fundraised)
 - d. Cindy Olvera – HS Boys Basketball Assistant Coach
 - e. Chris Palmer – HS Boys Basketball Volunteer Coach
 - f. Jim Poetsch - HS Boys Basketball Volunteer Coach
 - g. Gene Quilhaugh - HS Boys Basketball Volunteer Coach
 - h. Shane Souvenir - HS Boys Basketball Volunteer Coach
 - i. Carolyn Heymann – HS Swimming Volunteer Coach
 - j. Joe Talamantez – HS Wrestling Volunteer Coach
 - k. Aaron Tanabe – HS Strength and Conditioning Coach (winter)
 - l. Jeremy Halsen – 7th Grade Boys Basketball Volunteer Coach
2. Employment of Cheer/Rally Coaches - Exhibit D
- a. Stella Samuelson & Allison Burkhardt – Head Coach (50/50 split)
 - b. Stella Samuelson & Allison Burkhardt – Assistant Coach (50/50 split)
3. Additional Items
- a. Jeff Corliss – Retirement & Re-Hire
 - b. Anne Lynes – Retirement & Re-Hire

D. Adoption/Second Reading - Section F: Facilities Development - Exhibit E

- a. FA/FAA: Facilities Development Goals
- b. FB: Facilities Planning
- c. FBB: Enrollment Projections
- d. FC: Capital Construction Program
- e. FEA: Capital Improvement-Educational Program
- f. FEF/FEFB: Construction Contracts-Bidding and Awards
- g. FL: Retirement of Facilities

4. **Public Comment**

No requests to address the Board were received.

5. **Action Items**

A. **2021 OSBA Election** – Exhibit F

Superintendent Penrod explained that each year OSBA has elections that districts are asked to vote on. She explained that there is just one candidate, Greg Kintz of Vernonia.

Mark Truax **MOVED, SECONDED** by Michelle Hawken to cast the Board vote for Greg Kintz for the OSBA Board of Directors Position 14

The MOTION CARRIED (7-0)

Mark Truax commented that Greg is top-notch. He also noted that no one is on the ballot for the OSBA legislative position and that if anyone was interested they could contact OSBA.

B. **Bus Purchase** – Exhibit G

Superintendent Penrod noted that this is an action item because it is an expenditure over \$150,000. This expenditure is in the budget, which the Board did already approve. This action is a technicality.

Michelle Hawken **MOVED, SECONDED** by Brian Owen to approve the purchase of a International bus from Peterson Truck, as outlined in Exhibit G.

The MOTION CARRIED (7-0)

6. Reports and Discussion

A. **Budget Committee** – Exhibit H - Susan Penrod

Superintendent Penrod explained that this is the time of year that we form the Budget Committee. Exhibit H shows the updated policy DBEA: Budget Committee. Penrod noted that there are a few Budget Committee members whose terms have expired. She explained that anyone interested in serving on the Budget Committee will need to complete an application which will be online starting tomorrow.

Member Truax asked if the District would contact members whose terms are expired. Members agreed that Leslie should send an email to these people and that Board members could follow up as well.

B. **GO Bond Report** – Brian Hardabeck

Hardabeck shared a presentation report (attached).

C. **Superintendent's Report** – Susan Penrod

Superintendent Penrod thanked District Nurse Tobi Boyd for working with Providence on an immunization clinic. 156 vaccinations were given; some were required vaccinations, some flu shots, and some Covid-19 vaccinations. Michelle Hawken asked if the District had ever done this before. Penrod stated that we have not.

Penrod spoke about the Safe Routes to School walk audit taking place tomorrow morning, beginning at 7:15 am at Pacific Ridge. Anyone is welcome to join the walk, or to complete an online survey.

Penrod thanked all staff, students and families for a successful fall term.

D. **Administrative Reports**

Jeff Roberts – reported on winter athletics, the first in-person concerts, the fall play – Treasure Island, and noted that the new venue (cafeteria) has been great for performances.

Brandon Larson – reported on athletics, that it is good to be back from leave, and a thanks to Annie Forman and the PTO for putting on a fun Teen Afternoon last month.

Wendy Crozier – gave a shout-out to teachers, noting that it has been a good fall, but a hard one too. She also reported on athletics, Elks Hoop Shoot and student of the month.

Board member Michelle Hawken thanked Wendy for making folks mask-up at games.

Juli Wozniak – expressed thanks that staff and students are working really hard every day. She reported on the Wellness Committee (Jennifer Gooch and Kathryn Zacher) putting on an hour of staff wellness activity last week, the pumpkin run, turkey trot, food drive, Food 4 Kids, and shoes for kids.

Jeremy Catt – thanked Jeff Corliss and his students for cutting out 700 wooden starfish and puffins that PRE students are painting. He also reported on PE teachers starting JAWS (Jogging and Walking with Students) in the mornings before school starts.

Sarah Shields – reported that she was honored last week to go into third grade classes to do learning walks. She also reported the secondary schools are working hard on projection mapping with Ed Excellence.

Chair Brian Taylor gave a shout out to the Seaside Elks for the Hoop Shoot. He also noted that he had a great parent compliment about Wendy Crozier and Brandon Larson.

E. Charter School Report – Ryan Hull

Hull praised Instructional Technology TOSA Mike Brown, and Executive Assistant Leslie Garvin for being so helpful. He also reported on trunk-or-treat, and a new group of very supportive PTO parents. Lastly, he passed on sad news about the fatal auto accident involving a CBA family, and thanked Susan and Juli for sending Counselor Kaile Jones for support. Hull noted that he feels loved and supported by this community.

F. SEA/OSEA Reports – Chad Clouse

Clouse reported that it is great to have athletics back at the middle school, and he is glad to be a part of it. He also reported that a survey has recently been sent out to SEA members and the information will be shared soon, noting that there are lots of things happening that are concerning to staff.

G. Student Representative Reports – Lilli Taylor

Lilli Taylor reported on a food drive, with all food going to the South County Food Bank. She also spoke about an ornament fundraiser to take place during the Holliday Classic basketball tournament.

Superintendent Penrod noted that the December Board meeting is normally on a Thursday, because of the elementary music program. However, this year the program is virtual, and the Holiday Classic is on Thursday. She asked if the Board would like to consider moving the meeting to Tuesday.

Michelle Hawken **MOVED, SECONDED** by Mark Truax to reschedule the December School Board meeting to be on Tuesday, December 14, 2021.

The MOTION CARRIED (7-0)

7. Information

A. Expulsions (2)

B. Classified Employment Activity

1. Resignations

Julia Myers – Elementary Educational Assistant/SPED

Roscoe Moorhead – Elementary Educational Assistant/Special Needs

Breanne Libertad – Elementary Educational Assistant

2. Hires

Eileen Young – Educational Assistant/Kindergarten

Michael Gwaltney – Elementary Educational Assistant/SPED

3. Transfers/Changes

Tami Keller – from EA SPED (code 8/0.81FTE) to EA Title IA (code 7/0.81 FTE)

Nicole Dimmick – Assistant Cook, increased hours to full time w/ benefits.

8. Adjourn Regular Session

9. Next Meeting of the Board of Directors

- Tuesday, December 14, 2021 – Regular Session

Leslie Garvin - Executive Assistant