

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES
Friday, January 20, 2023**

Present:	James Lee	Braintree
	Patrick Sullivan, Ed.D.	Cohasset
	Margaret Adams	Hingham
	Judith Kuehn	Hull
	Janet Sheehan	Milton
	Matthew Keegan	Norwell
	Kevin Mulvey	Quincy
	Robert Wargo	Weymouth

SSEC: Richard L. Reino, Executive Director
Erin Holder, Interim Director of Student Services

1. The meeting began at 8:39 a.m. Approval of the minutes from the December 2, 2022 meeting. A motion to approve the minutes was made by Mr. Keegan and seconded by Mr. Wargo; unanimously approved.
2. FY 23 financial summary and budget update. The credit line remains at zero. The OPEB balance as of December 31, 2022 was \$1,082,773.48. The fund balance as of January 7, 2023 was \$9,443,784.43. SSEC needs additional personnel so that more students may be enrolled. A motion to approve the FY 23 financial summary and budget update was made by Mr. Lee and seconded by Mr. Keegan; unanimously approved.
3. Consideration of suspending or reducing OPEB contributions. The executive director recommends suspending OPEB contributions until the board meeting in May, 2023, at which time contributions will be reviewed and discussed. A motion to approve temporarily suspending the OPEB payments was made by Mr. Keegan and seconded by Mr. Lee; unanimously approved.
4. Discussion of the FY 24 budget. First reading will be at the next meeting on March 3, 2023. The DESE deadline for the completed budget is April 30, 2023. The FY 24 collective bargaining agreement will cost \$1,071, 630. The executive director recommends a 4% increase for member districts and a 6% for non-member districts for FY 24. The tuition increase needs to be determined in order to build the budget. Board members support that recommendation. Additionally, classroom space is

rented in Hull and Randolph at an annual cost of \$316,000 in rent. The question of adjusting the classroom rental rate will be discussed further either in May or October.

5. Second reading of the revised 2022-2023 strategic plan. One item requiring attention is facilities; SSEC is in year 10 of a 20 year lease. This will be part of the strategic plan moving forward. It's a triple net lease and SSEC pays for taxes, repairs, replacing ceilings, and other building maintenance. A motion to approve the revised strategic plan was made by Ms. Kuehn and seconded by Mr. Lee; unanimously approved.
6. In other items, the executive director announced that the executive secretary/HR coordinator is retiring at the end of the 2023 school year.
7. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:
 - a. Do so on a roll call vote.
 - b. State purpose of Executive Session
 - c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Personnel matters

A motion to go into Executive Session with the intent of returning to Open Session was made by Mr. Mulvey and seconded by Ms. Kuehn; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Mulvey voting yes, Mr. Wargo voting yes, Ms. Adams voting yes, Mr. Lee voting yes, Ms. Sheehan voting yes, and Ms. Kuehn voting yes; unanimously approved.

A motion to adjourn Executive Session and to return to Open Session was made by Ms. Kuehn and seconded by Mr. Wargo; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Mr. Mulvey voting yes, Mr. Wargo voting yes, Ms. Adams voting yes, Mr. Lee voting yes, Ms. Sheehan voting yes, and Ms. Kuehn voting yes; unanimously approved.

A motion to adjourn was made by Mr. Keegan and seconded by Ms. Kuehn; unanimously approved. The meeting was adjourned at 9:03 a.m.