

## Forest Hill Elementary School

# Parental Involvement Plan 2023-2024

*“Covering All The Bases”*

As required by Section 1118 of NCLB

Nijah Ford, Principal



Forest Hill School, to the extent practicable, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. MCPSS bilingual translators are available to assist in verbal communications with parents of limited English proficiency if a need should arise. Efforts are made to accommodate parents with disabilities. Forest Hill is a handicapped-accessible building.

### Forest Hill Elementary School

4501 Moffett Road

Mobile, Alabama 36618

Phone: 251-221-1270

Web Site:

<http://foresthillelementary.com>

Forest Hill coordinates and integrates parent involvement programs and activities with other federal programs, to the extent feasible and appropriate, and conducts other activities to encourage and support parents in participating in the education of their children. Forest Hill coordinates parenting outreach with area daycares by supplying them with parenting materials and newsletters to distribute to their families. On Parenting Day and Family Nights, the Title I facilitator distributes parenting materials. A Family Resource Display is maintained at the school entrance.

Forest Hill ensures that information related to school and parent programs, meetings, and activities is sent to the parents in a format and, to the extent practicable, in a language the parents can understand. Information on all school meetings, parent notices, school calendars, etc. is sent to parents in easy to understand language with simple visual layout. When we have parents with limited English proficiency, the TransAct program can offer school system forms in a variety of languages.

Forest Hill provides such other reasonable support for parental involvement activities as parents may request. Forest Hill makes an effort to work with parents in meeting their requests as related to their involvement in their children's education. Parent surveys are conducted in the fall and the spring to get input from parents about the parenting program.



The leadership and staff of Forest Hill have a strong belief in the importance of parental involvement. During the first month of school, Forest Hill holds its required Title I Parent meeting. Parents are notified of the meeting through notices sent home with students and posting it on the parking lot announcement board, social media and the school website. Topics to be discussed at each year's meetings are: What it means to be a Title I school; Forest Hill Continuous Improvement Plan (ACIP); Forest Hill Parental Involvement Plan; Forest Hill School-Parent Compact; the 1% set aside and how parents may be involved in the Title I Budget, LEA Title I Plan, Annual Evaluation of LEA Parental Involvement Plan and the revisions of the compacts and Parental Involvement Plan

Since parental involvement is an important component of education, Forest Hill offers the required parent meetings on a flexible schedule. To provide the opportunity for all parents to attend, the meeting is offered twice during the first month of school – once during the school day and again in the evening. Parent workshops and events are held at times most convenient to parents as shown in the annual parent survey. Survey results reflect an interest in early evening activities. Parenting materials are available to parents in a resource area at all times. Assistance with computer technology to access student grades, homework assistance, and helpful websites is offered at parent meetings and activities. Parents are involved in the planning, review, and improvement of the Title I Program and decision making. Forest Hill has a Parent Advisory Committee, introduced at the annual parent meeting. Parent representatives attend monitoring reviews of the eProve. The Parent Advisory Committee meets quarterly to review and revise the School Parent Compact, Parental Involvement Plan, Parent Surveys, and 1% set aside funds. Parents are informed in the fall during the Annual Title I Meeting of the opportunity to participate in this process.

Forest Hill uses its parental involvement funds to pay for a monthly newsletter which is sent home and posted on the school website, parent training pamphlets, and parent workshop materials. Some funds are used to purchase daily communicators from home to school.

At registration, at the annual meeting, and on Parenting Day, Forest Hill presents information about its Title I programs, the curriculum, academic assessments used, goals in reading and math how to schedule parent-teacher conferences, and how parents can participate in decisions related to the education of their child. Teachers hold conferences with parents to review assessment results and student goals. Using the TransAct program, documents are available in other languages when needed.

The Forest Hill Parent Advisory Committee reviews and revises the school-parent compact each spring. In fall, students and parents are given a copy of the compact which is explained to parents who are asked to sign signifying their support for their child's education. Each teacher is responsible for explaining the compact to students and obtaining their signatures. Compacts are housed in the classroom for use during parent-teacher-student conferences.

Each quarter the eProve Review Committee, which includes parents from the Parent Advisory Committee, reviews the plan and supporting data. Annual revision or amendments include input from the Parent Advisory Committee. A copy of the plan is displayed for review in Room 205. A notice on the plan states that if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the Central Office when the ACIP Plan is submitted.

### **To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement:**

Forest Hill holds its annual parents meeting at the beginning of the school year. At that time, parents receive an overview of the state academic content standards, academic achievement standards, and assessments. An explanation is given regarding Title I, what services will be offered, and how parents have the right to be involved in their children's education. Forest Hill also offers the opportunity to meet with teachers and learn about individual class assessments and what their role will be in helping their child succeed.

Forest Hill provides materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. Since our eProve Committee identified reading and math, as goals, we hold family events focusing on these topics and provide parents with related materials. Specific topics include reading with children, creating home learning environment, and working as a partner with teachers.

Forest Hill educates teachers, office personnel, and other school staff, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school. Forest Hill works with teachers through in-service and faculty meetings in understanding the importance of parental involvement. Teachers work with parents during Math and Reading Nights.