

HATCH VALLEY PUBLIC SCHOOLS

P. O. BOX 790

HATCH, NM 87937

Telephone: (575) 267-8200

Fax Number: (575) 267-8202

POSITION: Photographer & Graphic Designer (Social Media & Student Engagement)

MINIMUM QUALIFICATIONS:

- Post-Secondary certification or degree.
- Proficiency in photography (including DSLR use), composition, and editing.
- Skilled in Adobe Creative Suite, especially Lightroom and Photoshop.
- Strong graphic design portfolio with demonstrated work across print and digital.
- Experience creating content for social media platforms.

REPORTS TO: Building Principal/Superintendent

BEGINNING DATE: 2025-2026 School Year

APPLICATION

PROCEDURE: Letter of Interest, Current resume with current reference contact information

Access application on HVPS website: www.hatchschools.net

SUBMIT TO: HATCH VALLEY PUBLIC SCHOOLS

P. O. Box 790

Hatch, NM 87937

eramirez@hatchschools.net

APPLICATION

DEADLINE: Until filled

A job description is available upon request. Applicants will be screened based on information submitted, plus a review of work history, strength of references and specific experiences. Those applicants that emerge as the more qualified candidates will be forwarded to the Interview Committee.

A FBI FINGERPRINT BACKGROUND CHECK IS CONDUCTED ON EVERY NEW HIRE IN THE HATCH VALLEY PUBLIC SCHOOLS AT A COST TO THE EMPLOYEE. CONTINUED EMPLOYMENT WILL BE CONTINGENT UPON THE RESULTS OF THE BACKGROUND CHECK.

Hatch Valley Public Schools is an Equal Opportunity Employer

Notice of Non-discrimination

The Hatch Valley Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Michael M. Chávez- Superintendent

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