

## **Lanett City Schools Meal Charge Policy & Procedures**

The goal of Lanett City Schools Child Nutrition Program is to provide student access to nutritious meals at no or low cost each school day. Due to Lanett City Schools participation in the Community Eligibility Provision (CEP), each enrolled student will be provided with the option to have breakfast and lunch daily at no cost. Second meals and a la carte options must be paid for at the time of purchase. Lanett City Schools will continue to participate in CEP as long as the district is able to maintain fiscal integrity. In the event that CEP is no longer a viable option for district wide participation, the CNP Director along with the Superintendent will analyze whether any school(s) within the district are able to continue participation. Any schools not participating in CEP will provide Free and Reduced meal applications to be completed each school year. Applications will be processed at the Central Office and eligibility statuses updated accordingly.

Uncollected charged meals are not an allowable expenditure for the Child Nutrition Program. It is the responsibility of each child's parent or guardian to maintain sufficient money in their cafeteria account. If a child has a zero balance in his/her account they will be expected to pay at the register if they receive reduced price or paid meals. In the event that a student does not have sufficient funds on their account they will be allowed to charge no more than the following amounts according to meal eligibility status:

**Reduced:** No more than \$5.00

**Paid:** No more than \$10.00

**Adult/Visitor:** No charges allowed

The charged meals offered to students will be reimbursable meals that are available to all students. Students with a negative balance will not be allowed to purchase additional or a la carte items until the balance is cleared. Parents/Guardians will be notified via email, written note or verbally by the cafeteria manager and/or CNP Director when a child has a low balance of \$5.00 or less. Negative balances will be communicated to the parent/guardian within 1 day of the debt.

All student accounts with a negative balance at the end of the school year will be cleared with non-public funds.