

JEFFERSON DAVIS PARISH SCHOOL BOARD
FEBRUARY 20, 2025

The Jefferson Davis Parish School Board met in Regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, February 20, 2025 at 6:00 p.m. , with the following School Board members present: President, Greg Patterson, Vice-President, Phillip Arceneaux, Members, Charles Bruchhaus, Malon Dobson, David Doise, Blake Frey, Janet Jones, Paula LeJeune, Summer LeJeune, Blake Petry, Paul Trahan and Russell Walker.

Absent: Greg Bordelon

Legal Counsel Present: Lauren Heinen

The meeting was called to order by President Patterson.

Roll call was done by Mrs. Debbie Abshire.

An invocation was led by Miss Lydia Carter, HHS Elementary Student of the Year and Parish Elementary Student of the year followed by The Pledge of Allegiance to the U.S. flag by Mr. Doise.

Motion by Mr. Arceneaux, seconded by Mr. Walker and unanimously carried to approve the School Board minutes of the Regular meeting on January 16, 2025.

Motion by Mrs. S. LeJeune, seconded by Mr. Trahan and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

REQUEST TO SPEAK:

- 1. Gerald Perkins, Jr.
- 2. Betty Campbell

FINANCE COMMITTEE:

The following recommendations were made by Mr. Phillip Arceneaux, Finance Committee Chairman, that the School Board:

Grant permission to accept the following donations:

- A. JHS
 - 1. Home Bank \$1,500.00. Funds to be used for supplies needed for Food Pantry/Roscoe’s Room.
- B. WHS:
 - 1. Sulphur High School \$400.00. Funds to be used for next years football expenses.
 - 2. Pat Deshotel \$300.00. Funds to be used towards cost of end of year awards program.
 - 3. Calcasieu Rentals, Inc. \$75.00. Funds to be used for baseball season expenses.
 - 4. Melward Doucet \$120.00. Funds to be used for English II Class and SPED field trip.

5. Kayla Gary \$50.00. Funds to be used for baseball season expenses.
 6. Welsh Greyhound Backers \$3,195.00. Funds to be used for football season expenses.
 7. Jeff Davis Cattleman Association \$750.00. Funds to be used for FFA costs.
 8. Danceline parents \$1,141.12 and \$464.75. Funds to be used for Danceline expenses.
- C. LAHS:
1. Jeff Davis Cattleman Association \$750.00. Funds to be used for FFA costs.
 2. Lake Arthur Varsity Club \$3,222.00. Funds to be used for athletic expenses.
- D. LHS
1. Lacassine Dugout Club \$15,000.00. Funds to be used to purchase needed equipment for baseball and softball fields.

Motion seconded by Mr. Frey and unanimously approved.

Grant permission to renew the contract of Forethought Consulting, Inc., for our Policy Updating with highlighting Service, beginning March, 2025 and ending February, 2026 to cost \$4,600.00, with the highlighting option. (Increase of \$400.00 from last year). Motion seconded by Mr. Petry and unanimously approved.

Grant permission to the Superintendent or his designee, to employ contractors, painters & part-time summer workers, to be paid from each school's maintenance account, General Fund and/or the Natural Disaster Fund. Motion seconded by Mrs. P. LeJeune and unanimously approved.

Grant permission to JES to purchase on state contract (4400025603) from Sunshine Quality Solutions in Jennings, LA, a 2025 John Deere Gator HPX615E at a price of \$16,750.05. To be paid from JES Maintenance account. Motion seconded by Mrs. S. LeJeune and unanimously approved.

Grant permission to declare an emergency at WES to replace the roof. Motion seconded by Mr. Trahan. After discussion, motion by Mr. Petry and seconded by Mr. Walker to pass the motion. Motion unanimously carried.

POLICY COMMITTEE:

The following recommendations were made by Mr. Russell Walker, Policy Finance Committee Chairman, that the School Board adopt the following new or revised policies:

1. The following policy changes are recommended by Forethought Consulting and JDPSB.

- A. **CELLULAR TELEPHONES AND OTHER ELECTRONIC DEVICES:**
File : JDAE
 Effective: upon approval

Revisions due to changes to BESE Bulletin 741, Louisiana Handbook for School Administrators, Section 1141. The new provisions include prohibiting possession of “wearable technology capable of sending or receiving text messages and other similar notifications” during the instructional day. This prohibits students wearing smart watches or similar devices. It also requires other components be included in the policy that needed to be added.

The following policy changes are recommended by JDP.

B. EMPLOYMENT OF PERSONNEL: File GBD

Effective: upon approval

Reimbursement to substitute for cost of application process on the substitutes first paycheck.

Motion seconded by Mr. Petry and unanimously approved.

The following committees had no reports to present:

- Insurance - Blake Petry, Chairman
- Building & Grounds - David Doise Chairman
- Transportation - Greg Bordelon, Chairman
- 16th Section - Charles Bruchhaus, Chairman
- Ward II - Paula LeJeune, Chairman
- Legislative Liaison - Greg Bordelon, Chairman
- Long Range Planning - Paul Trahan, Chairman
- Food Service - Greg Patterson, Chairman

The Sales Tax report was given by Mrs. Amber Hymel, Finance Director.

NEW BUSINESS:

Motion by Mr. Doise, seconded by Mr. Trahan and unanimously carried to approve the 2025-2026 Jefferson Davis Parish School Board School Calendar.

Jefferson Davis Public School System 2025-2026 Calendar																														
July 2025					August 2025					September 2025					October 2025					November 2025					December 2025					
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	
	1	2	3	4 4th of July					1 New Teach Induction									1	2 LOCAL POD	3 Fair Day						1	2	3	4	5
7	8	9	10	11	4 STATE POD	5 STATE POD	6 LOCAL POD	7 LOCAL POD	8 Gd 1-12 report	8	9	10	11	12	6	7	8	9	10 End 1st 9WK	3	4	5	6	7	8	9	10	11	12	
14	15	16	17	18	11	12 PreK/K Reports	13	14	15	15	16	17	18	19	13 Teacher Planning	14	15	16	17	10	11	12	13	14	15	16	17	18	19 End 2nd 9WK	
MMS	FIN		BRD		18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	17	18	19	20	21	22	23	24	25	26	
	21	22	23	24	25						FIN		BRD			FIN		BRD		FIN / PM		BRD	AP						Christmas Break	
28	29	30	31		25	26	27	28	29	29	30				27	28	29	30	31	24	25	26	27 Thanksgiving	28	29	30	31			
JDP Tech Conference				New Teach Induction		PM																								

January 2026					February 2026					March 2026					April 2026					May 2026					June 2026					
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	
				1	2					2	3	4	5	6			1	2	3 Good Friday					1	1	2	3	4	5	
5 LOCAL POD	6	7	8	9	2	3	4	5	6	9	10	11 End 3rd 9WK	12	13 Teacher Planning	6 Spring Break	7	8	9	10	4	5	6	7	8 Earlier Dis. Day		8	9	10	11	12
12	13	14	15	16	9	10	11	12	13	16	17	18	19	20	13	14	15	16	17	11	12	13	14	15	15	16	17	18	19	
	FIN		BRD					BRD			FIN		BRD			FIN		BRD			PM					FIN		BRD	Summer Break	
19 MLK Holiday	20	21	22	23	16 American Heritage	17 Mardi Gras	18	19	20	23	24	25	26	27	20	21	22	23	24	18	19	20	21 Teachers Last Day	22 Teachers Last Day	22	23	24	25	26	
26	27	28	29	30	23	24	25	26	27	30	31				27	28	29	30		25 Memorial Day	26	27	28	29	29					
	PM		AP			PM		AP								PM		AP												

July

4 Independence Holiday

31, 1 New Teacher Induction

August

4-6 STATE PD

6-7 LOCAL PD

8 Gr. 1-12 Report

12 PreK/K Report

September

1 Labor Day

October

2 LOCAL POD

3 Fair Day

November

24-28 Thanksgiving

December

22-31 Christmas Break

January

1-2 New Year/Christmas Break

February

16 Amer Her Holiday

17-18 Mardi Gras Holiday

March

13 TPD

April

3 Good Friday

6-10 Spring Break

21 Students last day

22 Teachers last day

23 Memorial Day

June

19 Juneteenth

Testing Dates

Kindergarten Entry Assessment- first 30 days

K-3 Fall Literacy Assessment CBT- first 30 days

K-5 Winter Literacy Assessment CBT- December

K-5 Spring Literacy Assessment CBT- April

3rd Grade Recounting- 2nd in May, 3rd in Summer

H.S. CLEP- completed by May

H.S. WorkKeys Online- Oct- April

Testing Dates continued

H.S. LEAP 2025 Fall Window Dec. 2-20

H.S. LEAP 2025 Spring Window April -May

H.S. LEAP 2025 Summer Retest June

LEAP Connect/ ELPT- Feb- March

H.S. ACT/Pre-ACT Online- March or March

LEAP 2025 CST Grades 3,4,5,6,7,8 April -May

LEAP 2025 PST Grade 3 (ELA/Math April), (Science/Social Studies April)

Nine Week Grading Calendar

* 1st 9 weeks ends October 10 RC 10/10 PR 9/12

* 2nd 9 weeks ends December 19 RC 10/19 PR 10/14

* 3rd 9 weeks ends March 11 RC 3/17 PR 2/9

* 4th 9 weeks ends May 21 RC 5/22 PR 4/24

Blue Days-Teacher Planning Day(student's don't attend)

Green Days-Teacher PD Days (student's don't attend)

Motion by Mr. Arceneaux, seconded by Mrs. P. LeJeune and unanimously carried to grant permission for the following out-of-state travel request:

1. JHS Principal, Selena Gomes to travel to National Harbor, MD June 22 - 25, 2025 for the Model School Conference. To be paid with District Title II funds.
2. EHS FFA students and sponsor to travel to Houston, TX on March 9, 2025 to attend the Houston Livestock Show and Rodeo. At no expense to the Board.
3. LHS Fine Arts and Chemistry students and sponsor to travel to Houston, TX on March 21, 2025 to visit the Houston Museum. At no expense to the Board.
4. JHS Foreign Language Club students and sponsor to travel to Houston, TX on March 28, 2025 to visit the Houston Farmers Market and Galleria. At no expense to the Board.

Motion by Mr. Dobson, seconded by Mr. Jones and unanimously carried to adopt the following School Board Member Training Resolution:

WHEREAS, each member of a city and parish school board shall receive a minimum of six hours of training and instruction, as required by ACT 705 of the 2011 Louisiana Legislature; and

WHEREAS, this training and instruction shall consist of school laws of this state, laws governing the powers, duties, and responsibilities of city and parish school boards, educational trends, research and policy; and

WHEREAS, such instruction may be received from an institution of higher education in this state, from instruction sponsored by the State Department of Education, or by an in-service training program conducted by a city or parish school board central office or the Louisiana School Boards Association, or training provided at the national level; and

WHEREAS, each member of a city and parish board shall receive one hour of ethics training, per year, of their tenure as board member;

NOW THEREFORE, BE IT RESOLVED, that it become public record that PHILLIP ARCENEAUX, GREG BORDELON, CHARLES BRUCHHAUS, MALON DOBSON, DAVID DOISE, BLAKE FREY, JANET JONES, PAULA LEJEUNE, SUMMER LEJEUNE, GREG PATTERSON, BLAKE PETRY, PAUL TRAHAN, and RUSSELL WALKER, members of the JEFFERSON DAVIS PARISH SCHOOL BOARD, have successfully received and exceeded the six hours of required training as mandated by the Legislature of Louisiana and all board members have fulfilled the mandate of one hour of ethics training for the year 2024.

CERTIFICATE

I, the undersigned Superintendent of Jefferson Davis Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its regular School Board meeting on February 20, 2025.

JOHN G. HALL, Superintendent
Jefferson Davis Parish School Board

Motion by Mrs, S. LeJeune, seconded by Mr. Arceneaux and unanimously carried to approve the following Annual 2025-2026 Child Nutrition Program Procurement Calendar:

Annual 2025-2026 Child Nutrition Program Procurement Calendar

The following calendar identifies the general items to be bid, the date, and the time of the bid openings for the 2025-2026 School Year for the Jefferson Davis Parish School Board Child Nutrition Program. All bids will be opened for reading only at the Food Service Warehouse located at 1627 Wilbert D. Rochelle Avenue in Jennings, LA at 10:00 am on the specified bid opening day. The public is invited to attend all bid openings. Invitations to bid, instructions, and specifications for any bids listed below may be obtained from the Child Nutrition Program located at the above address or by contacting the office at (337) 824-1969.

<u>ITEMS TO BE PROCURED</u> <u>BID AWARD</u>	<u>BIDS TO VENDORS</u>	<u>PURCHASING PERIOD</u>	<u>BID OPENING</u>
Fluid Milk & Milk Products May 8, 2025	March 6, 2025	School Year	April 8, 2025
Bread & Bread Products May 8, 2025	March 6, 2025	School Year	April 8, 2025
Paper and Cleaning Items May 8, 2025	March 6, 2025	School Year	April 8, 2025
Chilled/Frozen Fruit Juices, Bakery Items, May 8, 2025 Vegetables	March 6, 2025	School Year	April 8, 2025
Chilled/Frozen Meat Items May 8, 2025	March 13, 2025	School Year	April 15, 2025
Canned Goods, Cereal, Grain Products, May 8, 2025 Other Shelf Stable Goods	March 13, 2025	School Year	April 15, 2025

The Jefferson Davis Parish School Board Child Nutrition Program is funded 51% with federal funds for a total of approximately \$3 million per year. Publication Dates: February 23, February 26, and February 28, 2025. This was adopted by the Jefferson Davis Parish School Board at the February 20, 2025 meeting.

Non Discrimination Statement: This institution is an equal opportunity provider.

Motion by Mr. Frey, seconded by Mr. Trahan, and unanimously carried, with Mr. Bruchhaus recused from voting, to approve the following non-faculty coaches for 2024-2025 upon completion of LHSAA coaching course certification and Board policy requirements.

- 1. Gavyn Chevallier, EHS baseball and softball.
- 2. Leigh Ann Bruchhaus, EHS track.
- 3. Todd Thomas, EHS golf.

Motion by Mr. Petry, seconded by Mrs. S. LeJeune and unanimously carried to grant permission to the Child Nutrition Program to declare the following as surplus and send to the next available public auction:

- 1. ASBER Reach in 2 door Freezer from Lake Arthur High Model
Number ARF 49 HF, Serial Number 8102048821.

Motion by Mr. Doise, seconded by Mrs. P. LeJeune and unanimously carried to approve the following non-faculty coach for 2024-2025 upon completion of LHSAA coaching course certification and Board policy requirements.

- 1. Derrell Joubert, HHS basketball.

Motion by Mr. Trahan, seconded by Mrs. Jones and unanimously carried to approve the following non-faculty coach for 2024-2025 upon completion of LHSAA coaching course certification and Board policy requirements.

1. Carey Keys, WHS Softball.

INFORMATION

1. The LSBA 2024 annual convention will be held in Lake Charles on February 25, 26 and 27, 2025.
2. Education Signing Day for Future Educators will be held on February 28, 2025 at 10:00 a.m. at Sowela Technical College.
3. The Jefferson Davis Parish School Board Members 2025 Spring Strategic Planning Meeting will be on Thursday, March 27, 2025 at 6:00 p.m. at Abshire Camp.
4. The Department of Special Services will be hosting the 4th Annual/2025 Special Olympics ~ Track & Field Event on Friday, March 21, 2025 from 8:00am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3rd - 12th grade. We will be funding the event from funds that The Department of Special Services received as a donation from donated funds from the Ivy Woods Golf Tournaments & Knights of Columbus Council 2012 Donations. Approximately: \$3,500.00. (If weather conditions do not permit the event from taking place, the event will be rescheduled on Friday, March 28, 2025).
5. The Department of Special Services will be hosting the 2nd Annual/2025 "An Evening to Shine" Dance on Friday, April 4, 2025 from 5:30pm- 7:30pm at the Jennings High School Cafetorium for students with significant disabilities in grades 6th-12th. Any expenses that occur (regarding decorations or snacks) will be funded from funds that The Department of Special Services received as a donation from donated funds from the Ivy Woods Golf Tournaments.
6. The JDP Department of Special Services and the JDP Special Education Advisory Council will be hosting an informative "Parent Meeting" on the topic of the Individualized Education Program (IEP) and its impact on students' education. The meeting will take place on Tuesday, March 25, 2025, from 5:30 PM to 6:30 PM at the Pupil Appraisal Center in Training Room A at the JWCPE. Parents/guardians and community stakeholders are invited to attend in person or virtually. Expenses related to snacks and assorted soft drinks, etc. for attendees will be funded by donations from the Ivy Woods Golf Tournament, which the Department of Special Services received.
7. The JDP Department of Special Services has arranged additional professional development and coaching sessions with LASARD (Louisiana Autism and Related Disabilities Project). These sessions will focus on supporting the behavior and executive functioning needs of identified PreK through high school students with disabilities. The total cost for these sessions is \$12,000.00, which will be funded with IDEA funds.
8. The JDP Department of Special Services has contracted with RBW Consulting, LLC to conduct an audit of current services in Special

Education Instruction, Compliance, and Program Development. The purpose of the audit is to provide tools, guidance, and frameworks to enhance educational outcomes for students with disabilities (SWDs). The cost of the audit is \$15,000.00, funded through IDEA fund

PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Karen Matt, LAE Cafeteria Tech, 02/03/25, re: Brooke Fruge transfer.
2. Dorothy LeJeune, EHS Custodian, 02/10/25, re: Devin Richard resignation.

TRANSFERS

1. Arthur Dean Benoit, LHS Bus Operator to HHS Bus Operator, 02/10/25.
2. Trisha Boudreaux, JHS part-time Clerical Aide to JHS 10 month Secretary, 02/10/25, re: Phyllis Durio retirement.
3. Maggie Baxter, HHS SPED Teacher to Pupil Appraisal SPED Advisor, 05/27/25, re: Rosalind Broussard retirement.
4. Tracy Prejean, Central Office/HHS Custodian split to HHS Custodian full time, 01/16/25.
5. Brooke Fruge, LAES Cafeteria Tech to LAHS Cafeteria Tech, 01/27/25, re: Frankie Teal transfer.

LEAVE WITHOUT PAY

1. Bethany Crochet, JES Cafeteria Tech, 01/15/25 to 01/17/25.
2. Kelly Dronet, HHS Teacher, 02/03/25 (½ day) to 02/04/25 and 02/10/25 to 02/12/25.
3. Carolyn Rubin, WHS Cafeteria Tech, 01/01/25 to 02/28/25.

RESIGNATIONS

1. Devin Richard, EHS Custodian, 02/01/25.

RETIREMENTS

1. Racheal C. Jones, JES Teacher, 05/24/25, with 33 years of service.
2. Janne Crews, WES Teacher, 05/24/25, with 41 years of service.
3. Jacqueline L. Prielipp, LAES Teacher, 05/24/25, with 33 years of service.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

1. January was School Board recognition month.

The month of January marked the annual observance of School Board Recognition Month – a good time to salute the work of school board members especially in these unprecedented times. Our locally elected board in Jefferson Davis Parish speaks out for public schools by ensuring our students have the opportunity to benefit from a safe high-quality education. Their decisions and actions affect the present and future lives of our community's children. Join us in celebrating School Board Recognition Month in Jefferson Davis Parish.

2. Ag Safety Day at Doise Farms

3. Mr. Arceneaux invited Board to JES Black History program on 2/21/25 at 9:00 am.

EXECUTIVE SESSION

None.

ADJOURN

There being no other business to come before the Board, it was moved by Mr. Frey, seconded by Mrs. P. LeJeune and unanimously carried, to adjourn at 6:41 pm.

/s/ Greg Patterson, President

ATTEST:

/s/John Hall, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.