

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, August 25, 2026
10:00 AM – Cooperative Office

<https://us02web.zoom.us/j/89214910643?pwd=rOMbYY7JLF5cE2RpMF6SMb0hNwHTWX.1>

Meeting ID: 892 1491 0643

Passcode: 070215

AGENDA

1. Call to Order

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrants
- C. Resignations: None
- D. New Hires: None
- E. Next Meeting Date: September 22, 2026

3. Public Comment

4. Correspondence and Communications

5. Board Action

- A. Approval of Updated Criminal Background Investigations Policy (Policy 2015) (Attached)

6. Information and Discussion

- A. Occupational Therapy Services Update
- B. Program Narrative Review and Discussion
- C. After-Hours Crisis Line for SBM Program
- D. ER System for Medicaid Billing
- E. Discussion of Monthly Meeting Times for 2026-2027 Board Meetings

7. Adjournment

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, July 21, 2026
10:00 AM – Cooperative Office

MINUTES - FINAL

1. **Call to Order** – Mr. Biesiot called the meeting to order at 9:57 a.m. Board members present: Mr. Biesiot via Zoom, Mr. Fiske, Ms. Weems, Mr. Jamison. BVEC Admin present: Ms. Rammell, Ms. Gillespie. Board Clerk: Jill Reynolds, Kimberly Waggener
2. **Consent Agenda** – Motion from Mr. Fiske to accept consent agenda. Ms. Weems seconded motion. Motion carries 4-0.
 - A. Minutes
 - B. Warrants
 - C. Financial Review
 - D. Resignations-None
 - E. New Hires-
 - a. Rachella Moresi-School Based Mental Health Therapist-Out Patient/Lone Rock
 - b. Nick Boissoneault-Physical Therapist/All Member Districts
 - F. Next Meeting: August 25, 2026
3. **Public Comment**- None.
4. **Correspondence/Communications**- None.
5. **Board Action**-
 - A. BVEC Special Education Budget 2026-2027 – Ms. Rammell gave a summary of the budget. Jill highlighted some of the changing factors from 25/26 to 26/27 budget. Mr. Fiske made a motion to accept the BVEC Special Education Budget 2026-2027 as presented. Ms. Weems seconded motion. Motion carries 4-0.
 - B. BVEC School Based Mental Health Budget 2026-2027 (Lone Rock/Florence/Victor) – Ms. Rammell gave a summary of the budget. Ms. Gillespie and Ms. Reynolds discussed some changing factors for the 2026-2027 budget. Mr. Fiske made a motion to accept that BVEC School Based Mental Health Budget 2026-2027 as presented. Ms. Weems seconded motion. Motion carries 3-0.
 - C. Cooperative Wide Digital Assessment Library (DALs) – Ms. Waggener presented the costs and savings of using DALs for assessments. Mr. Fiske made a motion to move forward with the Cooperative Wide Digital Assessment Library (DALs). Ms. Weems seconded motion. Motion carries 4-0. Ms. Rammell reminded board members to communicate to their district to put a hold on Pearson ordering. An email will be sent out to all special education staff letting them know that Ms. Hildebrand will oversee DALs and handle the licensing and assessment needs for each district.
6. **Information and Discussion**
 - A. Upcoming Special Education Trainings – Dr. Garfinkle will be providing a training and an onsite visit September 18, 2026. The training will be repeated on October 8th or 9th with another onsite visit. Ms. Rammell will send out an email with this information.

Ms. Rammell will be providing training to any new special education staff on August 12, 2026 from 9:00 a.m. to 3:00 p.m.

B. Special Education Services for the Upcoming Year –

- Additional SLP 1 day/week at Florence after fall months
- Additional school psychologist 1 day/week at Victor
- OT covering all districts except Darby. Darby will be covered by Rock Creek.
- Preschool counts
 - Florence 5
 - Stevensville 5
 - Lone Rock 2
 - Victor 2

7. Adjourn – Mr. Biesiot adjourned the meeting at 11:02 a.m.

Board Chair Signature

Date

Board Clerk Signature

Date

08/04/26
14:04:16

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 8/26

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
12462		134 FLORENCE-CARLTON SCHOOL	6,377.83						
		Match Reimbursement 2026 August							
1		08/01/26 Match Reimbursement 8/26	6,377.83		115 8	160-2144	800	3	
12463		404 VICTOR PUBLIC SCHOOLS	9,207.36						
		Match Reimbursement 2026 August							
1		08/01/26 Match Reimbursement 8/26	9,207.36		115 8	160-2144	800	3	
12464		101394 KIRK L. CREWS, M.D.	639.00						
		CSCT Medical Director 26-27							
1		08/01/26 Medical Director Aug 2026	639.00*		115 8	160-2144	330	3	
12465		101582 PACIFIC SOURCE ADMINISTRATORS	50.00						
		Health Insurance Cobra Administration							
1		48604 08/01/26 Health Insurance Cobra Adminis	50.00		115 12	456-2500	260	777	
12468		101347 BMO FINANCIAL GROUP	7,173.65						
		PCard transactions July 2026 035976							
83		Speech Training	67.00*		115 3	456-2150	581	777	
92		Florence Ele CSCT summer	98.98		115 33	160-2144	611	3	
93		PS Training J.K.	50.00*		115 1	457-1000	582	797	
94		Victor Ele CSCT Summer	280.16		115 45	160-2144	611	3	
95		Iron Mountain Shredding	142.34		115 12	456-2600	431	777	
96		Speech Therapy iPad apps	2,423.36*		115 3	456-2150	610	777	
103		offsiite storage BVEC	75.00		115 12	456-2600	451	777	
138		Zoom Subscription	35.25		115 12	456-2500	650	777	
165		MASBO for Bus. Manager	200.00		115 12	456-2500	810	777	
166		Town of Stevi Water/Sewage	68.50		115 12	456-2600	421	777	
169		Town of Stevi Water/Sewage	68.49		115 1	456-2600	421	777	
170		Bug Off	105.00		115 12	456-2600	440	777	
171		Bug Off	105.00*		115 1	457-2600	440	797	
191		Annual HVAC Maintenance	393.24		115 12	456-2600	440	777	
192		Annual HVAC Maintenance	393.23*		115 1	457-2600	440	797	
194		Copier	56.68		115 12	456-2500	550	777	
195		Copy Paper	48.99		115 12	456-2500	610	777	
196		Office Supplies	99.07		115 12	456-2500	610	777	
202		Postage Stamps	65.55		115 12	456-2500	532	777	
203		Office Supplies Paper Goods	68.98		115 12	456-2500	610	777	
204		MH Training AG	142.96		115 18	160-2144	581	3	
205		Amazon Web Svcs-Big Sistah	258.67		115 8	160-2144	535	3	
216		Adobe for AG	16.04*		115 18	160-2144	650	3	
228		School Psych NASP WS	419.00*		115 2	456-2140	810	777	

08/04/26
14:04:16

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
230		School Psych Training CH	197.00*		115 2 456-2140		581	777	
231		School Psych Training FL	106.00*		115 2 456-2140		581	777	
232		CPI Training CH	245.14*		115 12 456-2500		582	777	
235		Dodge new tires	900.88*		115 12 456-2600		624	777	
236		Victor CSCT Van Fuel	43.14		115 45 160-2144		611	3	
12469		39 BITTERROOT STAR	24.13						
	PS Para Help Wanted Ad August 2026								
1		9196 07/29/26 PS Para Help Wanted Ad	24.13*		115 12 456-2500		545	777	
12470		100884 Criminal Records Section	30.00						
	Fingerprint background check NB								
1		07/22/26 Fingerprint Background Check N	30.00*		115 12 456-2500		545	777	
12471		101542 CRISIS PREVENTION INSTITUTE	400.00						
	License Renewals for SB 26/27 and CH 26/27								
1		245310 07/20/26 27 Renewal for SB	200.00*		115 12 456-2500		581	777	
2		245636 07/21/26 27 Renewal for CH	200.00*		115 12 456-2500		581	777	
12472		339 School Administrators of Montana	350.00						
	Fall Administrators Conference								
1		2574 08/03/26 Fall Administrators Conference	350.00		115 9 456-2490		582	777	
12473		100852 Missoula Fire Equipment	80.00						
	annual service, 2027 for BVEC office and preschool								
1		37402 07/22/26 ANNUAL SERVICE -office	40.00		115 12 456-2600		440	777	
2		ANNUAL SERVICE -PS	40.00		115 1 456-2600		440	777	
# of Claims 10			Total: 24,331.97	# of Vendors 10					

08/13/26
14:01:34

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Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
12474		359 STEVENSVILLE PUBLIC SCHOOLS	336.59						
		PAPER TOWEL, TOILET PAPER AND TRASH BAGS ORDERED 2025-2026							
4		PS paper supplies	336.59*		115 1 456-1000		610	777	
12475		101588 GRANITE TECHNOLOGY SOLUTIONS	1,424.82						
		Office Preschool Phones							
		Monthly IT Managed Services							
		Remote Support for printer default settings							
1		53764 07/30/26 monthly phone office/PS	173.92		115 12 456-2500		531	777	
2		53764 07/30/26 monthly IT management	1,163.40		115 12 456-2500		300	777	
3		53533 08/10/26 remote support for printer	87.50		115 12 456-2500		300	777	
12477		101457 CB MOBILE DETAIL & SUPPLY, LLC	918.75						
		Preschool & Office Cleaning for August & September 2026							
1		3069 08/06/26 PS Cleaning August	91.87*		115 1 456-1000		430	777	
2		3069 08/06/26 Office Cleaning August	91.88		115 12 456-2600		430	777	
3		3067 08/05/26 PS Cleaning September	660.00*		115 1 456-1000		430	777	
4		3067 08/05/26 Office Cleaning September	75.00		115 12 456-2600		430	777	
12478		100884 Criminal Records Section	30.00						
		Fingerprint background check RM							
1		08/12/26 Fingerprint Background CheckRM	30.00*		115 12 456-2500		545	777	
12479		101357 RACHELLA MORESI	50.00						
		Fingerprinting for Rehire							
1		08/12/26 Fingerprinting for Rehire	50.00		115 8 160-2144		545	3	
# of Claims			5	Total:	2,760.16	# of Vendors	5		

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BITTERROOT VALLEY SPECIAL ED COOP
Fund Summary for Claims
For the Accounting Period: 8/26

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Fund/Account	Amount
115 MISCELLANEOUS FUNDS	
101	2,760.16
Total:	2,760.16

Mental Health Summer Program

June 15-August 15 2026

Florence	TTL Summer PR Costs	\$	3,279.81
	Summer Program Costs	\$	445.57
	TTL Costs	\$	3,725.38
	TTL Summer MDC	\$	9,374.82
	Summer Net Gain	\$	5,649.44

Victor	TTL Summer PR Costs	\$	3,077.60
	Summer Program Costs	\$	1,156.18
	TTL Costs	\$	4,233.78
	TTL Summer MDC	\$	25,655.45
	Summer Net Gain	\$	21,421.67

PERSONNEL

Criminal Background Investigations

Any finalist recommended to be employed in a paid or volunteer position with the Cooperative, involving unsupervised ~~access to~~ contact with students in schools, at a school-sponsored activity, or in transit to school-sponsored activities, as determined by the Director, shall submit to a name-based and fingerprint criminal background investigation conducted by the appropriate law enforcement agency. Any subsequent offer of employment or appointment will be contingent on results of the fingerprint criminal background check. This policy shall also be applied to an employee of a person or firm holding a contract with the Cooperative, if the employee is assigned to a member school, and the employee may have unsupervised ~~access to~~ contact with students.

Any requirement of an applicant or employee of a contractor to submit to a fingerprint background check will be in compliance with the National Child Protection Act and applicable federal regulations. If an applicant has any prior record of arrest or conviction by any local, state, or federal law enforcement agency for an offense other than a minor traffic violation, the facts must be reviewed by the Director, who will decide whether the applicant will be declared eligible for appointment or employment. Arrests resolved without conviction will not be considered in the hiring process, unless the charges are pending. The Director shall keep all criminal record information confidential as required by law.

The Director shall develop and implement procedures governing background checks and related security issues.

For purposes of this policy, “unsupervised contact” means where one or more students are left unattended and alone in the present of an adult where there is any direct, personal interaction involving communication or engagement of any kind between that adult and student. It does not include engagement or communication that occurs during a momentary absence of another adult or in a public environment.

Legal References:	42 USC 5119a	National Child Protection Act
	<u>10.40.101 et seq. ARM</u>	<u>Student Protection Policy Requirements</u>
	10.55.716, ARM	Substitute Teachers
	10.57.201a, ARM	Criminal History Background Check
	House Bill 745	Student Protection

Cross References:

Policy History:

Adopted on:

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Policy History:

Adopted on:

Revised on: