

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
December 16, 2019**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code § 35146 and § 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

III. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

IV. ANNOUNCE CLOSED SESSION ACTIONS

V. REPORTS

A. Student Reports

B. Superintendent's Report

- Mid-Year Retirees: Dean Castellino, Joe Gonzalez, Adolfo Lopez, Feliz Martinez

C. Board Member Reports

VI. PRESENTATIONS

A. PIQE Presentation – Elyssa Rodriguez-Chavarria

VII. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Board Policies for First Reading – No Action Required – *Appendix C*

Resource Person: Kevin Platt

The administration is presenting the proposed updates to the SMJUHSD Board Policies listed on Appendix C. The policies/regulations will be on the next board agenda for approval.

2. Reopener Proposals for Negotiations with the SMJUHSD Faculty Association 2020-21 – Information Only – No Action Required - *Appendix D and Appendix E*

Resource Person: Kevin Platt

The Contract with the Santa Maria Joint Union High School District Faculty Association, Chapter 455, allows the parties to reopen articles for negotiation. In order to commence negotiations with SMJUHS Faculty Association and to fulfill conditions of the EERA or Rodda Act, the Board needs to acknowledge receipt of the proposal from SMJUHS Faculty Association and present the District proposal for an initial reading. This presentation fulfills the public notice requirements of the Educational Employment Relations Act (EERA or “Rodda Act”) at Government Code Section 3547. A public hearing will be held at the January Board meeting. A copy of each of the proposals are attached as Appendix D and Appendix E.

The proposal from SMJUHS Faculty Association includes,

- Article 2.1, Wages
- Article 2.7, Employee Benefits Program

The proposal from the District includes,

- Article 2.1, Wages
- Article 2.7, Employee Benefits Program

3. Approval of Superintendent Contract Addendum

Resource Person: Dominick Palera

The Board approved the Superintendent contract at its November 12, 2019 meeting. Since then a technical detail arose and it was determined the District cannot pay for the employer-side STRS contributions for the new Superintendent. Instead, the District has agreed to contribute an equal amount, \$26,000, per year of employment, into a tax sheltered annuity which shall be prorated if the Superintendent works for less than a year.

***** IT IS RECOMMENDED THAT** the Board of Education agree to the contract addendum as stated.

Moved _____

Second _____

Vote _____

B. BUSINESS

1. 2019-2020 First Interim Report – Appendix F

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education.

The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

*** **IT IS RECOMMENDED THAT** the Board of Education adopt a Positive Certification for the First Interim report for fiscal year 2019-2020 as shown in Appendix F.

Moved _____ **Second** _____ **Vote** _____

2. Authorization to Make Budget Revisions – Resolution Number 5-2019-2020

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2019-2020 First Interim Report has been adjusted to reflect these changes, is presented as Resolution Number 5-2019-2020.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 5-2019-2020 authorizing budget revisions as identified in the 2019-2020 First Interim Report.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 5-2019-2020**

AUTHORIZATION FOR BUDGET REVISIONS

WHEREAS, the Board of Education adopted its budget on June 18, 2019 for the fiscal year 2019-2020; and

WHEREAS, income will be received and expenditures in certain classifications will be required in excess of amounts budgeted therefore; and

WHEREAS, Education Code Section 42602 authorizes that the Board may budget and use any unbudgeted income provided during the fiscal year; and

WHEREAS, Education Code Section 42600 authorizes that transfers may be made from the designated fund balance or the unappropriated funds balance to any expenditure classification or between expenditure classifications at any time by written resolution of the district governing board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Santa Maria Joint Union High School District hereby authorizes budget revisions be made as reflected in the 2019-2020 First Interim Report.

PASSED AND ADOPTED this 16th day of December, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

**3. Annual Accounting for School Facilities Fees –
Resolution Number 6-2019-2020 – Appendix G**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A of Resolution No. 6-2019-2020. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B of Resolution No. 6-2019-2020. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 6-2019-2020 as presented in Appendix G.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**4. Delegation of Governing Board Powers and Duties -
Resolution Number 7-2019-2020**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. It is necessary to update the resolution and authorized signatures, annually and in addition to periodic changes of personnel.

Approval of Resolution 7-2019-2020 and the submission of Authorized Signature forms, designate various staff to act on behalf of the Board of Education with specific limitations and restrictions.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 7-2019-2020 Delegating Specific Powers and Duties of the Board of Education and the submission of Authorized Signature forms and notify the County Superintendent of Schools accordingly.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 7-2019-2020**

DELEGATION OF GOVERNING BOARD POWERS/DUTIES

WHEREAS, Education Code Section 35161 provides that “the governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...” , and

WHEREAS, Education Code Section 35161 further provides that the governing board “may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated.” and

WHEREAS, the Governing Board of the Santa Maria Joint Union High School District recognizes that while the authority provided in Education Code Section 35161 authorizes the Board to delegate any of its powers and duties, the Governing Board retains the ultimate responsibility over the performance of those powers or duties.

WHEREAS, the Governing Board further recognizes that where other education code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the authority provided in Education Code 35161, the Governing Board of the Santa Maria Joint Union High School District hereby delegates to the following officers or employees of the district, the

authority to act on its behalf in performance of the duties and powers granted to the Board by law, as indicated below and subject to the following limitations and restrictions:

- John Davis, Acting District Superintendent
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Yolanda Ortiz, Assistant Superintendent of Business Services
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Michelle Coffin, Director of Fiscal Services
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders and contracts.

- Kevin Platt, Assistant Superintendent of Human Resources
 - Delegated Power of Duty: Ability to approve contracts.

- Reese Thompson, Director of Facilities & Operations
 - Delegated Power or Duty: Ability to approve contracts.

- Gary Wuitschick, Director of Support Services
 - Delegated Power or Duty: Ability to approve purchase orders and contracts.

PASSED AND ADOPTED this 16th day of December, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

VIII. CONSENT ITEMS

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

A Roll Call Vote is Required:

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

A. Approval of Minutes

Regular Board Meeting – November 12, 2019

B. Approval of Warrants for the Month of November 2019

Payroll	\$7,991,899.37
Warrants	<u>5,847,266.36</u>
Total	<u>\$13,839,165.73</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2019-2020 third monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. Purchase Orders

PO #	Vendor	Amount	Description/Funding
P20-00781	Creative Bus Sales, Inc.	\$ 146,982.56	Braun Entervan with Ramp (3) / Special Education

F. Approval of Contracts

COMPANY/ VENDOR	DESCRIPTION OF SERVICES	AMOUNT/ FUNDING	RESOURCE PERSON
Burnham Benefits Insurance Services	Consultant Services for the purpose of ACA reporting and compliance evaluation services	\$18,000/ General Fund	Kevin Platt
SBCEO College And Career Readiness Department	ROP/CTE Program	\$91,611 plus substitute and CTSO related costs/ CTEIG Grant	Yolanda Ortiz
Central Coast Safety	Conduct CPR/1 st Aid Re- newal Course	\$40/person (up to \$3200)/ General Fund	Kevin Platt

G. Approval of Board Policies – **Appendix C**

The policies listed below are presented for approval. The policies were listed for first reading on the November 12, 2019 board agenda.

BP/AR 1312.3	UNIFORM COMPLAINT PROCEDURES
AR/E 1312.4	WILLIAMS UNIFORM COMPLAINT PROCEDURES
BP/AR 4030	NONDISCRIMINATION IN EMPLOYMENT
AR 4112.23	SPECIAL EDUCATION STAFF
BP 4114	TRANSFERS
AR 4115	TEACHER AIDES/PARAPROFESSIONALS
BP 4140/4240/4340	BARGAINING UNITS
BP 5131	CONDUCT
BP 5131.8	MOBILE COMMUNICATION DEVICES
BP/AR 6145.2	ATHLETIC COMPETITION

H. Student Matters - Education Code § 35146 and § 48918

Administrative Recommendation to order expulsion: 356874, 351251, 354769

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: 352360, 201819-3

Administrative Recommendation for student re-admission from suspended order and/or expulsion but will continue in current program: 350757

Expelled student(s) who did not meet the terms of their expulsion/suspended order and/or expulsion agreement: 352006, 354021

I. New Course Approval

The following new courses are being presented to the Board of Education for approval:

- CSU Expository Reading & Writing
- Personal Finance
- Advanced Floral Design
- Biology: The Living Earth A/B
- AHC Danc 142 – Intermediate Folklorico
- Advanced Interdisciplinary Science for Sustainable Agriculture
- Athletic Training

J. Authorization to Piggyback on South County Support Services Agency for purchases of Pupil Transportation Equipment for the Length of the Contract through December 4, 2020

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

South County Support Services Agency has awarded their purchases as needed for pupil transportation equipment to Creative Bus Sales, Bid #1819-SC11-01 through December 4, 2020. The district recommends that the board find and determines that it is in the best interest of the district to authorize Pupil Transportation Equipment purchases under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

K. Acceptance of Gifts

Delta High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Sons of the American Legion #56	School	\$200.00
Corporal Marshal N Braden Post #56	School	\$200.00
Tom & Marilyn Janzen	School	<u>\$500.00</u>
Total Delta High School		<u>\$900.00</u>

**REGULAR MEETING
December 16, 2019**

Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Tom Thompson	Baseball	\$150.00
Leslie R Wood	Baseball	\$150.00
Rick Barretto	Baseball	\$150.00
Michael Martinez	Baseball	\$150.00
Amaral Family Pest Control	Baseball	\$150.00
Alfredo Dulay	Baseball	\$150.00
T & J Salazar/Jack's Old Orcutt	Baseball	\$150.00
IMG	Baseball	\$150.00
Children's Creative Project	Marimba Band	\$300.00
Kiwanis Club of Guadalupe	Marimba Band	\$1,500.00
Chipotle	Choir	\$125.66
Alice Sasaki	Boys' Water Polo	\$100.00
Rod Kennison	Boys' Water Polo	\$100.00
Santa Maria Public Airport District	Interact Club	\$200.00
Total Righetti High School		<u>\$3,525.66</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Genos Auto Repair	Auto Club	\$100.00
City of Santa Maria	Ballet Folklórico	\$150.00
California Future Business Leaders	FBLA	\$850.00
Five Star Grafix Inc	Auto Club	\$100.00
Total Santa Maria High School		<u>\$1,200.00</u>

IX. REPORTS FROM EMPLOYEE ORGANIZATIONS

X. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. FUTURE ITEMS FOR BOARD DISCUSSION

XII. ORGANIZATION FOR YEAR – DECEMBER, 2019 – DECEMBER, 2020

A. Approval of President

As outlined in Board Bylaw 9100, the current Clerk of the Board will be confirmed as the President of the Board of Education.

***** IT IS RECOMMENDED THAT** the Board of Education approve Amy Lopez as the President of the Board of Education.

Moved _____ Second _____ Vote _____

B. Turn over to new President

C. Election of Clerk

***** IT IS RECOMMENDED THAT** the Board of Education approve Jack Garvin as the Clerk of the Board of Education.

Moved _____ Second _____ Vote _____

D. Appointment of Secretary to the Board of Education

***** IT IS RECOMMENDED THAT** the Board of Education appoint Antonio Garcia as the Secretary of the Board of Education.

Moved _____ Second _____ Vote _____

E. County Committee on School District Organization

The Board of Education is required to designate the representative and an alternate to elect members of the County Committee on School District Organization. The current representative is Jack Garvin with Diana Perez as alternate.

***** IT IS RECOMMENDED THAT** the Board of Education approve Jack Garvin as the representative and Diana Perez as alternate to the County Committee on School District Organization.

Moved _____ Second _____ Vote _____

F. Selection of Meeting Dates and Time and Place for 2020

In order to facilitate payroll requirements and other reporting deadlines, the administration recommends the Board meet each month on the dates listed below.

The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 14, 2020	May 12, 2020	August 4, 2020
February 11, 2020	June 9, 2020	September 8, 2020
March 10, 2020	June 16, 2020	October 13, 2020
April 7, 2020	July 14, 2020	November 10, 2020
		December 15, 2020

***** IT IS RECOMMENDED THAT** the Board of Education approve the proposed dates and times for meetings of the Board of Education for 2020.

Moved _____ **Second** _____ **Vote** _____

XIII. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held January 14, 2020. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIV. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
 MONTHLY REPORT OF ATTENDANCE
 THIRD MONTH OF 2019-20

October 07, 2019 through November 01, 2019

	Third Month 2018-19				Third Month 2019-20				Cumulative ADA			
	Ending Enrollment		ADA % of Poss. Enroll.		Ending Enrollment		ADA % of Poss. Enroll.		Prior Year		Current Year	
	ADA	ADA % of Poss. Enroll.	ADA	ADA % of Poss. Enroll.	ADA	ADA % of Poss. Enroll.	ADA	ADA % of Poss. Enroll.	ADA	ADA % of Poss. Enroll.	ADA	ADA % of Poss. Enroll.
ERNEST RICHETTI HIGH												
Regular	2086	2019.05	95.5%	2221	2137.80	95.4%	2050.83	2180.61				
Special Education	73	70.10	94.9%	59	56.30	96.1%	71.44	56.88				
Independent Study	50	31.40	70.3%	51	38.00	78.5%	29.32	32.24				
Independent Study 12 + 12	0	0.00	0.0%	0	0.00	---	0.58	7.69				
Independent Study Spec Ed	3	1.70	89.5%	10	8.25	80.1%	0.25	2.58				
CTE Program	6	5.40	81.8%	6	4.45	78.1%	5.58	4.29				
Home and Hospital Reg Ed	5	3.10	62.0%	5	2.75	63.2%	3.22	1.68				
Home and Hospital Spec Ed	1	0.50	90.9%	4	2.00	70.2%	0.17	2.00				
TOTAL RICHETTI	2224	2131.25	95.5%	2356	2249.55	95.4%	2161.39	2287.97				
SANTA MARIA HIGH												
Regular	2500	2436.45	97.0%	2616	2541.85	96.8%	2445.64	2551.92				
Special Education	124	115.60	93.2%	185	171.65	92.8%	116.07	175.03				
Independent Study	15	11.55	92.4%	17	17.00	100.0%	9.17	11.86				
Independent Study 12 + 12	0	0.00	0.0%	0	0.00	---	0.00	0.00				
Independent Study Spec Ed	1	1.00	100.0%	1	0.05	20.0%	0.34	0.02				
CTE Program	3	2.05	69.5%	7	6.25	89.3%	2.39	5.61				
Home and Hospital Reg Ed	11	8.70	91.1%	10	8.35	82.3%	6.33	7.68				
Home and Hospital Spec Ed	2	1.50	100.0%	4	3.85	78.6%	1.27	3.93				
TOTAL SANTA MARIA	2656	2576.85	96.8%	2840	2749.00	96.5%	2581.71	2756.05				
PIONEER VALLEY HIGH												
Regular	2619	2558.85	97.2%	2740	2669.70	97.0%	2572.27	2692.95				
Special Education	106	102.05	96.0%	143	133.70	92.9%	103.56	138.44				
Independent Study	8	6.90	76.2%	18	12.20	73.7%	4.49	7.93				
Independent Study Spec Ed	0	0.00	0.0%	2	1.55	---	0.00	1.10				
Home and Hospital Reg Ed	10	7.25	86.8%	11	7.45	74.1%	5.80	6.66				
Home and Hospital Spec Ed	5	2.90	77.3%	2	1.05	52.5%	2.05	1.15				
TOTAL PIONEER VALLEY	2748	2677.95	97.1%	2916	2825.65	96.8%	2688.17	2848.24				
PROGRAM E DAY TREATMENT @ LINCOLN STREET	4	3.75	82.4%	5	5.00	87.0%	3.98	4.25				
DISTRICT SPECIAL ED TRANSITION	20	19.90	100.0%	25	24.45	97.8%	19.81	24.17				
DISTRICT SPECIAL ED TRANSNOC MM	17	17.05	94.7%	15	14.30	95.3%	17.17	13.37				
ALTERNATIVE EDUCATION												
Delta Continuation	341	270.64	80.2%	356	270.40	81.2%	272.41	276.22				
Delta 12+	0	0.00	0.0%	0	0.00	---	0.00	0.13				
Delta Independent Study	26	21.10	90.0%	31	25.52	94.5%	17.92	17.48				
Delta Independent Study 12+	1	0.00	0.0%	6	5.47	78.1%	0.42	6.56				
Delta Independent Study Spec Ed	1	0.15	57.8%	3	2.46	---	0.05	0.97				
Home & Hospital Reg Ed	4	1.79	0.0%	0	0.00	0.0%	1.39	0.00				
Reach Program--ERHS	5	0.75	71.4%	8	3.40	46.3%	6.66	1.17				
Reach Program--SMHS	16	9.00	65.7%	5	2.00	50.6%	4.92	6.95				
Reach Program--PVHS	10	8.20	85.9%	17	11.50	79.6%	24.24	24.24				
Home School @ Library Program	41	32.05	79.0%	39	27.90	74.5%	30.93	33.99				
Delta HS I.S. Program P	15	13.45	83.5%	5	3.91	75.2%	15.29	5.46				
TOTAL ALTERNATIVE EDUCATION	460	357.13	77.6%	470	352.56	75.0%	348.99	338.17				
TOTAL HIGH SCHOOL DISTRICT	8129	7783.88	95.8%	8627	8220.51	95.3%	7822.22	8273.22				

CLASSIFIED PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	Pay Rate	Hours		
	Leave Without Pay	Food Service Worker I	PVHS	2/6/20 - 2/7/20	9/B	3		
	Employ	Behavioral Instructional Asst (BIA) Spec Ed	SMHS	11/21/19	18/A	6		
	Short-term Assignment	ELPAC Tester	LC	1/21/20 - 3/31/20	16/A	7		
	Employ	Instructional Asst-Spec Ed TLC - Level I	RHS	11/12/19	16/A	6		
	Short-term Assignment	ELPAC Tester	LC	1/21/20 - 3/31/20	16/A	7		
	Resign	Instructional Assistant-Spec Ed II	PVHS	12/3/19	15/B	6.5		
	Promote	Lead Mechanic	DO	1/2/20	35/A	8		
	Resign	Food Service Worker I	PVHS	12/6/19	9/A	3		
	Short-term Assignment	ELPAC Tester	LC	1/21/20 - 3/31/20	16/A	7		
	Resign	Accounting Assistant I	RHS	11/20/19	14/A	4		
	Resign	Translator - Interpreter	LC	12/20/19	24/B	8		
	Resign	Instructional Asst-Spec Ed TLC - Level I	SMHS	12/13/19	16/A	6		
	Retire	Grounds Maintenance I	RHS	12/12/19	16/E	8		
	Resign	Instructional Asst-Spec Ed I	PVHS	11/7/19	13/E	5.5		
CERTIFICATED PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	Salary	FTE		
	Teacher Prep Period	Social Science	DHS	1/13/20-3/20/20	29/V	0.2		
	Retire	Special Education	SMHS	3/2/20	34/IV	1.0		
	Teacher Prep Period	Social Science	DHS	1/13/20-3/20/20	26/V	0.2		
	Retire	In School Intervention	SMHS	2/1/20	34/V	1.0		
	Teacher Prep Period	Math	DHS	1/13/20-3/20/20	10/V	0.2		
	Stipend	Debate	MMEP/LC	12/1/19	1,16%			
	Teacher Prep Period	Social Science	DHS	1/13/20-3/20/20	20/V	0.2		
	Stipend	Speech	MMEP/LC	12/1/19	1,16%			
	Teacher Prep Period	English	DHS	1/13/20-3/20/20	19/V	0.2		
	Baby Bonding	Agriculture	SMHS	11/12/19-11/19/19	10/V	1.0		
	Column Advance	English	SMHS	2020-21	10V	1.0		
COACHING PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	District	ASB/Booster	Dignity Health	Employee Type
	Stipend	Head JV Girls Soccer	SMHS	2019-2020	\$2,772			WALK-ON
	Stipend	Cheer Advisor	SMHS	2019-2020	\$3,450			WALK-ON
	Void Stipend	Head Frosh Boys Basketball	SMHS	2019-2020				CLASS.
	Stipend Increase	Head Frosh Boys Basketball	SMHS	2019-2020	\$3,327			CLASS.
	Stipend	Head Varsity Girls Wrestling	RHS	2019-2020	\$4,189			WALK-ON
	Stipend	Head Frosh Girls Basketball	RHS	2019-2020	\$3,327			WALK-ON
	Stipend Increase	CoHead Varsity Girls Basketball	RHS	2019-2020		\$1,900		WALK-ON
	Stipend	Head Varsity Boys Basketball	PVHS	2019-2020	\$3,950			CERT.
	Stipend	CoHead Varsity Boys Basketball	PVHS	2019-2020	\$486			WALK-ON

COACHING PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	District	ASB/Booster	Dignity Health	Employee Type
	Stipend	Head JV Boys Basketball	PVHS	2019-2020	\$2,500			CERT.
	Stipend	CoHead JV Boys Basketball	PVHS	2019-2020	\$240	\$1,010		CERT.
	Stipend	CoHead JV Boys Basketball	PVHS	2019-2020	\$587			WALK-ON
	Stipend	Head Frosh Boys Basketball	PVHS	2019-2020	\$2,900			WALK-ON
	Stipend	CoHead Frosh Boys Basketball	PVHS	2019-2020	\$427			WALK-ON
	Stipend	Head Varsity Girls Basketball	PVHS	2019-2020	\$4,436			CERT.
	Stipend	Head JV Girls Basketball	PVHS	2019-2020	\$3,327			WALK-ON
	Stipend	Head Frosh Girls Basketball	PVHS	2019-2020	\$2,577			CERT.
	Stipend	CoHead Frosh Girls Basketball	PVHS	2019-2020	\$750			CERT.
	Stipend	Head Varsity Boys Soccer	PVHS	2019-2020	\$3,400			CERT.
	Stipend	CoHead Varsity Boys Soccer	PVHS	2019-2020	\$296	\$1,253		WALK-ON
	Stipend	Head JV Boys Soccer	PVHS	2019-2020	\$847	\$453		WALK-ON
	Stipend	CoHead JV Boys Soccer	PVHS	2019-2020	\$551			WALK-ON
	Stipend	CoHead JV Boys Soccer	PVHS	2019-2020	\$527			CERT.
	Stipend	CoHead JV Boys Soccer	PVHS	2019-2020	\$847	\$1,453		CERT.
	Stipend	Head Varsity Girls Soccer	PVHS	2019-2020	\$3,696			CERT.
	Stipend	Head JV Girls Soccer	PVHS	2019-2020	\$2,000	\$772		WALK-ON
	Stipend	CoHead JV Girls Soccer	PVHS	2019-2020	\$772	\$250		CERT.
	Stipend	CoHead JV Girls Soccer	PVHS	2019-2020		\$1,250	\$1,250	CLASS.
	Stipend	CoHead JV Girls Soccer	PVHS	2019-2020		\$1,000		WALK-ON
	Stipend	Head Varsity Boys Wrestling	PVHS	2019-2020	\$4,000			WALK-ON
	Stipend	CoHead Varsity Boys Wrestling	PVHS	2019-2020	\$189			CERT.
	Stipend	Head JV Boys Wrestling	PVHS	2019-2020	\$2,500			CLASS.
	Stipend	CoHead JV Boys Wrestling	PVHS	2019-2020	\$642			CERT.
	Stipend	Head Varsity Girls Wrestling	PVHS	2019-2020	\$4,189			WALK-ON
	Stipend	Head JV Girls Wrestling	PVHS	2019-2020	\$1,000			WALK-ON
	Stipend	CoHead JV Girls Wrestling	PVHS	2019-2020	\$1,442			CERT.
	Stipend	Assistant Athletic Director	PVHS	2019-2020	\$1,725			CERT.
	Stipend	Assistant Athletic Director	PVHS	2019-2020	\$1,725			CERT.
	Stipend	Assistant Athletic Director	PVHS	2019-2020			\$1,000	CERT.
	Stipend	Assistant Athletic Director	PVHS	2019-2020			\$1,000	CERT.
	Stipend	Assistant Athletic Director	PVHS	2019-2020			\$1,000	CERT.

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

November 2019 Activities

1. Santa Maria High School Construction Projects

SMHS Reconstruction – Rachlin Partners

- Increment 1, Phase 0 - Electrical Infrastructure: Construction activities occurring this period include installation of interior conduit, doors, switch gear, roof, and stucco at the powerhouse. The relocation of the existing transformer and power switchover are scheduled to be performed by PG&E on December 27. **(Photo)**
- Increment 1, Phase 1 - 50 Classroom and Administration Building: The Architect submitted responses to DSA's second round of comments on November 14, 2019.
- Increment 2, Phase (To Be Determined) - Administration Building Conversion to Classrooms: The project to convert the Administration Building back to classrooms continues under review at DSA.

SMHS Proposition 39 - HVAC Replacement Bldg. 240 – Ravatt-Albrecht Architects

- The District is waiting for a revised Architectural Services proposal to adjust plans and resubmit to DSA. Schedule and cost estimates are pending the completion of the revised plans.

SMHS Track Resurfacing – Support Services

- Final retention payment is in process. This project is closed.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- The contractor has completed drilling holes and repainting existing perforated walkway panels. Reconfiguration of the Johnson Controls centralized climate control software has allowed the system to be reactivated. It is currently functioning but is being monitored to ensure issues do not redevelop. The installation of additional data drops to support a site requested lab is expected to be completed in December. Project documentation closeout activities continue.

ERHS Maintenance and Operations Building – Rachlin Partners

- Construction plans and specification documents are nearing completion. Activities will continue through December. Bid and project schedules will be determined upon completion of final construction documents and cost estimates.

ERHS Phase 2 Improvements – Rachlin Partners

- The initial construction document development phase has been completed. The project plans and specifications were submitted by the Architect and received for review by DSA on November 19, 2019. The review period is estimated to take approximately 6 months.

ERHS Weight Room Roof Replacement – District Facilities

- Roof installation work is complete. Project closeout is underway.

3. Pioneer Valley High School Construction Projects

PVHS 12 Modular Re-Roofing – Support Services

- The bid was approved at the November board meeting. Construction is anticipated to begin in December depending on weather.

PVHS 12 Modular Fire System Revisions – Support Services

- Punch list items and DSA clarification requests are being reviewed by the Architect. Final document closeout activities are continuing.

4. Career Technical Education Center

C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects

- Construction occurring this period at the Culinary Arts Building A, Shop Building B, Shop Building C, and Barn Building D includes continued installation of roofing, interior wall framing, corral poles, waterproofing, rough-in electrical and data conduit, rough-in plumbing, wall insulation, drywall, and paint. New work includes grading of planting areas, installation of soffit panels, exterior masonry veneer, window and door frames, and metal roofing. Off-site work completed includes boring under the freeway (pathways for sanitary sewer and natural gas connection). Continuing work includes access road excavation and conduit installation for sanitary sewer, natural gas, and telephone. Water line installation is still awaiting final approval from Golden State Water. The current project completion estimate remains early February 2020 but may need to be extended depending on when the Golden State Water approval is received. [\(Photos\)](#)

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Projects under current review and their status are as follows:
 - SMHS and ERHS legacy project reviews continue. In November the closeout consultant and the DSA closeout team met again to review what documentation must be provided to gain final approvals. The consultant also met with the architect to discuss individual action plans to address remaining missing documents.

SSC New West Parking Area – Flowers and Associates

- All contract documents have been received and the City of Santa Maria project permit was issued to the contractor. A kickoff meeting was held in mid-November. The actual construction start date is awaiting the completion of a formal Storm Water Pollution Prevention Plan.

SSC Proposition 39 VRF HVAC - West Offices – Ravatt-Albrecht Architects

- The District received a six-month extension on the permit to construct from the City of Santa Maria. A review of funding availability will be completed by District administration to determine when the work will proceed.

SSC-DHS-PVHS Proposition 39 Electrical Lighting Retrofit – PCE Engineering

- Proposed submittals and redesigns for the outdoor pathway and stairwell lights at PVHS are under review by the District's electrical engineering consultant. Four remaining replacement lights are on order for installation at the SSC. As throughout the rest of the project, installation activities will continue to occur on a non-interference basis with school activities. Work is now anticipated to be complete in December.

6. Summer Activities Planning

District Wide Summer Projects Planning 2019/20

- Project development and funding determination meetings, including Support Services, Maintenance and Operations, as well as District and Site Administration staff will continue through February 2020.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Performed repair to a Stowell Road tree split down the center of trunk by high winds.
- Completed landscape maintenance activities at areas A, B, & C.
- Performed preventive maintenance to grounds maintenance equipment: ride-on and walk-behind mowers, Gators, weed trimmers, and backpack blowers.
- Supported recycling program by rotating cardboard collection dumpsters throughout campus.
- Performed weekly sports field line striping for regular school and outside user athletics.
- Prepared the stadium for 2019-20 SMHS soccer season.
- Installed a golf simulator for the physical education department. (Photo)
- Fertilized turf areas at the stadium, baseball and softball fields, and ornamental landscape areas.
- Executed power washing of concrete areas with high frequency of lunch time liquid spills: Small gymnasium entrance, 230 Business Building.
- Performed security camera cleaning and inspection.
- Completed plumbing fixture maintenance and repairs in Administration staff restroom, 100 Building first floor boys' restroom, 360 Science Building boys' restroom, Wilson Gymnasium boys' restroom, 610 food lab, 511 wash basin, 512 auto shop wash basin, greenhouse, and 500 portable boys' restroom.
- Performed maintenance painting on Ethel Pope Auditorium walls, 340 small gymnasium exterior, 900 portable exterior, and the girls' locker room.
- Completed electrical repairs at 350 Math Building hall, 512 auto shop, classrooms 610 and 830, Administration room 128, greenhouse, Multimedia Learning Center, and Multipurpose Room serving area.
- Completed preventive maintenance to main kitchen cold storage systems.
- Tested and repaired computer projectors in classrooms 235, 339, 362, 521, 525, 616, 629, 636, and 645.
- Installed a replacement ice machine in athletic training room. (Photo)
- Performed preventive maintenance inspection on auto shop lifts and complete removal of faulty lift.
- Installed skylight protection on the Administration roof. (Photo)
- Reconfigured teaching wall in room 362 with a sliding whiteboard exchange.
- Performed inspection and testing of campus wide emergency systems; Automatic External Defibrillators (AED), fire alarm, emergency showers and eyewashes.
- Repaired restroom dispensers: maintenance shop, pool girls', Multipurpose Room girls', Administration staff, Administration north boys', 100 Building first floor boys', auto shop 513 staff, 360 Science Building boys', 500 portable boys, and stadium women's.
- Performed preventive maintenance on interior and exterior doors at classrooms 342, 610, and 625; 500 girls' restroom; gate 2, greenhouse, and the Multipurpose Room.
- Performed preventive maintenance inspections on chair lifts and elevators at rooms 106, 107, 100 Building hallway, girls' locker room, and stadium press box.
- Performed routine student and staff furniture repair and replacement in classrooms 106, 111, 123, 334, 623, 626, 637, and 645.
- Performed daily graffiti removal.
- Continued staff relocation activities in support of the 50 Classroom Building construction project.
- Completed routine cleaning of mandated organic food waste containers.
- Setup and restored from school and civic center use events – PSAT, Saint of the Season, DELAC, hearing and vision screening, Special Education Halloween party, Link Crew, MPAC, PIQE, Cash for College, Academic Awards Night, LCAP, ELAC, Un Cafecito, FFA meeting, SMHS Volleyball, Dos Pueblos vs Santa Barbara High School football, SMHS cross country, SMHS wrestling, SMHS girls' tennis, Veterans Day Run to Remember, and Santa Maria Youth Football.
- Preventive work hour - 42
- Routine work order hours – 209
- Total work orders completed – 206
- Event setup hours – 142

Ken Groppetti
Plant Manager

REGULAR MEETING
December 16, 2019

PVHS

- Groomed the football stadium turf and set up for football. (Photo)
- Relocated the soccer goals from the practice fields to the stadium for soccer tryouts.
- Painted field striping for several soccer fields on practice fields for outside soccer leagues.
- Performed preventive maintenance on grounds equipment: Gator vehicles, walk-behind and riding mowers, weed trimmers, backpack blowers, and infield groomer.
- Performed gopher control activities throughout campus.
- Inspected and repaired sprinklers on all seven control stations throughout campus.
- Repaired a broken electrical box outside the boys' locker room.
- Cross connected new dedicated telephone lines to the security and fire alarm panels in the Administration Building.
- Adjusted the public address speakers and system in the football stadium.
- Painted all the irrigation anti-backflow devices.
- Installed wiring for power to a new compressor and air dryer in the Industrial Arts shop 207.
- Cleared plugged drains in the maintenance shop laundry room and the cafeteria kitchen.
- Installed computer tablet charging stations in classrooms 456 and 603.
- Installed privacy fence slats on the Junior Varsity baseball visitor's dugout and around the Ez-Flo irrigation system at the well pump (Photo)
- Mounted signs announcing "No dogs on Sports Fields" around the outside of the stadium fencing.
- Repaired four sets of choir risers in choir classroom 201.
- Repaired metal cover for the irrigation backflow valve in the practice field.
- Replaced broken door stops on cafeteria patio doors.
- Rebuilt the acid feeder pump in the pool acid room.
- Repaired a broken light switch in the health office.
- Investigated and repaired the water heater for the pool restrooms and showers.
- Replaced the non-functioning lighting motion sensor in classroom 322.
- Repaired a leaking faucet in second floor staff breakroom in the 300 Building and the Food Lab classroom 325.
- Repaired ceiling-mounted Exit sign in North 300 hallway. Damaged by vandals.
- Repaired a hand dryer that would not stop running in the 300 Building girls' restroom.
- Repaired the garbage disposal in staff lounge in Administration Building.
- Serviced the "Grande Drape" in Performing Arts Center; a control rope roller anchor was loose from the wall mount.
- Inspected fire extinguishers and replaced smoke detectors at McClelland Street classroom.
- Assembled and delivered a steel rolling cart for classroom 622 as well as a mobile whiteboard for athletics.
- Replaced a broken paper towel dispenser in Administration staff break room.
- Setup and restored from school and civic center use events – staff collaboration, PSAT at Edwards gym, culinary student interviews, domestic violence rally, university presentations, crisis support group, Academic Success Night, FFA meeting, FCA lunch meeting, Unity Day, AVID movie night, Key Club meetings, Link Crew, FFA barbecue, Share Club meetings, GLO Club meetings, Senior cap and gown meeting, ASB Friendsgiving celebration, Homecoming rally, POM meetings, FCCLA meeting, water polo banquet, girls' volleyball banquet, football banquets, and club soccer. (Photos)
- Preventive work order hours – 23
- Routine work order hours – 95
- Total work orders completed – 154
- Event setup hours – 157

Dan Mather
Plant Manager

REGULAR MEETING
December 16, 2019

ERHS

- Assembled new soccer goals for the stadium.
- Groomed football stadium.
- Performed gopher control activities on ERHS and DHS grounds.
- Pressure washed the stairwells of the new 800 Building. (Photo)
- Completed several irrigation repairs: replaced a leak control valve on Foster Road planter, replaced broken sprinklers in the practice field, and installed a quick-connect hose connector on the softball field.
- Painted Greek Theater stage wall and "Greatness Starts Here" motto (Photo)
- Performed exterior paint touch-up in 100 Science Building.
- Repaired lighting: emergency lighting in boys' locker room, flood lights and walkway lights at the pool.
- Completed plumbing repairs: boys' locker room urinals plugged, 100 Science Building sink drains plugged, cafeteria sink drains plugged, and Administration men's restroom.
- Repaired and adjusted nonfunctioning security cameras.
- Installed skylight fall protection on the cafeteria patio roof. (Photo)
- Completed monthly preventive maintenance: inspected, lubricated, and adjusted gymnasium doors, checked battery levels on electric utility carts,
- Inspected emergency equipment: eye wash and showers, emergency lighting, fire extinguishers, and Automatic External Defibrillators (AED).
- Completed repairs in several restrooms: broken door handle 300 Building boys', broken mirror 800 Building boys', damaged partition walls in the portable girls' and the 235 boys', soap dispenser replaced in the 100 and 400 Building boys', hand dryer ripped from the wall in the 100 Building boys'.
- Repaired damaged wheels on the Larch Street electric rolling gate and a broken drive chain on senior lot gate.
- Install a new washing machine for boys' Physical Education.
- Replaced rain gutters and downspouts on several portable classrooms. (Photo)
- Setup and restored from school and civic center use events – Warrior parent welcome, WASC, counselor meeting, Reach Higher, Mental Health Night, PTSA, PSAT testing, Cash for College Night, Drama Haunted House, FFA meeting, Kinderpatch , Jesus Club, Dia De Los Muertos Rally, AVID meeting, water polo CIF match, football team meals, girls' volleyball, Cal Poly Upward Bound, Talent Search, Por Vida Program. DHS - Parents on a mission, Por Vida parent meeting, In Plain Sight presentation, School Site Council, career presentation.
- Preventive work order hours – 22
- Routine work order hours – 300 (includes 18 DHS)
- Total work orders completed – 236 (includes 32 DHS)
- Event setup hours – 241 (includes 12 DHS)

Danny Sheridan
Plant Manager

Graffiti & Vandalism

- **DHS** \$ 0
- **ERHS** \$ 200
- **SMHS** \$ 650
- **PVHS** \$ 0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS Reconstruction – Powerhouse Exterior Stucco In-progress



SMHS Reconstruction – Powerhouse Switchgear Installation Shows the Size and Complexity of the School 4160 Volt Power Distribution



CTE Ag Center – Overview of Shop Buildings and Metal Roofing Installation
Green Material is Fireproof and will be Covered by Metal and Masonry Siding



CTE Ag Center – Shop Interior Drywall Installation is Progressing

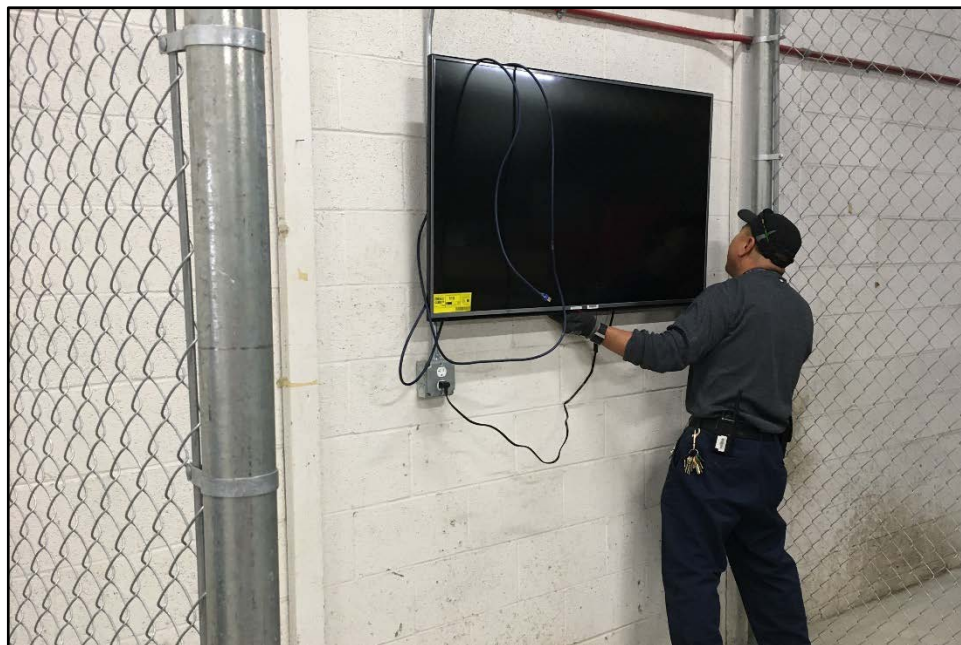


CTE Ag Center – View of the Barn from the South. Structural Metal is Painted and Metal Roofing Installation is In-progress



CTE Ag Center – Barn Interior: Livestock Pen Poles and Central Waste Drain are Visible

Photo Gallery - Maintenance & Operations



SMHS - Tim Lew Installs a Video Monitor for the Physical Education Golf Simulator



SMHS - Greg Matthews Sets up the New Ice Machine for the Athletic Trainer



SMHS – Ernest Paz and Joel Amezcua Setup Skylight Protection on the Administration Building Roof



PVHS – Greg Gentile Cleans the Field after the Big SMHS vs PVHS Football Game



PVHS – Greg Parker Installs Privacy Slats at the Irrigation Well



PVHS – Linda Jimenez Cleans the Cafeteria Floor in Preparation for Another Big Event



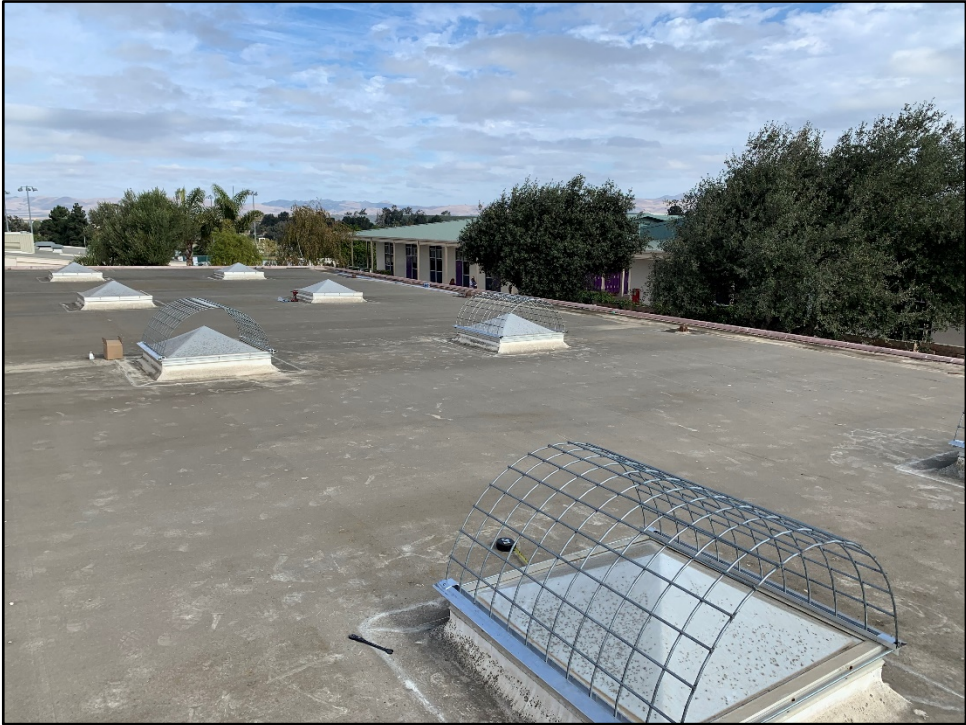
PVHS – The Homecoming Crowd was HUGE!!



ERHS – Leo Avila Pressure Washes the Stairwell at the New Classroom Building



ERHS - Ernest Paz Prepares to Paint Inspiration on the Greek Theater Wall



ERHS - Skylight Protection is Installed on the Cafeteria Patio Roof



ERHS – Rain Gutter Replacement Underway on the Portable Classrooms

REGULAR MEETING
December 16, 2019

APPENDIX C

Board Policies for First Reading

**APPENDIX C
BOARD POLICIES FOR FIRST READING
DECEMBER 16, 2019**

<p>BP 4111/4211/ BP/AR 4311</p>	<p>RECRUITMENT AND SELECTION</p> <p>Policy updated to expand discussion of possible recruitment incentives, including subsidized housing programs for teachers and other employees and NEW LAW (AB 99) which establishes the California Educator Development grant program to assist districts with attracting and supporting the preparation and continued learning of teachers, principals, and other school leaders. Policy also reflects NEW LAW (AB 168) which prohibits districts from seeking salary history information about an applicant and from relying on salary history information as a factor in determining whether to offer employment or the salary to offer an applicant, unless the salary information is disclosable under state or federal law or the applicant voluntarily discloses the information without prompting.</p>
<p>BP/AR 4116</p>	<p>PROBATIONARY/PERMANENT STATUS</p> <p>Policy updated to reflect court decisions clarifying the distinction between probationary employees and temporary employees. Material regarding eligibility for permanent status based on average daily attendance moved from AR to BP, except option for not granting permanent status deleted, as this option was only applicable to districts with less than 250 average daily attendance and the remainder of this policy and regulation is for use only by districts that grant permanent status. Policy also adds material regarding the notification of nonreelection of a probationary employee, formerly in AR 4117.6 - Decision Not to Rehire. Regulation updated to add material regarding the computation of the length of service required for classification as a permanent employee, including types of service excluded from that computation.</p>
<p>AR 4117.7/ 4317.7</p>	<p>EMPLOYMENT STATUS REPORTS</p> <p>Regulation updated pursuant to Education Code 44940 to include a violation or attempted violation of Penal Code 187 (murder) in the definition of a "mandatory leave of absence offense."</p>
<p>BP 4119.21</p>	<p>PROFESSIONAL STANDARDS</p> <p>Policy updated to reflect NEW LAW (AB 500) which requires any district that has an employee code of conduct addressing employee interactions with students to post that section of its code of conduct on each school's web site (or on the district web site if a school does not maintain one) and to provide it to parents/guardians at the beginning of the school year.</p>

**APPENDIX C
BOARD POLICIES FOR FIRST READING
DECEMBER 16, 2019**

BP 4119.24/ 4219.24/ 4319.24	MAINTAINING APPROPRIATE ADULT-STUDENT INTERACTION New policy addresses the avoidance of unlawful and inappropriate interactions between staff and students, an employee's responsibility to report another employee's violation of this policy, disciplinary consequences for staff, referral to law enforcement when appropriate, the requirement to post the code of conduct on school and/or district websites, and examples of conduct that are inappropriate or can create the appearance of impropriety.
AR 4161.2/ 4261.2/ 4361.2	PERSONAL LEAVES Regulation updated to reflect NEW LAW (SB 579, 2015) which expands the purposes of leave for child-related activities to include (1) enrolling or reenrolling a child in a school or with a licensed childcare provider and (2) addressing a school or childcare emergency, as defined. Regulation also adds definition of "parent/guardian" for purposes of such leave, expanded by SB 579 to include a stepparent, foster parent, or person who stands in loco parentis to the child.

REGULAR MEETING
December 16, 2019

APPENDIX D

**Initial Proposal for Reopener Negotiations from
the SMJUHSD Faculty Association to the
District 2020-21**



Santa Maria Joint Union High School District Faculty Association

December 9, 2019

To: Santa Maria Joint Union High School District Board of Trustees

From: Patricia Peinado, SMJUHS DFA Bargaining Team

RE: Sunshine of reopener

To whom it may concern:

The Santa Maria Joint Union High School District Faculty Association has determined that for the purposes of meeting to bargain reopeners for the 2020-2021 school year, per Article 16.4.1 of the Collective Bargaining Agreement, we respectfully demand to bargain:

1. Article 2, Compensation, Salary Schedule and Employee Benefits Program, in order to recruit and retain a well-qualified, high quality workforce.

Thank you for your attention to this matter.

Patricia Peinado

Patricia Peinado
SMJUHS DFA Bargaining Team

REGULAR MEETING
December 16, 2019

APPENDIX E

**Initial Proposal for Reopener Negotiations
from the District to
the SMJUHSD Faculty Association 2020-21**



Santa Maria Joint Union High School District

2560 SKYWAY DRIVE • SANTA MARIA CA 93455
(805) 922-4573

TO THE SMJUHSF FACULTY ASSOCIATION from the SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

INITIAL PROPOSAL 2020-2021 RE-OPENERS

The Santa Maria Joint Union High School District (SMJUHSF) proposes to negotiate the following Article for the 2020-2021 Re-Opener Negotiations:

AUTOMATIC RE-OPENER:

ARTICLE 2 – COMPENSATION

The District has an interest in negotiating Wages, Extra Pay Assignments, and the Employee Benefits Program.

The District reserves the right to amend, delete, or otherwise modify its initial proposal.

Dated: December 9, 2019

REGULAR MEETING
December 16, 2019

APPENDIX F
2019-20 First Interim Revised Budget

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2019/20 FIRST INTERIM REVISED GENERAL FUND BUDGET ASSUMPTIONS**

This revised budget for the Santa Maria Joint Union High School District recognizes changes which have occurred since the Board approved the District's Adopted Budget in June 2019. These revisions include items contained in the enacted State's budget, recognition of prior year unused award amount carryovers, incorporating prior year unexpended funds into the budget, new funding sources, and other items necessitated by changing conditions within the district.

REVENUES:

LCFF Sources

The District is projecting its revenues from LCFF sources using an enrollment figure of 8662 as of the Information day, which occurred on October 2. This figure is unofficial and has not yet been certified in the state's CalPADS data system. This figure represents a increase of 169 students from what was projected in the District's Adopted Budget. This leads to revising the projected ADA upward, from 7985 to 8144. The District will be funded at the current ADA level for 2019/20, which is projected at 8144. Other factors that determine LCFF revenues include a slight increase in the FRPM/EL factor of 0.2 percentage points. Included in LCFF sources is an allocation of property taxes from SELPA, which increases \$87,218. In total, LCFF revenues **increase** from the Adopted Budget by

\$ 1,894,621

Federal Revenues

Federal revenues are revised to recognize carryover of prior year unused grant awards in the amount of \$745,868 and adjustments to current year award amounts based on official or updated estimated award announcements equal to \$33,489. In total, Federal revenues increase by \$779,357 since the Adopted Budget. Award amounts for Title I, Title II, Title III, and Title IV will not be finalized until the District completes the Consolidated Application process in January. By program, changes since the Adopted Budget are:

Title I	\$ 260,327
Title II	49,787
Title III Immigrant	6,575
Title III LEP	279,706
Title IV	117,625
Immediate Aid Restart School Ops	5,429
Special Education	<u>59,908</u>

Total **increase** in Federal Revenues

\$ 779,357

State Revenues

Revisions to State Revenues include the following:

K12 Strong Workforce Program Grant	\$ 535,721
CTEIG grant, a "matching" program where revenue is earned & recognized based on qualifying expenditures	2,899
CalSTRS On-Behalf	484,081
Lottery	22,896
Agricultural CTE Incentive Grant	10,760
Mandated Block Grant	149
Special Education, Mental Health funding, allocation per SELPA funding model	<u>13,507</u>
Total <i>increase</i> in State Revenues	<u>\$ 1,070,013</u>

Local Revenues

The District adjusts its budget for local revenues during the year based on actual events. Adjustments are as follows:

Special Education, State AB602 apportionment funding, allocation from SELPA funding model, out of Mental Health funds, for TLC regional programs operated by the District.	\$ 19,002
Medical Admin. Activities Program	66,275
MRMC Advertising Sponsorship	27,857
Other local revenue & grants (AP exams, teacher stipends, teacher grants & donations)	15,780
Student tablets	<u>740</u>
Total <i>increase</i> in Local Revenues	<u>\$ 129,654</u>
<u>TOTAL REVENUES HAVE INCREASED BY:</u>	<u>\$ 3,873,645</u>

EXPENDITURES:

Salaries, Wages, & Benefits

➤ Certificated staffing changes are detailed in the table below

	FTE	COST
Pension rate changes since District's Adopted Budget for CalSTRS rate increase 0.40%, CalPERS rate decrease 1.012%.		120,689
"PREP" period assignments in English, Health, Home EC, Indus. Arts, Math, PE, Science, SPEC ED, VPA	2.00	198,752
New positions for AG Science, AG, English, Intl. Lang., Math, Science & Soc Science	7.80	632,621
Difference between estimated costs in District's Adopted Budget, and projected actual costs due to vacancies & turnover	2.00	(197,586)
Salary schedule placement, column shifts/movement		73,013
Certificated Medical Savings		232,722
Changes in health and welfare benefit costs due to coverage tier changes associated with qualifying events, retiree health		155,975
Extra pay assignment adjustments: stipends & department chairs		47,341
Difference between estimated costs in District's Adopted Budget, and projected actual costs after collapsing assignments	(5.40)	(609,462)
Low Performing Student Block Grant hourly pay		22,111
Other non-position related pay, hourly, subs, etc.		1,678
	6.40	\$ 677,855

➤ Classified staffing changes are detailed in the table below

	FTE	COST
Cost including statutory benefits of a 2% increase in the salary schedule (on-going)		320,665
Pension rate changes since District's Adopted Budget for CalSTRS rate increase 0.40%, CalPERS rate decrease 1.012%.		(83,212)
Difference between estimated costs in District's Adopted Budget, and projected actuals costs. Cost increases due to substitutes, overtime & extra hours		106,264
Difference between estimated costs in District's adopted budget, and projected actual costs. These savings are primarily due to periods of vacancies (late starts) in the positions being filled & 2 vacant positions closed	(1.16)	(106,575)
Special Ed Instructional Assistants	(1.56)	(78,589)
Bus Drivers, route rebids in January	1.34	44,109
New position Security Asst. II	0.75	26,533
Computer Tech. II Reclassification		5,991
Additional staffing extra hours in support of LCAP		186,331
Increases in health & welfare benefits costs associated with coverage tier changes, and/or qualifying events for employees & increases for medical and dental contributions, retiree health		249,638
Low Performing Student Block Grant overtime & student workers		227,684
Costs associated with FTE changes since Adopted Budget & staff turnover (resignations, transfers, promotions)	4.65	172,866
Compensation add-on's associated with employee seniority and salary schedule movement: longevity, shift differential, vacation		46,751
Extra pay assignment adjustments: Other non-position related pay, stipends for bilingual pay, specialized skills, & statutory cost changes		72,171
	4.02	\$1,190,626

- Management and Confidential staffing changes are detailed in the table below

	FTE	COST
Cost including statutory benefits of a 2% increase in the salary schedule (on-going)		116,957
Pension rate changes since District's Adopted Budget for CalSTRS rate increase 0.40%, CalPERS rate decrease 1.012%.		28,238
New position Dean of Special Education	1.00	154,799
Changes in health and welfare benefit costs due to coverage tier changes associated with qualifying events & dental contribution increase		31,351
Costs from staff turnover (retirements, resignations and promotions). This represents changes in a total of 3 different positions since the District Adopted budget		26,544
Reduction in salary costs due 6 mo. Vacancy Asst. Supt. Of Curriculum & Inst.		(103,443)
	1.00	\$ 254,445

- In total, all changes in salaries, wages, & benefits result in an ***increase*** of \$2,122,926 since the Adopted Budget.

Books and Supplies, Services, Capital Outlay

- In total, expenditures for books and supplies, services, and capital outlay increase by \$8,443,516 since the Adopted Budget. Nearly all this increase is due to one-time items and carryovers, as shown on the next page:

Supplies, Services, and Capital Outlay	
One time expenditures:	
Amounts assigned from the District's 2018/19 year end report:	
15-16 One-time instructional materials, site allocations for professional development	\$ 1,117,006
18-19 One-time IT capital equip., two new school buses	510,726
Site-department carryovers	511,818
Misc. grants & donations carryovers	198,065
MMRC Advertising Sponsorship	40,483
MAA carryovers	314,271
M & O equipment	231,753
AP Test	250,000
CTE goal 3 action 2,3,6 reserve	1,364,882
Transportation bus / vehicle reserve	76,053
RHS barrier removal	23,918
Total one-time expenditures	4,638,975
Restricted programs: expenditures related to prior year unused grant award carryovers, revenue adjustments, and ending balances carried forward. These amounts are net of any changes made in salary & wage expense in the associated program:	
Title I ESSA (Every Student Succeeds Act)	404,652
Title II Teacher Quality	66,417
Title III Immigrant & LEP	272,441
Title IV Student Support & Academic Enrichment Grant	111,939
Migrant	66,144
Ag Incentive Grant	10,760
Career Technical Education Grant "CTEIG"	(1,592)
Carl Perkins	716
Classified School Employees Professional Development Block Grant	57,618
Immediate Aid to Restart School OPS	5,167
K12 Strong Workforce Grant	530,034
Lottery	659,278
Misc. locally restricted grants & donations	2,791
Total restricted expenditures	2,186,365
Other one-time non-recurring expenditures:	
Contractual services for Prop 39 Ca. Clean Energy Jobs Act	112,048
LCAP increase to goal 5 action 4	90,575
MAA	66,275
Special Ed Increase for 3 vans with lift	12,000
New Supt. Relocation & coaching	27,000
Auditing services SFP	8,000
Travel mileage stipend changes	(3,368)
Misc. local sources, grants & donations	25,801
Total increase due to one-time expenditures	338,330
Ongoing expenditures:	
Contribution increase Routine Restricted Maintenance Account to required 3% reserve	494,095
Professional consulting services for Special Education, BCBA & Behavioral Intervention Spec. & MH Therapist	77,913
Department budget augmentation for Family & Consumer Sciences - Culinary Arts, & other Site-dept. budget changes	14,000
AHC concurrent enrollment textbooks	42,000
Student tablet insurance proceeds used for parts & repairs	219,784
Contractual services City of Santa Maria pool lifeguards	167,825
Utilities McClelland Lease	2,780
IT computer replacement program	55,000
Comcast Internet (offset by ERAT revenue)	207,500
SELPA funding model, reduction in allocation of regional program costs due to required accounting change, see related offset increase in Other Outgo	(1,049)
Total ongoing expenditures	1,279,847
Total Expenditure Increase	\$ 8,443,517

Other Outgo

- There is no change for payments of principal and interest on the District's non-voter approved debt, including capital leases and Certificates of Participation ("COPs"), and on-bill interest free financing from PG&E in support of the JCI energy retrofit project.
- The *credit* for indirect costs included in Other Outgo remains unchanged from the Adopted Budget.
- Special Education TLC programs & programs operated by SBCEO increased by \$91,361.
- **In total, expenditures for Other Outgo increased by \$91,361 since the Adopted Budget.**

TOTAL EXPENDITURES HAVE INCREASED BY: \$10,657,803

OTHER FINANCING SOURCES/USES: Reflect a transfer out of \$2,600,000 to the Special Reserve Non-Capital Projects fund for bus replacements and a transfer out of \$916,187 to the Capital Outlay Special Reserve fund for SSC capital projects. Also, the transfer out of \$375,000 to the District's Deferred Maintenance fund remains unchanged since the Adopted Budget.

The District's Fund Balance:

- **After providing for non-spendable components, and the 3% statutory minimum reserve for economic uncertainties, the District's ending *unrestricted* unassigned fund balance has a positive balance of \$5,860,422. Note from the preceding narrative that there are numerous one-time items that have been carried forward from the prior year. These allocations were reserved in the District's ending fund balance at the time it closed its books for 2018/19 and the Board approved the year-end report. These amounts are now part of the adjusted beginning fund balance in this Revised budget. *This is a factor dealt with every year at the First Interim Report when carryover funds are recognized and then re-budgeted to be spent in the new budget year.***
- **Remember that there are no minimum funding level requirements contained in the LCFF law. So while LCFF has resulted in significant additional revenue to the District, it is still an ADA driven model, and changes in the District's unduplicated FRPM/EL percent can have a significant impact, either up or down, on the amount of revenue.**

Santa Maria Joint Union High School District
2019/20 1ST INTERIM BUDGET - MULTI YEAR PROJECTION - GENERAL FUND

	Current year enrollment Projected Actual ADA	Base Year 2019-20	Year 2 2020-21	Year 3 2021-22
Combined Summary		8,662 8,144	8,662 8,144	8,662 8,144
A. Revenues				
LCFF Sources		100,369,688.00	103,343,071.00	106,129,994.00
Federal Revenue		5,111,692.52	5,106,263.52	5,106,263.52
Other State Revenues		6,946,715.30	7,000,695.11	7,052,587.71
Other Local Revenues		3,733,264.79	3,731,518.92	3,731,518.92
Total, Revenue		116,161,360.61	119,181,548.55	122,020,364.15
B. Expenditures				
Certificated Salaries		44,571,309.98	45,182,526.53	45,869,080.72
Classified Salaries		18,525,970.23	18,654,816.78	18,908,788.04
Employee Benefits		25,458,898.04	26,681,751.75	27,115,640.74
Books and Supplies		11,496,059.10	8,025,833.46	8,343,649.22
Services and Other Operating Expenditures		11,238,474.59	11,307,733.96	11,519,681.14
Capital Outlay/Depreciation		4,854,017.64	2,578,262.91	2,570,874.46
Other Outgo (excluding Transfers of Indirect Costs)		2,706,334.60	2,726,984.69	2,750,413.38
Other Outgo - Transfers of Indirect Costs		-167,357.67	-196,436.17	-196,436.17
Other Adjustments - Expenditures		-	-	-
Total, Expenditures		118,683,706.51	114,961,473.91	116,881,691.53
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses		-2,522,345.90	4,220,074.64	5,138,672.62
D. Other Financing Sources/Uses				
Interfund Transfers				
Transfers In		-	-	-
Transfers Out		3,891,186.59	375,000.00	375,000.00
Other Sources/Uses				
Sources		-	-	-
Uses		-	-	-
Other Adjustments - Other Financing Uses		-	-	-
Contributions		-	-	-
Total, Other Financing Sources/Uses		-3,891,186.59	-375,000.00	-375,000.00
E. Net Increase (Decrease) In Fund Balance/Net Position		-6,413,532.49	3,845,074.64	4,763,672.62
F. Fund Balance, Reserves/Net Position				
Beginning Fund Balance/Net Position				
As of July 1 - Unaudited		16,476,472.82	10,062,940.33	13,908,014.97
Audit Adjustments		-	-	-
As of July 1- Audited		16,476,472.82	10,062,940.33	13,908,014.97
Other Restatements		-	-	-
Adjusted Beginning Balance		16,476,472.82	10,062,940.33	13,908,014.97
Ending Balance/Net Position, June 30		10,062,940.33	13,908,014.97	18,671,687.59
Components of Ending Fund Balance (FDs 01-60 only)				
Nonspendable		259,900.67	259,900.67	259,900.67
Restricted		280,193.51	45,777.63	45,777.63
Committed				
Other Commitments		-	-	-
Stabilization Arrangements		-	-	-
Assigned				
Other Assignments		-	-	-
Unassigned/Unappropriated				
Reserve for Economic Uncertainties		3,662,423.93	3,459,465.58	3,516,641.96
Unassigned/Unappropriated Amount		5,860,422.22	10,142,871.09	14,849,367.33

All ongoing sources of Revenues and Expenditures from the 2019/20 Revised Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Revised Budget, the District is projecting revenue from LCFF sources using the simulator tool provided by the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation funding estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2019-20	2020-21	2021-22
LCFF State Aid Funding			
Base Grant	\$ 78,351,938	\$ 80,690,472	\$ 82,939,375
Supplemental/Concentration Grant	20,235,691	20,870,540	21,408,560
Total LCFF State Aid	98,587,629	101,561,012	104,347,935
Property Tax Transfer SBCEO for Special Education	1,782,059	1,782,059	1,782,059
Total Revenues, LCFF Sources	\$ 100,369,688	\$ 103,343,071	\$ 106,129,994
Funded LCFF <u>Base Grant</u> / ADA:	\$ 9,616	\$ 9,903	\$ 10,179
Funded ADA (includes COE)	8,148	8,148	8,148

- In 2020/21, revenues from LCFF sources **increase** from 2019/20 by \$2,973,383. Of this amount, \$634,849 is attributable to an increase in supplemental/concentration grant funding and is required to be expended on increasing services for the District’s target population of English learners, foster youth, and economically disadvantaged students (“FRPM/EL”). The estimated funded LCFF base grant per ADA is \$9,903.
- In 2021/22, revenues from LCFF sources **increase** from 2020/21 by \$2,786,923. The amount of the increase attributable to the District’s FRPM/EL population is \$538,020. The estimated funded LCFF base grant per ADA is \$10,179.

Federal Revenues

- In 2020/21 Federal Revenues **decrease** by \$5,429 which is the amount of one-time funds received for the Immediate Aid Restart School Operations funds received for the wildfire relief dollars contained in the Revised Budget.
- In 2021/22 Federal Revenues remain unchanged from 2020/21.

State Revenues

- In 2020/21 State Revenues **increase** by \$53,980 from 2019/20, as follows:
 - Mandated Cost Reimbursements \$14,338
 - AG CTE Incentive Grant 2,586
 - CTEIG grant 13,255
 - K12 Strong Workforce Program Grant 16,072
 - Special Ed mental Health 7,729

- In 2021/22 State Revenues **increase** by \$51,893 from 2020/21, as follows:
 - Mandated Cost Reimbursements \$13,783
 - AG CTE Incentive Grant 2,486
 - CTEIG grant 12,743
 - K12 Strong Workforce Program Grant 15,450
 - Special Ed mental Health 7,430

Local Revenues

- Local Revenues include interest earnings, facility use fees, and a variety of reimbursements and fee-for-service programs. Beginning in 2020/21, local revenues decrease by \$1,746 due miscellaneous other locally restricted grants.
- In 2021/22 Local Revenues remain unchanged from 2020/21.

EXPENDITURES

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$1,236,613 for 2020/21 and \$1,215,225 for 2021/22.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of <\$201,261> in 2020/21 and <\$210,030> in 2021/22.
- Legislation passed in 2016 resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System (STRS). The rate increases for the subsequent year is 1.3 percentage points for 2020/21 in the amount of \$498,118. For the 2021/22 year, the cost is unchanged from 2020/21.
- Rates for the Public Employee Retirement System (PERS) are also projected to increase; final approval of the rate by the CalPERS board is done usually in May of each year for the following year. At that time the actuarial assumptions and projected rates are also updated. For the 2020/21 year, the projection is an increase of 2.979 percentage points, resulting in an increase of \$631,917 from 2019/20. For the 2021/22 year, the projection is an increase of 1.9 percentage points, resulting in an increase of \$424,214 from 2020/21.
- Based on increased salary costs for step-column movement and additional staffing, the 1% pre-funding of retiree health benefits increases by \$10,087 in 2020/21, and \$9,934 in 2021/22.
- Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits increases by \$263,456 in 2020/21, and decreases by <\$64,928> in 2021/22.
- In total, costs for salaries, wages, and benefits **increase** from 2019/20 to 2020/21 by \$1,962,917 and **increase** from 2020/21 to 2021/22 by \$1,374,415. All of the changes noted above are summarized in the table on the following page.

- PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2020/21 or 2021/22, as these are subject to negotiations.

SALARIES, WAGES, AND BENEFITS			
2019/20 balance			\$ 88,556,178
2020/21			
Step-column costs		1,236,613	
STRS rate increase 1.3 percentage points		498,118	
PERS rate increase 2.979 percentage points		631,917	
Certificated Medical Savings		(232,722)	
Low Performing Students Block Grant		(243,290)	
Increase in retiree health benefits prefunding		10,087	
Projected change in retiree health pay as you go		263,456	
Estimated annual retirements 5 FTE's		(201,261)	
Total change from 2019/20 to 2020/21			1,962,917
2020/21 balance			90,519,095
2021/22			
Step-column costs		1,215,225	
PERS increase 1.9 percentage points		424,214	
Increase in retiree health benefits prefunding		9,934	
Projected change in retiree health pay as you go		(64,928)	
Estimated annual retirements 5 FTE's		(210,030)	
Total change from 2020/21 to 2021/22			1,374,415
2021/22 balance			\$ 91,893,510

Books and Supplies, Services, Capital Outlay

- As detailed in the table in the following page, total expenditures for books and supplies, services, and capital outlay **decrease** by \$5,676,721 from 2019/20 to 2020/21, and **increase** by \$522,374 from 2020/21 to 2021/22.

SUPPLIES, SERVICES, CAPITAL OUTLAY		
2019/20 balance		\$ 27,588,551
2020/21		
Remove amounts added in the budget year that are non-recurring:		
15-16 1-time instructional materials, site allocations for Prof. Development	(1,117,006)	
18-19 1-time IT capital equip. & two new buses	(510,726)	
Site department & MAA carryovers	(892,364)	
Transportation bus / vehicle reserve carryover	(76,053)	
M&O equipment	(231,753)	
Unused grant award carryovers, Federal programs Title I, II, III, IV	(82,515)	
Ending balance carryover, Lottery	(685,048)	
Ending balance carryover, student tablet insurance	(219,784)	
Misc. grants & donations	(488,548)	
Locally restricted resources	(97,297)	
CTE goal 3, action 2, 3, 6	(1,364,882)	
Relocation expses & coaching / mentor for new Supt.	(27,000)	
Capital outlay:		
Special Education vans	(147,000)	
Concrete work at RHS	(23,918)	
Remove expenditures associated with revenue sources that, in whole or part, do not continue in subsequent year:		
Prop 39 California Clean Energy grant	(112,048)	
Immediate Aid Restart School Operations	(5,167)	
Classified School Employees Professional Development Block Grant	(57,618)	
Increase based on projected increases due to State categorical COLA associated with revenue sources that, in whole or part, continue in subsequent year:		
Ag Incentive grant	397	
CTEIG Grant	4,096	
K12 Strong Workforce Grant	16,072	
Projected increases in California CPI 3.0%	402,935	
Elections Expense (occurs every other year in even-numbered years)	45,000	
Actuarial & self insurance study (bi-annual)	7,500	
Adjust projected expenditure in restricted programs subject to available funding	(13,995)	
Total change from 2019/20 to 2020/21		(5,676,721)
2020/21 balance		21,911,830
2021/22		
Increase based on projected increases due to State categorical COLA associated with revenue sources that, in whole or part, continue in subsequent year:		
Ag Incentive grant	315	
CTEIG Grant	6,136	
K12 Strong Workforce Grant	15,450	
Elections Expense (occurs every other year in even-numbered years)	(45,000)	
Actuarial & self insurance study (bi-annual)	(7,500)	
Projected increases in California CPI 2.8%	552,973	
Total change from 2020/21 to 2021/22		522,374
2021/22 balance		\$ 22,434,204

Other Outgo

- Included in Other Outgo is the District's required payment for Certificates of Participation ("COPs") debt service, in support of a variety of energy management, conservation, and retrofit projects throughout the District. Amounts projected in accordance with debt service schedules are \$384,970 in 2019/20, \$405,620 in 2020/21 an increase of \$20,650 over the previous year and \$429,049 in 2021/22 an increase of \$23,429 over the previous year.
- The *credit* for indirect cost component of Other Outgo increases by \$29,079 from 2019/20 to 2020/21 and remains unchanged in the subsequent year.

Other Financing Uses

- The budget year includes one-time transfers out of \$2,600,000 to the Special Reserve Non-Capital Projects fund for bus replacement, and a transfer out of \$916,187 to the Capital Outlay Special Reserve fund for capital projects. Also, the ongoing transfer in support of the District's facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a "Tier III" categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer *may need reinstating* in future years.

PLEASE NOTE: This projection is based on assumptions and factors from the State Budget and various education trailer bills. LCFF funding is dependent upon a variety of state and District-specific factors which can significantly impact future revenue projections. The next budget revision for the District will be the "Second Interim Revised Budget" based on actuals through January 31, and required to be presented to the Board on or before March 15.

The next benchmark for revenue projections, and a first look at the Governor's proposed budget for the 2020/21 year, will be in January.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT			
2019-20 1ST INTERIM BUDGET REVISION			
SB 858 RESERVE REQUIREMENT CALCULATIONS & DISCLOSURE			
	2019-20	2020-21	2021-22
Minimum Reserve Level Required (3%)	\$ 3,662,424	\$ 3,459,466	\$ 3,516,642
Reserve Level in District's budget	\$ 3,662,424	\$ 3,459,466	\$ 3,516,642
Amount in excess of minimum			
General Fund	5,860,422	10,142,871	14,849,367
Fund 17 Special Reserve	3,873,573	3,892,941	3,912,405
Total amount in excess of minimum	\$ 9,733,995	\$ 14,035,812	\$ 18,761,773

In Fund 17, Special Reserve, amounts in this fund are earmarked for costs associated with opening a new school, that cannot be paid with bond funds. \$2.6 million are assigned for a six year bus replacement plan reserve. Recommendation is that the Board take action at a future date to commit these funds for that purpose.

APPENDIX G

RESOLUTION 6- 2019-2020

**ANNUAL ACCOUNTING FOR
SCHOOL FACILITIES FEES**

REGULAR MEETING
DECEMBER 16, 2019

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 6 - 2019-2020

A RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MARIA JOINT UNION
HIGH SCHOOL DISTRICT ADOPTING THE FINDINGS CONTAINED IN THE ANNUAL AND
FIVE YEAR DEVELOPER FEE REPORT FOR FISCAL YEAR 2018-2019

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Governing Board has previously adopted and imposed statutory school fees for the 2018-2019 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the Santa Maria Joint Union High School District (“District”); and

WHEREAS, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public the Annual and Five Year Developer Fee Reports for Fiscal Year 2018-2019; and

WHEREAS, the District has reviewed the information provided in the Annual and Five Year Developer Fee Report, attached hereto as Exhibits A and B, and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b)(1); and

WHEREAS, the Five Year Developer Fee Report was prepared in accordance with Government Code Section 66001(d); and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

WHEREAS, the Governing Board has reviewed and considered the Annual and Five Year Developer Fee Report at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the information provided in the Annual and Five Year Developer Fee Report, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 2.4 That there were no inter-fund transfers or loans made from the Capital Facilities Fund that were not made for capital improvements.

Section 3. The Board, based upon the information contained in the Five Year Developer Fee Report, finds as follows:

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the reconstruction of existing school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The District made the Annual and Five Year Developer Fee Report available for public review at least fifteen (15) days prior to the Board's consideration of said report.

Section 5. The District mailed notice of the time and place of the Board meeting in which the Annual and Five Year Developer Fee Report would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 16^h day of December, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

Exhibit A

To Resolution Regarding Annual Accounting of Development Fees in the
Developer Fees Fund (#25)

(A) *A brief description of the type of fee in the Funds:*
Statutory school facilities fees and payments to mitigate new development's impacts on schools facilities.

	Total	(4/13) SMJUHSD	(9/13) Elementary
(B) The amount of the fees per square foot (07/01/18 through 05/15/19):			
1 Residential Housing			
LEVEL I Fee	\$ 3.58	\$ 1.17	\$ 2.41
LEVEL II Fee		\$ 1.34	N/A
Residential Housing total		<u>\$ 2.51</u>	
2 Commercial Construction / Senior Housing	\$ 0.58	\$ 0.19	\$ 0.39

The amount of the fees per square foot (05/16/19 through 06/30/19):

1 Residential Housing			
LEVEL I Fee	\$ 3.58	\$ 1.17	\$ 2.41
LEVEL II Fee		\$ 1.44	N/A
Residential Housing total		<u>\$ 2.61</u>	
2 Commercial Construction / Senior Housing	\$ 0.58	\$ 0.19	\$ 0.39

3 <u>Negotiated Mitigation Agreement - Various developers</u>			
Rice Ranch Ventures / Trilogy	\$ 0.36	\$ 0.36	N/A
\$.36 per square foot in addition to Level II Fee			

4 Self-Storage Projects	\$ 0.12	\$ 0.12	N/A
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(C) *The Beginning and Ending Balances of the Funds*

Fund 25

Beginning Balance, July 1, 2018	\$ 2,188,428
Ending Balance, June 30, 2019	\$ 2,502,245

(D) *The amount of the fees collected and the interest earned:*

LEVEL I FEES ADDITIONS - Collected during 18/19	\$ 16,044
LEVEL I FEES ADDITIONS - Refunded during 18/19	\$ (1,038)
LEVEL II FEES - Collected during 18/19	\$ 1,130,889
LEVEL II FEES - Refunded during 18/19	\$ -
COMMERCIAL FEES - Collected during 18/19	\$ 56,086
COMMERCIAL FEES -Refunded during 18/19	\$ (118)
SENIOR FEES - Collected during 18/19	\$ 5,448
SENIOR FEES -Refunded during 18/19	\$ (543)
Mitigation Fees - Rice Ranch Ventures / Trilogy - Collected during 18/19	\$ 16,401
Mitigation Fees - Rice Ranch Ventures / Trilogy - Refunded during 18/19	\$ -
Interest earned during 18/19	\$ 41,771
GASB31 - Fair Market Value Adjustment	\$ 23,987
Other Income - Commercial	\$ -
Total	\$ 1,288,926

(E) *Each public improvement on which fees were expended and the percentage of the project funded with statutory or mitigation fees:*

Cost

Debt Service Payment for 2560 Skyway Dr.	\$ 85,370
Debt Service Interest Payment for 2560 Skyway Dr.	\$ 18,324
Land Improvements	\$ -
Student Furniture	\$ -
Building	\$ -
Legal Expenses	\$ 3,801
Other Professional Consulting Services and Operating Expenses	\$ 867,614
Total	\$ 975,109

(F) *Description of incomplete public improvements.*

Refer to Exhibit B.

(G) *Description of any Interfund Transfers*

N/A

(H) *The amount of refunds made pursuant to subdivision (e) of California Govt Code section 66001 and any allocations pursuant to subdivision (e) or (f) of section 66001.*

N/A -- No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

Exhibit B

To Resolution Regarding Annual Accounting of Development Fees for the fiscal year 2018/2019 in the
Developer Fees Fund (#25)

Per Government Code Section 66001 (d) (1) (A-D) as indicated:

A With respect only to the portion of the Fund remaining unexpended at the end of the 2018/2019 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

	19/20	Budget	4 years 20/21 - 23/24
Debt Service Principal payment on purchase of 2560 Skyway Dr	\$	85,369	\$ 341,478
Debt Service Interest payment on purchase of 2560 Skyway Dr	\$	14,765	\$ 31,753
Professional Services-Architects, Attorneys, Consultants	\$	275,000	\$ 1,085,000
Bond Reporting Software	\$	45,000	\$ 180,000
Student Furniture	\$	950,000	\$ 1,500,000
Building / Site Improvements	\$	1,594,000	\$ 2,256,000
Total of Projects	\$	2,964,135	\$ 5,394,231

Total of All Years- Budgeted Projects & Administrative Fees **\$ 8,358,366**

B See Section 3.3 of the Resolution

C With respect only to that portion of the Fund remaining unexpended at the end of the 2018/2019 fiscal year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in (1) above are as follows:

	19/20	Budget	4 years 20/21 - 23/24
Developer Fees	\$	1,200,000	\$ 4,000,000
Interest	\$	10,000	\$ 40,000
Total Sources	\$	1,210,000	\$ 4,040,000

Total of All Years - All Sources **\$ 5,250,000**

D With respect only to that portion of the Fund remaining unexpended at the end of the 2018/2019 fiscal year, the following are the approximate dates on which the funding referred to in (3) above is expected to be deposited into the appropriate fund.

	Amount
Developer Fees	
Developer Fees - 2019-2020	\$ 1,200,000
Developer Fees - 2020-2021	\$ 1,000,000
Developer Fees - 2021-2022	\$ 1,000,000
Developer Fees - 2022-2023	\$ 1,000,000
Developer Fees - 2023-2024	\$ 1,000,000
Interest	
Developer Fees - 2019-2020	\$ 10,000
Developer Fees - 2020-2021	\$ 10,000
Developer Fees - 2021-2022	\$ 10,000
Developer Fees - 2022-2023	\$ 10,000
Developer Fees - 2023-2024	\$ 10,000

Excess (deficit) \$ (606,120)