

<p>Contact Information</p>	<p>Superintendent of Schools – Dr. Roy Dawson, III School Telephone – 856-423-5515 x 1217 Email – rdawson@paulsboro.k12.nj.us Address – Paulsboro Public Schools, 662 North Delaware Street, Paulsboro, NJ 08066</p>	
<p><i>In the case where an individual classroom and/or portion of an individual school building is quarantined due to a public health emergency, staff will continue to deliver a full day of synchronous, remote instruction following their in-person schedule. This plan is intended to guide the district when an entire school building, or school district, must engage in a prolonged school closure lasting more than three days due to a health related emergency.</i></p>		
<p>Equitable Access and Opportunity to Instruction</p>	<p>Mark Yes or No</p>	<p>Explanation of How the Plan Addresses the Component</p>
<p>Is the LEA ensuring equitable access and opportunity to instruction for all students?</p>	<p>Yes</p>	<p>During a prolonged school closure, all schools in the Paulsboro Public School district will operate under a full day schedule.</p> <p>All students and teachers will follow their in-person schedule.</p> <p>Students will utilize district issued Chromebooks to receive synchronous instruction and communicate with teachers. Students in need of internet access will be issued a hot spot.</p> <p>The Google Classroom learning platform and Google Meet will be used to deliver live-streamed lessons, independent assignments and important classroom information to students and parents.</p> <p>Each lesson will have a standards-based objective, assignment and assessment. Teachers will actively monitor their Google Classrooms, phone and email messages and respond to requests for additional instruction and/or clarification. Teachers will continue to provide students with instructional support as needed, when available.</p> <p>All lessons will continue to be developed with appropriate accommodations and modifications as per students’ IEPs and 504 plans. Support service staff such as those involved with ELL, Basic Skills, and Special Education will utilize their own Google Classroom and Google Meet sessions to service students adhering to the individual instructional plans.</p>

		<p>Home instruction students will participate in their Google Classroom and attend their daily classroom Google Meet sessions based on their school schedule. In-person home instruction will be discontinued during remote learning, when possible.</p> <p>School counselors will continue to monitor student attendance, participation and progress. Counselors will follow up with families where issues arise and may utilize Google Meet to schedule conferences and share student information. School counselors will use Google Classroom to continue with daily programming, lessons, student support, and parent outreach.</p> <p>The district website will be updated with resources and links to facilitate the transition to remote learning.</p> <p>Teachers will continue to use the Genesis Parent Portal to provide attendance and grading information to students and parents.</p> <p>Breakfast and lunch will be offered to students on a daily basis.</p>
<p>Does the plan include an overall demographic profile of your district, including student counts for state funded pre-school, homeless, low socioeconomic (LSE), Students with Disabilities and English Language Learners (ELLS)?</p>	<p>Yes</p>	<p>These numbers change from day to day. The following data is the estimate for as of September 15, 2022.</p> <p>Number of Pre-School Students: 59</p> <p>Number of Homeless Students: 26 included DCPP placements.</p> <p>Percent of low socioeconomic (LSE) Students: 100%</p> <p>Number of Students with Disabilities: 295</p> <p>Number of English Language Learners: 8 Arabic and 53 Spanish.</p>

		<p>The teachers who normally provide supplemental instruction will continue to do so. The Paulsboro Public Schools’ English as a Second Language teachers will provide intervention instruction for these children. These services will continue throughout a school closure via Google Classroom and Google Meet.</p>
<p>Does the program ensure that all students varied and age-appropriate needs are addressed?</p>	<p>Yes</p>	<p>Lessons are developed by the classroom teachers for their students and are aligned with the New Jersey Student Learning Standards. Lessons are modified for special education students in accordance with their Individualized Educational Plans and/or 504 plans.</p> <p>Instructional Aides (Preschool, Kindergarten, Basic Skills, Special Education, One-on-One, etc.) will participate in Google Meet sessions of their regular education teacher. Additionally, they will make calls to the parents of the students that they normally serve in order to offer assistance, determine how they are doing with the digital learning. These repeated calls will help assure that the learning continues during this prolonged closure.</p> <p>The Athletic Trainer, School Nurses, Guidance Counselors, members of the CST, etc., will take work home in order to update paperwork and records. They will utilize Google classroom to continue with programming when appropriate. They will also reach out to parents in order to check in on important items such as illnesses, IEPs, athletic injuries, college applications, etc. via phone, email and/or Google Meet. CST staff members will work to provide additional support to teaching staff when necessary.</p>
<p>Is the program designed to maximize student growth and learning to the greatest extent possible?</p> <ul style="list-style-type: none"> • Synchronous and/or asynchronous virtual or remote learning plans which will maximize student growth and learning 	<p>Yes</p>	<p>Students will utilize district issued Chromebooks to receive synchronous instruction and communicate with teachers. Students in need of internet access will be issued a hotspot.</p> <p>The Google Classroom learning platform and Google Meet are used to deliver live-streamed lessons, independent assignments and important classroom information to students and parents. Assignments and materials will remain posted in the Classroom for those students who could not attend the live streamed lesson. Videos will be posted where possible to deliver asynchronous instruction and to provide additional support for struggling learners.</p>

		<p>Each lesson has a standards-based objective, assignment and assessment. Lessons are developed by the classroom teachers for their students. These lessons include the same type of modifications and accommodations as per the IEP and 504 plans.</p>
<p>Does the program describe how the LEA will continuously measure student growth and learning in a virtual or remote instruction environment?</p>	<p>Yes</p>	<p>A collection of qualitative and quantitative resources will be utilized to measure student growth and learning. Standards based assessments, unit tests, benchmark assessments, exit tickets, diagnostic testing for intervention and informal observations will continue to be utilized to ensure all students are making adequate progress toward grade level objectives.</p>
<p>Does the program describe how the LEA will measure and address any ongoing digital divide issues, including a lack of internet access, network access and/or sufficient access to devices?</p>	<p>Yes</p>	<p>Each September, students are surveyed to determine how many have Internet access.</p> <p>The IT Department in conjunction with individual schools works to supply all students with a Chromebook and MiFi devices when needed.</p> <p>The members of the technology staff will establish a schedule of times when each person will monitor the network, be on call, resolve problems and answer user questions. At least one member of the technology staff will be on “duty” remotely. The members of the technology staff will be present on campus when it is required by the situation. The on-campus presence will be primarily to work <u>on hardware problems, maintenance, and upgrades</u>, as well as address issues related to internet and network access. The techsupport@pauslboro.k12.nj.us email will be used for families and students to contact if they need technical assistance or by dialing 856-423-5515, ext. 8224.</p>
<p>Notes on Equitable Access and Opportunity to Instruction</p>		
<p>None at this time</p>		

Addressing Special Education Needs	Mark Yes or No	Explanation of How the Plan Addresses the Component
<p>Does the plan address the provision of virtual or remote instruction to implement Individual Education Programs (IEPs) for students with disabilities to the greatest extent possible, including accessible materials and platforms?</p>	<p>Yes</p>	<p>The Google Classroom learning platform and Google Meet are used to deliver live-streamed lessons, independent assignments and important classroom information to students and parents.</p> <p>Teachers will actively monitor their Google Classrooms, phone and email messages and respond to requests for additional instruction and/or clarification. Teachers will continue to provide students with instructional support as needed, when available.</p> <p>All lessons will continue to be developed with appropriate accommodations and modifications as per students’ IEPs and 504 plans. Support service staff such as those involved with ESL, Basic Skills, and Special Education will utilize their own Google Classroom and Google Meet sessions to service students, adhering to the individual instructional plans.</p>
<p>Does the program address methods to document IEP implementation including the tracking of services, student progress, as well as provision of accommodation and modifications.</p>	<p>Yes</p>	<p>Lessons are developed by the classroom teachers for their students and are aligned with the New Jersey Student Learning Standards. Lessons are modified for special education students in accordance with their Individualized Educational Plans and/or 504 plans.</p> <p>Instructional Aides (Preschool, Kindergarten, Basic Skills, Special Education, One-on-One, etc.) will participate in Google Meet sessions of their regular education teacher. Additionally, they will make calls to the parents of the students that they normally serve in order to offer assistance and determine how they are doing with the digital learning.</p> <p>CST members are available to assist teachers as needed and to ensure all provisions in the students’ IEPs are met through participation in Google Meets, monitoring Google Classrooms, and student/parent outreach.</p>

<p>Does the program describe how case managers will follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible?</p>		<p>Members of the CST and Supervisor of Special Services are available during the closure to address urgent needs.</p> <p>Parents of students receiving related services will be contacted so that they know how to obtain information during the closure.</p> <p>Staff will utilize Google Classroom and Google Meets to continue providing related services to students.</p>
<p>Does the program address procedures to conduct IEP meetings, evaluations and other meetings to identify, evaluate and/or reevaluate students with disabilities?</p>	<p>Yes</p>	<p>All meetings scheduled to occur during the closure will continue to be held virtually via Google Meet. Meetings will be rescheduled on an as needed basis and in compliance with special education guidelines and time-frame regulations.</p> <p>The Supervisor of Special Services, CST members and teachers will be available if there is a need to address an urgent situation during the closure. If possible, members of the CST will provide these services on an individual basis in a mutually agreed upon district location.</p>
<p>Notes on Addressing Special Education Needs</p>		
<p>Does the plan consider the needs of students who are medically fragile?</p> <ul style="list-style-type: none"> • At this point in time, there are no medically fragile children attending school in Paulsboro. • If an out of district school is open, the Paulsboro Public Schools will provide transportation for these students despite its closure status, when available. • The Supervisor of Special Services will be the point of contact for all out of district schools serving Paulsboro children for updates regarding their prolonged school closures <p>Does the plan include communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not?</p> <ul style="list-style-type: none"> • The case manager for students in out of district schools will contact the principal/teacher/CST or other contact person to coordinate services. • If an out of district school is open, then the Paulsboro Public Schools will provide transportation for these students. <p>Does the plan consider transportation for students attending out-of-district schools and when and how to inform vendors if schools close?</p> <ul style="list-style-type: none"> • If an out of district school is open, then the Paulsboro Public Schools will provide transportation for these students. • The district Transportation Secretary will maintain contact with out-of-district schools as needed. 		

Addressing English Language Learners (ELL) Plan Needs	Mark Yes or No	Explanation of How the Plan Addresses the Component
Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirement to meet the needs of ELLs?	Yes	<p>ELL staff will utilize their own Google Classroom and Google Meet sessions to service students. Lessons are developed by the ELL instructors for their students and are aligned with the State and Federal standards for ESL and/or bilingual education. Additionally, these staff members will continue to provide the appropriate Tier 2 and Tier 3 services for this population. Staff will use Google Translate to facilitate the delivery of information and classroom instruction, when necessary and appropriate.</p> <p>Every attempt will continue to be made to provide important information and instruction to students and families in their native language.</p>
Does the program describe how the LEA communicates with families of ELLs including providing translation materials, interpretative services, and literacy level appropriate information?	Yes	<p>All students are issued a chrome book. The Google suite of applications will be utilized to provide necessary translation of materials. The District web site includes an application for all information to be translated to a family’s home language.</p> <p>WIDA Model and WIDA Screener are utilized to determine students’ levels of language and literacy development. Digital curricular resources are utilized to present reading material appropriate to students’ literacy levels.</p>
Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers?	Yes	<p>The District continues to move toward meeting the State and Federal requirements of a Sheltered Instruction Program.</p> <p>ELL staff support the instruction of their grade level partners by developing standards based, age and grade appropriate lessons in their stand-alone ELL classes.</p> <p>The ELL teachers in addition to the ELL tutor are available to provide resources to staff of ELL students to facilitate standards based instruction in their own classrooms.</p>
Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for	Yes	<p>The District will provide professional development opportunities utilizing GoogleMeet and resources will be available in Google Classroom. Both in-house training and outside services will be availed.</p>

students affected by forced migration from their home country (e.g. refugee, asylee)?		Teachers will participate in remote Common Planning Time as well as attend school based or district-wide meetings and/or in-services.
Notes on Addressing English Language Learners (ELL) Plan Needs		
<p>Does the plan include communication with all parents, including those of students in out-of-district schools and contracted providers (e.g., Head Start and private preschool providers), in their native language?</p> <ul style="list-style-type: none"> • Staff will utilize the abilities of Google Translate to continue with programming when appropriate. • Staff will also reach out to parents in order to check in on important items such as illnesses, IEPs, athletic injuries, college applications, etc. via phone, email and/or Google Meet in the native language of the family when possible. • ELL and CST staff members will work to provide additional support to teaching staff when necessary. 		
Attendance Plan	Mark Yes or No	Explanation of How the Plan Addresses the Component
<p>Does the program address the LEAs attendance policies, including how the LEA will determine whether a student is present or absent, how a student’s attendance will factor into promotion, retention, graduation, discipline and any other decisions that will reflect the student’s performance?</p>	Yes	<p>Teachers will monitor their Google Classrooms and emails carefully, review and evaluate assignments and provide feedback in a timely fashion. Teachers will continue to use the Genesis Parent Portal to input grades and track attendance.</p> <p>Student attendance is mandatory and accurate attendance will be taken and recorded daily. Students who are absent from a live stream session will miss instruction and are required to communicate with the teacher to obtain missing work and complete assignments.</p> <p>All lessons will provide for synchronous learning to occur. Student attendance will be tracked daily and inputted in to the District’s student information database, Genesis.</p> <p>A student is present for the class if he/she has logged in to the daily lesson, typed their name in the chat, and has completed an exit ticket to ensure full participation. This data will be cross-referenced with the time stamped Google indicating the time a student was logged in to a particular session.</p> <p>District policy regarding attendance, chronic absenteeism, promotion, retention graduation, discipline, etc. will continue to be followed.</p>
<p>Does the program describe how the LEA communicates with the family when a student</p>	Yes	<p>Teacher and school counselors will continue to monitor student attendance, participation and progress. Teachers and counselors will follow up with families</p>

<p>is not participating in online instruction and/or submitting assignments?</p>		<p>where issues arise and may utilize Google Meet to schedule conferences and share student information. School counselors will use Google Classroom to continue with daily programming, lessons, student support, and parent outreach.</p> <p>Additionally, instructional aides (Preschool, Kindergarten, Basic Skills, Special Education, One-on-One, etc.) will make calls to the parents of the students that they normally serve in order to offer assistance, determine how they are doing with the digital learning. These repeated calls will help assure that the learning continues during this prolonged closure.</p>
<p>Notes on Attendance Plan</p>		
<p>None at this time</p>		
<p>Safe Delivery of Meals Plan</p>	<p>Mark Yes or No</p>	<p>Explanation of How the Plan Addresses the Component</p>
<p>Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?</p>	<p>Yes</p>	<p>Lunch and breakfast will be placed in a single bag. All three school locations will have kiosks organized for 1 bag lunch/breakfast pickup per student per day. Families can go to the school closest to their home to obtain their “grab and go” meals. Families with children in more than one school can pick up their grab and go bags for all children at one location.</p> <p>Meals will be available between 11:30 AM and 12:30 PM daily. A kiosk will be set up outside the entrance to each school so students will not enter the building. The cafeteria staff will distribute the food and maintain records of the number served.</p> <p>Students will be permitted to pick up both breakfast and lunch at the same time.</p> <p>Crossing guards will be on duty during these “meal serving” times – 11:30 AM to 12:30 PM.</p> <p>The district will use school buses/vans as courier vehicles to deliver meals to students who are homeless and living in other communities.</p>

		Children on homebound/bedside instruction will report to the school closest to them to obtain meals. If they are too ill to go to the school, school buses will deliver meals and assignments to their homes.
Notes on Safe Delivery of Meals Plan		
Per the New Jersey Department of Agriculture, District should provide the following information in their plan so it can be passed on to the New Jersey Department of Agriculture in the event the pending waiver request before the United States Department of Agriculture is granted:		
<p>SFA Name: Paulsboro Public Schools Agreement #: 01504020 Date Meal Distribution will begin: TBD Date Meal Distribution will end: TBD Schools/Site where distribution of meals will take place: Billingsport Early Childhood Center, Loudenslager Elementary School, Paulsboro Junior High School and Paulsboro Senior High School</p> <p>Meals to be claimed for reimbursement per day: 1,200 (up to two meals, or one meal and one snack, per child per day)</p> <p>How will all food safety requirements be met?</p> <ul style="list-style-type: none"> Meals will be prepared in the same facilities and by the same people. Appropriate refrigeration will be used at the food distribution kiosks. 		
Does the plan identify essential personnel including role, work-stream and duties including how many individuals for each category?	Yes	NOTE: Employees who are working onsite should be aware of health and safety considerations and protocols recommended by the Gloucester County Department of Health, NJ Department of Health, and the CDC. Any employee who feels ill should not report to work until they have recovered.
Facilities Plan	Mark Yes or No	Explanation of How the Plan Addresses the Component
Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?	Yes	The Supervisor of Facilities will establish the work schedule the members of the support staff. He will also provide the employees with the list of tasks to be completed on a daily basis. These tasks will prioritize deep cleaning the buildings, making needed repairs, and working outside on grounds maintenance. Tasks will be assigned to individual members of the staff so that they will not be working in close proximity to one another. Facilities and maintenance crews will follow all health precautions and guidance.

Notes on the Facilities Plan		
None at this time		
Other Considerations	Mark Yes or No	Explanation of How the Plan Addresses the Component
Does the program contain the following considerations?		
<p>Does the program contain the following considerations:</p> <ul style="list-style-type: none"> • Accelerated learning opportunities • Social and emotional health of staff and students • Title I Extended Learning Programs • 21st Century Community Learning Center Programs • Credit Recovery • Other extended student learning opportunities • Transportation • Extra-curricular programs • Childcare • Community programming 	<p></p>	<p>Teachers are expected to provide the same quality of standards-based instruction and services during and after school as they would during in-person instruction. Material will be uploaded in the Google Classroom to provide additional support to students for lessons. This material will also be available for students who were absent for a period of instruction.</p> <p>When feasible, Title I, 21st Century, Credit Recovery, Extra-curricular and other extended student learning opportunities will continue to be available to students in a virtual setting. Google Classrooms and Google Meets will be used to conduct activities that support students in these areas.</p> <p>The Bus Drivers and Bus Aides deliver meals to students who are homeless and living in other communities. Transportation will continue to be provided, where appropriate, during times an out of district placement is open for services.</p> <p>To the greatest extent possible, the District will maintain environments that are supportive, challenging, and socially and emotionally nurturing. Staff and student check-ins will regularly occur to support mental health during a mandated closure. Resources will be available on the District website for staff and community members supporting social and emotional health.</p> <p>Summer programming will be made available to support accelerated, enriched and intervention learning opportunities utilizing the Google learning platform. Guidance from the Gloucester County Department of Health, NJ Department of Health and the CDC will guide the possibility of engaging in outdoor activities.</p>
Notes on Other Consideration		
None at this time		

Essential Employees	Mark Yes or No	Explanation of How the Plan Addresses the Component
<p>The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA’s transition to remote or virtual instruction.</p>	<p>Yes</p>	<p>Paulsboro Public School District will submit to the county a list of essential employees at the time of transition to remote or virtual instruction. Needless to say, all employees of the Paulsboro Public School District are considered essential to the daily operations of the district in both the in-person and virtual setting.</p> <p>Teachers will provide the same quality of standards-based instruction and services as they would during in-person instruction. They will continue to input grades, track attendance and provide additional support to students when necessary. Teachers will participate in remote PLCs as well as attend school based or district-wide meetings and/or in-services.</p> <p>Instructional Aides (Preschool, Kindergarten, Basic Skills, Special Education, One-on-One, etc. will participate in the Google Classroom sessions of their regular education teacher. To provide additional support, they will make calls to the parents of the students that they normally serve.</p> <p>The Athletic Trainer, School Nurses, Guidance counselors, Members of the CST, etc. will continue to complete paperwork and update records. They will reach out to parent in order to check in on important items such as illnesses, IEPs, athletic injuries, college applications, etc.</p> <p>The members of the technology staff will establish a schedule of times when each person will monitor the network, be on call, resolve problems and answer user questions. The members of the technology staff will be present on campus when the situation requires this.</p> <p>The Nutra-Serve Supervisor will determine how many staff members are needed and the work hours required in preparing, cleaning and serving breakfast and lunch on a daily basis.</p> <p>The Bus Drivers and Bus Aides will deliver meals and/or necessary educational materials to students who are homeless and living in other communities.</p>

		<p>The Supervisor of Facilities will establish the work schedule of the members of the support staff. A list of tasks to be completed on a daily basis will be provided. The tasks will prioritize deep cleaning, making needed repairs, and working outside on grounds maintenance.</p> <p>Each administrator will establish an onsite work schedule for themselves and their secretarial staff. The goal is to be onsite only when an important tasks cannot be completed remotely. Each team will establish the priority tasks to be completed remotely. An update will be provided to the Superintendent on a regular basis.</p>
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